

John T. Hanson, Chair, called the **March 1, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been published via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Susan R. Croll (Zoom), Karen S. Halpern (Zoom), John T. Hanson, Anthony J. Maressa, Daryl Minus-Vincent (Zoom), S. Jay Mirmanesh, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward and Brett Wiltsey.

Board Members Absent: Annette Castiglione and Vivian Jablonski.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Joe Lacava, ISD Technician; Jack Lipsett, Director, Financial Administration; Karl McConnell, General Counsel (Zoom); Jack Post, Chief Information Officer; Lovell Pugh-Bassett, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Leann Rinaldi, Administrative Assistant to the President; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Stewart to accept the minutes of the February 1, 2022 regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented his monthly report as follows:

Student Success

Gateway to College program participants Billy Jackson and Jason Marte rescued a nine-year-old girl who was attacked by a dog in Pennsauken on Valentine's Day. Risking their own safety, the

two quickly responded as soon as they realized that the girl was in distress and not playing with the dog.

Cougar Esports launched league competition on January 24 with a victory over Drexel University. There are currently 45 students on 7 teams in two collegiate leagues, NACE and NJCAA. All league games are streamed online via the Cougar Esports Twitch channel from the William G. Rohrer Center.

During the Fall 2021 Semester, 60 student-athletes earned a 3.0 GPA or higher, and 11 student-athletes earned a perfect 4.0 GPA.

The Educational Opportunity Fund Program is honoring 35 students with the EOF Graduate Achievement Award for 2022. The Outstanding Academic Achievement Award went to 15 with a 3.5 to 3.99 GPA, and 20 received the Academic Achievement Award with a 3.2 to 3.49 GPA.

The Honors Program welcomed 17 new students in January. Many of them have also registered for honors courses this semester. An orientation for the mid-year class was held on February 8.

Student Support Services

This semester, Dr. Heather Bense, DSW, LCSW, joined CCC as our Mental Health Counselor. She is here to reinforce our commitment to every student's wellbeing by offering confidential case management services at both the Blackwood and Camden Campuses. Tele-health services are also available. She can be reached at hbense@camdencc.edu or at (856) 227-7200 ext. 4068.

The recruitment office is continuing to host more in person events. Five schools attended onsite Accuplacer testing while three schools participated in campus tours for students in grades 9-12.

Division of School, Community & Workforce Training Programs

The Camden County Department of Health was awarded another GAINS grant to fund the Community Health Worker program. Two classes are running through May with 21 students in each cohort.

Thirteen students are currently enrolled in the Cooper Health Patient Care Technician program being delivered at Cooper Hospital.

In January, CCC hosted the Black Horse Pike STEAM Academy. The participating students displayed their capstone projects for CCC judges John Steiner, Susan Choi and Don Delaney.

Faculty and Staff News

Elisabeth Bass published a poem, "Heal or Hate," in Hope 2022, a collection compiled by Moonstone Press, Philadelphia, PA.

Foundation News

The Foundation received more than \$130,000 in February from proceeds of Joseph Haro's estate, with additional funds pending. The Foundation was also approved for a \$25,000 scholarship grant from Atlantic City Electric to support students pursuing careers in the utility industry.

Grants, Contracts & Gifts

Resolution #127 - Mr. Wiltsey presented this resolution authorizing the College to accept funding from the New Jersey Historical Commission in the amount of \$43,139 for FY22 for the County History Partnership Program.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution # FY2022-127 (see attachment **5111A**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with one information item.

Mathematics: Academic Program Review – Ms. Croll stated that the committee received a detailed presentation on an academic program review of the mathematics program. An analysis of enrollment trends, course offerings and degree completion was provided and current and future initiatives for the program were discussed. Ms. Croll noted that a detailed report was included in the packet.

This was an information item and no action was necessary.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with five action items and the bid/contract recommendations.

Resolution #128 – Mr. Wiltsey said that this resolution authorizes a Transition to College Program agreement with the Lawnside School District for the period of September 1, 2021 to June 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2022-128 (see attachment **5111B**). **Motion** carried unanimously with the exception of Mr. Minus-Vincent who abstained.

Resolution #129 – Mr. Wiltsey stated that this resolution authorizes the College, as a member entity, to accept excess funds in the amount of \$32,592 from the 2015, 2016 & 2017 year fund accounts from the Camden County Insurance Commission.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2022-129 (see attachment **5111C**). **Motion** carried unanimously.

Resolution #130 – Mr. Wiltsey said that this resolution awards a contract for career planning tools to The Myers-Brigg’s Corporation for the VitaNavis Platform and SuperStrong Assessment Bundle in the anticipated amount of \$40,000 during the period of March 2, 2022 through January 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2022-130 (see attachment **5111D**). **Motion** carried unanimously.

Resolution #131 – Mr. Wiltsey stated that this resolution adopts an emergency operations plan in compliance with New Jersey State statutes and authorizes appropriate submissions and updating of the plan. Mr. Borden acknowledged Mr. Cuevas for his efforts related to this.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2022-131 (see attachment **5111E**). **Motion** carried unanimously.

Resolution #132 – Mr. Wiltsey said that this resolution approves, clarifies, and extends Board Policy 306 (Indemnification of Employees and Trustees) as applying to the College’s alumna trustee and a volunteer member of the public serving on the presidential search committee as appointed by the Board.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2022-132 (see attachment **5111F**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2022-133 through 142**.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2022-133 through 142 (see attachment **5111G**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2022-143**- Personnel Actions, dated March 1, 2022.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2022-143 (see attachment **5111H**). **Motion** carried unanimously.

Old Business

None.

New Business

Resolution #144 - Mr. Hanson presented this resolution authorizing a one-time reduction in credit tuition for summer 2022 and fall 2022. In-county students will pay \$99 per credit (reduction of \$16); out-of-county students will also pay \$99 per credit (reduction of \$20); and international students will pay \$172 (\$27 reduction). Mr. Hanson further commended President Borden and the executive staff for their hard work in keeping tuition affordable for the College's students.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution # FY2022-144 (see attachment **5111I**). **Motion** carried unanimously.

Ms. Stewart provided a brief update on her and Dr. Pugh-Bassett's participation at the ACCT National Legislative Summit that was held in February. Ms. Stewart noted that the need for mental health support for students was a major topic of discussion at the conference and that she was very pleased to hear that the College has employed Dr. Heather Bense as our mental health counselor. President Borden further noted that Congressman Norcross was a guest speaker at a virtual breakfast held during the conference.

On behalf of the Foundation Board of Directors, Ms. Stewart announced that a Designer Bag Bingo event will be held on March 25 in the Atrium on the Blackwood Campus and a Blue Jean Ball (in lieu of a gala) will be held on June 9 at White Horse Winery.

Adjournment

Motion to adjourn the meeting made by Ms. Ward and seconded by Ms. Stewart. **Motion** carried unanimously. The meeting adjourned at 7:23 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2022-127

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
THE FY22 COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FROM
THE NEW JERSEY HISTORICAL COMMISSION**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice to accept funding from the New Jersey Historical Commission in the amount of \$43,139 for FY22; and

WHEREAS, the Camden County Cultural and Heritage Commission at Camden County College has been designated as the re-grant partner for the State's County History Partnership Program to re-grant funds to local history organizations and projects; and

WHEREAS, Board acceptance is recommended by Dr. Lovell Pugh-Bassett, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the acceptance of the County History Partnership Program funding in the amount of \$43,139 for FY22; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to approve the acceptance of the County History Partnership Program funding from the New Jersey Historical Commission in the amount of \$43,139 for FY22.

RESOLUTION NO. FY2022-128

**RESOLUTION AUTHORIZING TRANSITION TO COLLEGE PROGRAM AGREEMENT
WITH THE LAWN SIDE SCHOOL DISTRICT**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A. 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, Camden County College has created a Transition to College Program designed to help 16-20 year old students from Camden County school districts and surrounding communities who have left high school, or who are at risk of leaving high school without earning a diploma to return to education and gain a high school diploma while earning college credit at Camden County College; and

WHEREAS, the program affords the students the opportunity to start “anew,” and to participate in small classes held in a more mature atmosphere on the Blackwood Campus, and to work with tutors and counselors receiving intensive support services to facilitate their success; and

WHEREAS, students will be required to complete the number of credits for graduation as defined by the school district as well as all other graduation requirements of the school district; and

WHEREAS, after the first semester, students will begin course work toward a chosen field of study and earn their high school diploma while accruing credits toward their certificate or degree; and

WHEREAS, the College will provide college credit and non-credit courses as identified by the school district that agrees to participate and each such school district agrees that those courses when successfully completed will satisfy requirements for graduation at no cost to the individual; and

WHEREAS, the College will invoice each participating school district \$10,000 annually for each student registered as of September 1, 2021 and invoice each school district \$5,000 for each new student registered in the spring term; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to enter into this agreement to perpetuate this program with Lawnside School District; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes a Transition to College Program Agreement for the period September 1, 2021 to June 30, 2024 with the Lawnside School District.

SUMMARY STATEMENT

This Resolution authorizes the Transition to College Agreement for the period September 1, 2021 to June 30, 2024 with the Lawnside School District.

RESOLUTION NO. FY2022-129

**RESOLUTION AUTHORIZING AND ACCEPTING A DIVIDEND FROM THE
CAMDEN COUNTY INSURANCE FUND COMMISSION FOR FUND YEARS
2015, 2016 & 2017**

WHEREAS, the Camden County Insurance Commission (FUND) is duly constituted as a joint insurance fund; and

WHEREAS, N.J.A.C. 11:15-2.21, Section B, provides that a FUND may seek approval from the Commissioner of Insurance for a refund to its member entities of excess monies from any FUND year upon compliance with certain requirements; and

WHEREAS, the FUND has obtained a calculation from its Actuary and Executive Director that \$1,000,000 in excess is available as a dividend from its 2015, 2016 & 2017 Year Fund Accounts for the FUND's member entities; and

WHEREAS, the FUND administrators have informed Camden County College that the distribution of the excess monies from the 2015, 2016 & 2017 Year Fund Accounts is consistent with maintaining the financial integrity of the FUND; now, therefore,

BE IT RESOLVED by the Board of Trustees of Camden County College that it is in the best interest of the County taxpayers to accept this distribution of excess monies in the amount of \$32,592 from the 2015, 2016 & 2017 Insurance Commission Fund Accounts to the College.

SUMMARY STATEMENT

This resolution authorizes Camden County College, as a member entity, to accept excess funds in the proportional share as represented by the amount of \$32,592 from the Camden County Insurance Commission.

March 1, 2022

CAMDEN COUNTY INSURANCE COMMISSION

2015, 2016 & 2017 Fund Year Dividends

Member Name	2015	2016	2017	TOTAL
Camden County	182,516	91,940	91,499	365,954
Camden County College	16,141	8,111	8,340	32,592
Camden County Board of Social Services	10,635	5,352	5,505	21,492
Camden County Utility Authority	25,950	13,029	13,106	52,086
Camden County Health Svcs	5,073	1,451	1,465	7,990
Camden Cty Pollution Ctrl Financing Auth (CCPCFA)	6,197	3,084	3,015	12,296
Camden County Improvement Authority	3,488	2,033	2,070	7,591
Subtotals:	250,000	125,000	125,000	500,000
Camden County Police Department	300,000	100,000	100,000	500,000
Grand Totals:	550,000	225,000	225,000	1,000,000

RESOLUTION NO. FY2022-130

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO THE MYERS-BRIGG'S CORPORATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and N.J.S.A. 18A:64A-25.5(3) and (19) purchases and contracts for such materials and services are permitted to be awarded without public advertising and bidding; and

WHEREAS, The Myers-Brigg's Corporation is a sole source provider of VitaNavis™ Platform and SuperStrong™ Assessment Bundle. The Strong Interest Inventory® (Strong) assessment is one of the most widely used career planning tools in the United States, helping individuals in educational settings, public and private institutions for nearly 80 years. The Strong assessment helps individuals match their interest with different occupational, educational and leisure pursuits and compares student assessment results with people who have similar interests and are successfully employed in different occupations. This helps advisers and students make sound educational and career decisions; and

WHEREAS, it is the recommendation of Derena Shafer, Director of Career Services, Acting, Dr. Teresa A. Smith, Dean of Academic Affairs, Dr. David Edwards, Executive Vice President of Academic and Student Affairs and Student Services, and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to **The Myers-Brigg's Corporation (#FY22BEDC-22)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of **\$40,000.00** with terms commencing on **March 2, 2022 through January 30, 2024**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in accounts #528150-62200 for Year 1, Year 2 is contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **The Myers-Brigg's Corporation (#FY22BEDC-22)** to provide the College with the VitaNavis™ Platform and the SuperStrong™ Assessment Bundle in the anticipated amount of **\$40,000.00** with terms commencing on **March 2, 2022 through January 30, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract to The Myers-Brigg's Corporation for the VitaNavis™ Platform and the SuperStrong™ Assessment Bundle in the anticipated amount of \$40,000.00 during the period of March 2, 2022 through January 30, 2024. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 1, 2022

RESOLUTION NO. FY2022-131

RESOLUTION ADOPTING AN EMERGENCY OPERATIONS PLAN

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, N.J.S.A. 18A:3B-69 requires all institutions of higher education of New Jersey to formally adopt an Emergency Operations Plan; and

WHEREAS, the College has established an Emergency Operations Plan (“EOP”), the content of which is not subject to public disclosure; and

WHEREAS, N.J.S.A. 18A:64A-12 further requires that the EOP be submitted to various state agencies and departments for review, and that the EOP be updated and resubmitted for review every five years unless an emergency incident occurs, in which case the plan must be reviewed immediately and recertified by the Board of Trustees; and

WHEREAS, the Board of Trustees deems it appropriate to complete a Campus Safety and Security Self-Assessment Survey before July 1 of each year and to participate in an on-site assessment by peer reviewers once every five years.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby adopts the EOP as drafted; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to submit the EOP to the appropriate state departments and agencies for review and to update and resubmit the EOP to the Board of Trustees from time to time as required; and

BE IT FURTHER RESOLVED that Camden County College shall complete a Campus Safety and Security Self-Assessment Survey before July 1 of each year and participate in an on-site assessment by peer reviewers once every five years; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take appropriate action and execute all necessary documents to implement this Resolution.

SUMMARY STATEMENT

This resolution adopts an Emergency Operations Plan in compliance with N.J.S.A. 18A:3B-69 and authorizes appropriate submissions and updating of the Emergency Operations Plan.

March 1, 2022

RESOLUTION NO. FY2022-132

RESOLUTION REGARDING THE APPLICATION AND INTERPRETATION OF BOARD POLICY 306: INDEMNIFICATION TO STUDENT MEMBER OF THE BOARD AND CITIZEN VOLUNTEER MEMBER OF PRESIDENTIAL SEARCH COMMITTEE

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-12; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, on June 3, 1975 the Board of Trustees revised and adopted Board of Trustees Policy 306 (“INDEMNIFICATION OF EMPLOYEES & TRUSTEES”), a policy statement governing the approval of indemnification of Employees and Trustees to the fullest extent as authorized by State law with the limitations required thereby; and

WHEREAS, Camden County College, as a community college serves a unique role in the community and should have non-employee, non-Trustee participant members and insofar as they serve without compensation, they are volunteers like the Student Representative Board member, and are properly deserving of indemnification and defense under this policy, and the candidates are deserving of knowing that the indemnification and coverage is provided given proper handling of the candidates’ information

WHEREAS, the Board of Trustees has examined the intent of the Policy 306 and have determined that it is desirable and appropriate to declare and deem such coverage of this policy does extend to the Student Board Member as well as any officially recognized, approved and sanctioned volunteer to the College in so far as they comply with their obligations under law, do not act *ultra vires*, or act out of willful misconduct or such gross negligence and to be beyond the protection permitted to be afforded by Title 59.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby declares and deems that Board of Trustees Policy 306 applies to the Student Board of Trustee member and such appointed volunteer of the Presidential search Committee or other volunteer recognized, approved and sanctioned and serving on behalf of the College as maybe recognized by the President or this Board.

SUMMARY STATEMENT

This resolution approves, clarifies and extends this Board Policy as applying to the Student Board of Trustee member and to a volunteer member of the public serving on the Presidential Search Committee as appointed by the Board.

March 1, 2022

RESOLUTION NO. FY2022-133

RESOLUTION REJECTING DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES FY2023 BID AND AUTHORIZING RE-ADVERTISEMENT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Dental Supplies, Equipment, Service and Gloves FY2023**, Bid #**FY22ITB-30**, and all bids are rejected; and

WHEREAS, the bid specifications distributed were inadvertently not the correct specifications from the department, therefore all bid submissions are rejected and the bid specifications will be revised and re-advertised; and

WHEREAS, it is the recommendation of Judith Burns, Dental Lab Sterilization Technician, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, Acting , to reject all bids as stated herein, revise the bid specifications and re-advertise the bid; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-30** for **Dental Supplies, Equipment, Service and Gloves FY2023** be and is hereby **REJECTED** and the Manager of Purchasing is authorized to revise the bid specifications and re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects all bid submissions for Dental Supplies, Equipment, Service and Gloves FY2023 and further authorizes the Manager of Purchasing to revise the bid specifications and re-advertise the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-134

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR CEILING TILES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publically advertised bid for **Ceiling Tiles**, Bid #FY22ITB-29, was received and the response is attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager/Title II Coordinator, and Melissa Manera, Manager of Purchasing, Jack Lipsett, Director, Financial Services, Acting, Robert Harris, Director of Building Operations, Camden County to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available on an as-needed basis in account #164688-62417 for Year 1. Funds for Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and /or contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-29** for **Ceiling Tiles** be and is hereby **AWARDED** to **ERCO Ceilings, Inc.** for the following: Items #1 thru #11, and items #12 with 20% discount for miscellaneous ceiling tiles and Item #13 with a 20% discount for miscellaneous ceiling grid materials in the anticipated amount of **\$30,702.74 for Year 1, \$33,773.95 for Year 2, on an as-needed basis** with the term commencing on **May 1, 2022** through **April 30, 2024** pursuant to the terms and conditions set forth in the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **ERCO Ceilings, Inc.** for ceiling tiles on an as-needed basis in the anticipated aggregate amount of \$64,476.69 over the period of May 1, 2022 through April 30, 2024. This award is to the lowest bidder, and rejects all other bids. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 1, 2022

Bid Response
For
Ceiling Tiles
(Bid #FY22ITB-29)

Ceiling Tile Item #	ERCO Ceilings, Inc. Glassboro, NJ		General Chemical & Supply, Inc. Moorestown, NJ	
	Year 1	Year 2	Year 1	Year 2
1	\$6,229.44	\$6,852.72	\$110,000.00	\$110,000.00
2	\$2,253.52	\$2,478.94	\$9,880.00	No Bid
3	\$1,193.13	\$1,312.47	\$10,200.00	No Bid
4	\$932.90	\$1,026.20	\$10,500.00	\$10,500.00
5	\$946.00	\$1,040.80	No Bid	No Bid
6	\$370.80	\$407.90	\$3,000.00	\$3,000.00
7	\$662.85	\$729.15	\$2,425.00	\$2,425.00
8	\$1,193.04	\$1,312.38	\$2,790.00	\$2,790.00
9	\$251.58	\$276.75	\$3,840.00	\$3,840.00
10	\$3,114.09	\$3,425.21	\$65,500.00	\$65,500.00
11	\$13,555.39	\$14,911.43	\$110,900.00	No Bid
Sub- Total	\$30,702.74	\$33,773.95	\$329,035.00	\$198,055.00
Grand Total	\$64,476.69		\$527,090.00	
12	20% discount/markup Misc. ceiling tiles		10% discount/markup Misc. ceiling tiles	
13	20% discount/markup Misc. ceiling grid materials		10% discount/markup Misc. ceiling tiles	

RESOLUTION NO. FY2022-135

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR MOTOR COACH TRANSPORTATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Motor Coach Transportation**, Bid #FY22ITB-39, which BIDS were received as attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of William Banks, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Deputy Title IX Coordinator/504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, Acting to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-39** for **Motor Coach Transportation** be and is hereby accepted and the contract AWARDED to the vendor **Academy Express, LLC (Base Bid A, Base Bid B and Base Bid C)** in the anticipated amount of **\$60,000.00** commencing **July 1, 2022 through June 30, 2023** pursuant to the terms and conditions advertised for the bid and rejecting all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards **Academy Express, LLC** the contract for motor coach transportation during the period of July 1, 2022 to June 30, 2023 on an as-needed basis in the anticipated amount of \$60,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 1, 2022

Bid Responses
for
Motor Coach Transportation
(Bid #FY22ITB-39)

<u>MOTOR COACH</u>	Academy Express, LLC Hoboken, NJ
Base Bid A Subtotal <i>(Student Life & Activities)</i>	\$3,942.00/1 coach \$7,884.00/2 coach
Increase/Decrease Adjustment Cost	\$150.00/hour/per coach
Base Bid B Subtotal <i>(Athletics – as-needed)</i>	\$32,629.80/1 coach
Increase/Decrease Adjustment Cost	-\$150.00/each day return early
Base Bid C <i>(Unanticipated Trips)</i>	\$1,650.00/1 coach \$3,300.00/2 coach
Increase/Decrease Adjustment Cost	\$150.00/hour/per coach
Base Bid D <i>(Unanticipated Trips)</i> 38 passenger coach	
1 coach weekday	\$1,600.00
2 coaches weekday	\$3,200.00
1 coach weekend	\$1,600.00
2 coaches weekend	\$3,200.00
Increase/Decrease Adjustment Cost	\$150.00/hour/per coach
28 passenger coach	
1 coach weekday	\$1,600.00
2 coaches weekday	\$3,200.00
1 coach weekend	\$1,600.00
2 coaches weekend	\$3,200.00
Increase/Decrease Adjustment Cost	\$150.00/hour/per coach

RESOLUTION NO. FY2022-136

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR SCHOOL BUS TRANSPORTATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for receipt of bids for **School Bus Transportation**, Bid #FY22ITB-40; and bids were received and the responses are attached below under “Bid Responses”; and

WHEREAS, no bids were received for Base Bid B, Base Bid C and Base Bid D. The department would recommend re-advertising Base Bid B, Base Bid C and Base Bid D; and

WHEREAS, it is the recommendation of Melanie Iannuzzi, Director for Student Recruitment, William Banks, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director Financial Administration, Acting to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101, #136642-63307 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned Bid #FY22ITB-40 for School Bus Transportation be and is hereby AWARDED to **Hillman’s Bus Service, Inc.** for Bid Base A in the anticipated amount of **\$20,000.00** with terms and conditions as set in bid package from **July 1, 2022 to June 30, 2023 on an as-needed basis**; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards Base Bid A for school bus transportation to Hillman’s Bus Service, Inc. in the anticipated amount of \$20,000.00 for the period of July 1, 2022 through June 30, 2023 on an as-needed basis. This resolution also recommends the Purchasing Manager re-advertise Base Bid B, Base Bid C and Base Bid D. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary

March 1, 2022

Bid Responses
for
School Bus Transportation
(Bid #FY22ITB-40)

<u>School Bus</u>	Hillman's Bus Service, Inc. West Berlin, NJ
Base Bid A Subtotal <i>(Recruitment)</i> Increase/Decrease Adjustment Cost	\$12,103.00 (1 bus) \$24,206.00 (2 bus) \$36,309.00 (3 bus)
Base Bid B Subtotal <i>(Athletics)</i> Increase/Decrease Adjustment Cost	No Bid
Base Bid C Subtotal <i>(21st Century STEM)</i> Increase/Decrease Adjustment Cost	No Bid
Base Bid D Subtotal <i>(Unanticipated Trips)</i> Increase/Decrease Adjustment Cost	No Bid
TOTAL BID	\$72,618.00

RESOLUTION NO. FY2022-137

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
WINDOW WASHING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Window Washing Services**, Bid #FY22ITB-38, was received and is attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Donald Wilkus, Coordinator- Facilities Operations, Kay Byrd, Director of Facilities Services and Sustainability, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration, Acting that the Board of Trustees award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in accounts #164689-61450, #164699-61450, #164701-61450, #164709-61450 and #164259-61450 for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is subject to funding or pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-38** for **Window Washing Services** be and is hereby **AWARDED** to **Eagle Building Services, LLC** in the anticipated amount of **\$40,000.00 over the two years on an as-needed basis** with the term commencing on **July 1, 2022** through **June 31, 2024** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Eagle Building Services, LLC. These services are required for window washing services on an as-needed basis during the period of July 1, 2022 to June 30, 2024 in the anticipated amount of \$40,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 1, 2022

RESOLUTION NO. FY2022-137

Bid Response
For
Window Washing Services
(Bid #FY22ITB-38)

Bidder	Interior Windows	Exterior Windows	Total Bid
A1 Profession Cleaning Farmingdale, NY	Year 1: \$48,000.00 Year 2: \$50,400.00	Year 1: \$43,200.00 Year 2: \$45,360.00	Year 1: \$91,200.00 Year 2: \$95,760.00
Clearview Washing, LLC Freehold, NJ	Year 1: \$33,010.00 Year 2: \$34,671.00	Year 1: \$22,006.00 Year 2: \$23,118.00	Year 1: \$55,016.00 Year 2: \$57,789.00
Eagle Building Services, LLC Newark, NJ	Year 1: \$8,565.00 Year 2: \$9,565.00	Year 1: \$9,855.00 Year 2: \$9,855.00	Year 1: \$18,420.00 Year 2: \$18,420.00
Power Washing Pro, LLC Sewell, NJ	Year 1: \$12,716.00 Year 2: \$12,716.00	Year 1: \$12,274.00 Year 2: \$12,274.00	Year 1: \$24,990.00 Year 2: \$24,990.00
VIP Special Services, LLC West Orange, NJ	Year 1: \$11,274.90 Year 2: \$11,274.90	Year 1: \$11,953.34 Year 2: \$11,953.34	Year 1: \$23,227.34 Year 2: \$23,227.34

RESOLUTION NO. FY2022-138

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
CALCIUM CHLORIDE DEICER**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Calcium Chloride Deicer**, Bid #**FY22ITB-32**, were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Markis Rouse, Coordinator-Facilities Operations, Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administration, Acting to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-62419.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB -32** for **Calcium Chloride Deicer** be is hereby AWARDED to **Government MLO Supplies USA, Inc.** on an as-needed basis in the anticipated amount of **\$42,000.00** with terms commencing **September 1, 2022** through **May 31, 2023** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a bid contract to **Government MLO Supplies USA, Inc.** for Calcium Chloride Deicer as required on an as-needed basis in the anticipated amount of \$42,000.00 during the period of September 1, 2022 through May 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 1, 2022

Bid Responses
For
Calcium Chloride Deicer
(Bid #FY22ITB-32)

Bidders	East Coast Salt Dist., Inc. Jackson, NJ	Government MLO Supplies USA, Inc. Bethesda, MD
Item #1 Total	\$25,361.60	\$22,287.30
Item #2 Total	\$10,824.00	\$9,460.50
Item #3 Total	\$8,863.12	\$9,453.15
Total Bid	\$45,048.72	\$41,200.95
% Discount	0%	0%

RESOLUTION NO. FY2022-139

RESOLUTION AWARDING A MONTH TO MONTH RENEWAL CONTRACT FOR RENTAL OF LEASED TENTS AND EQUIPMENT FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD RENEWAL

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, CCCPS by Resolution No. 99 adopted December 17, 2020 authorized the one-year option of Bid #A-64/2019, and the College awarded this contract for the procurement of leased tents and equipment, which expired on December 31, 2021. The CCCPS is in the process of procuring new services through a publicly advertised bid and has awarded a month-to-month contract until that is in place; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administration, Acting, to also award a month-to-month extension to procure leased tents and equipment through the CCCPS bid from **Northeast Party Rentals d/b/a Preferred Party Place**; and to have this Board approve an as-needed expenditure of up to but not to exceed \$10,000.00; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for leased tents and equipment in account numbers #164680-64206, #164689-64206, #164686-62419, #137141-63103 and various departmental accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to procure leased tents and equipment through the CCCPS – Identifier #57-CCCPS contract identified above pursuant to the aforementioned month-to-month contract on an as needed basis; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a month-to-month contract and authorizes the College to procure leased tents and equipment as- needed up to a maximum of \$10,000.00 through the Camden County Cooperative Pricing System under its month to month extension of – Identifier #57-CCCPS under Bid #A-64/2019 to Northeast Party Rentals d/b/a Preferred Party Place. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-140

RESOLUTION AWARDING CONTRACT FOR OFF-SITE RECORDS STORAGE SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*

WHEREAS, the College Board of Trustees, at its Reorganization meeting on November 2, 2021, approved the use of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency as approved by the Department of Community Affairs; and which the College had formally joined years ago; and

WHEREAS, CCCPS advertised Bid #A-1/2022 and on February 17, 2022 awarded the contract for off-site records storage services for one year with an optional one-year renewal. The College seeks to award the same one-year contract with the same terms including option in the College's favor and dependent on a subsequent CCCPS exercise of the option; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, Acting to award off-site records storage services to GRM Information Management Services, Inc. with those bid terms commencing March 1, 2022 to February 28, 2023 with an optional one-year renewal; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #159011-62101, 168720-62101 and in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD the procurement of off-site records storage services through the CCCPS – Identifier #57-CCCPS to **GRM Information Management Services, Inc.** on an as-needed basis in the anticipated amount of **\$1,000.00** with contract terms commencing on **March 1, 2022** through **February 28, 2023** with a College option for a one-year renewal; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure off-site records storage services through the CCCPS – Identifier #57 Bid #A-1/2022 to **GRM Information Management Services, Inc.** from March 1, 2022 through February 28, 2023 with an optional one-year renewal in the anticipated amount of **\$1,000.00** on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. The Bid services amount are on the attached award sheet.

March 1, 2022

RESOLUTION

Res-Pg: 62-1

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A-1/2022), BY AND BETWEEN THE COUNTY OF CAMDEN (OFFICE OF ARCHIVES AND RECORDS MANAGEMENT) AND GRM INFORMATION MANAGEMENT SERVICES, INC., FOR THE PROVISION OF OFF-SITE RECORDS STORAGE SERVICES FOR THE CAMDEN COUNTY BOARD OF SOCIAL SERVICES, CAMDEN COUNTY HEALTH SERVICES CENTER, CAMDEN COUNTY PROSECUTOR'S OFFICE, CAMDEN COUNTY COLLEGE AND VARIOUS CAMDEN COUNTY LOCATIONS, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID #57-CCCPS ON AN "AS-NEEDED" BASIS

WHEREAS, the County of Camden, through the Division of Purchasing, received and opened bids on February 2, 2020 at 11:00 A.M., Prevailing Time, for Bid A-1/2022, Off-Site Records Storage Services for the Camden County Board of Social Services, Camden County Health Services Center, Camden County Prosecutor's Office, Camden County College, and Various Camden County Locations, under the Camden County Cooperative Pricing System, System Identifier No. 57-CCCPS, on an "as-needed" basis, the receipt of which bids were duly advertised in accordance with the law in such case made and provided; and

WHEREAS, GRM Information Management Services, Inc., is the sole and responsible bidder who complied with the specifications and bid the various unit prices listed in its Proposal dated January 27, 2022, for a total base sum of Nine Thousand Four Hundred Ninety Dollars (\$9,490.00), plus unit costs as detailed in bidder's proposal with a one-year option to renew, said option to be exercised at the sole discretion of the County; and

WHEREAS, it is the desire of the Camden County Board of Commissioners to authorize and award a contract to GRM Information Management Services, Inc., the sole responsible bidder, on behalf of the County of Camden and participating entities in the Cooperative for a term of one year commencing on or about March 1, 2022 through February 28, 2023; and

RESOLUTION

Res-Pg: 62-2

WHEREAS, funding for this purpose is contingent upon the availability and appropriation of sufficient funds in the County's 2022 and 2023 Temporary and/or Permanent Budgets and shall be encumbered at the unit prices set forth in the bidder's proposal pursuant to N.J.A.C. 5:30-5.5(b)(2) and shall not exceed any using department's line item in the budget for this purpose; and

WHEREAS each participating entity in the Cooperative is hereby authorized to enter into a contract directly with GRM Information Management Services, Inc., pursuant to the terms and conditions of Bid A-1/2022 after award by its governing body in accordance with applicable law; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the aforementioned Bid A-1/2022, Off-Site Records Storage Services for the Camden County Board of Social Services, Camden County Health Services Center, Camden County Prosecutor's Office, Camden County College, and Various Camden County Locations, under the Camden County Cooperative Pricing System, System Identifier No. 57-CCCPS, on an "as-needed" basis, is hereby authorized and awarded to GRM Information Management Services, Inc., 215 Coles Street, Jersey City, New Jersey 07310-1301, for the term commencing on or about March 1, 2022 through February 28, 2023 at the various unit prices listed in its Proposal dated January 27, 2022, for a total base bid of Nine Thousand Four Hundred Ninety Dollars (\$9,490.00) plus the unit costs as detailed in bidder's proposal dated January 27, 2022; and

BE IT FURTHER RESOLVED that the proper officers of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts,

RESOLUTION

Res-Pg: 62-3

purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that the participating entities in the Cooperative are hereby authorized to enter into a contract directly with GRM Information Management Systems, Inc., pursuant to the terms and conditions of Bid A-1/2022 after award by its governing body in accordance with applicable law; and

BE IT FURTHER RESOLVED that the one-year option to renew shall be exercised at the sole discretion of the County.

LJP:amf

BC-9106

Z:\Files-Bids\2022 Meetings\Feb\Resol. Auth. Bid A-1/2022 co-op
Off-Site Storage Facility -- GRM Info Mgmt. - Auth. 2-17-22

RESOLUTION NO. FY2022-141

RESOLUTION AWARDING CONTRACT FOR PURCHASE OF FITNESS EQUIPMENT FOR WELLSRING FITNESS CENTER AT PAPIANO GYM THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY PRICING SYSTEM AWARDED CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), is the "Lead Agency " of a Cooperative Pricing System which it has been duly established pursuant to applicable law and regulation for the purchase of goods and services; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, approving membership and participation of the College in such Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts in order to secure the benefits of such participation; and

WHEREAS, the College needs to update and replace the equipment in the Wellspring Fitness Center at Papiano Gym to operate a successful fitness center here at Camden County College; and it is the recommendation of Gabriel Arnold, Coordinator for Health & Wellness Center, Jacqueline Tenuto, Associate Dean of Students/Deputy Title IX Coordinator/504 Coordinator, Anne Daly-Eimer, Executive Dean for Student Affairs/Title IX Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administration, Acting to utilize the ESCNJ contract to procure fitness equipment for Wellspring Fitness Center at Papiano Gym in the anticipated amount of \$23,000.00 and on an as-needed basis as funding allows to replace and update fitness equipment with the ESCNJ vendor: Fitness Lifestyles, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #907053-62101 and has certified the availability of funds on an as-needed basis in various departmental accounts for future equipment. Funds in FY2023 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD fitness equipment procurement through the Educational Services Commission of New Jersey (EDCNJ), contract ESCNJ 17/18-31 to **Fitness Lifestyles, Inc.** in the anticipated amount of **\$23,000.00 for procurement of fitness equipment and on an as-needed basis as funding allows** with terms commencing as of March 2022; and

March 1, 2021

RESOLUTION NO. FY2022-141

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes procurement of fitness equipment from **Fitness Lifestyles, Inc.** pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 17/18-31 in the anticipated amount of in the anticipated amount of \$23,000.00 and on an as-needed basis as funding allows to replace and update fitness equipment. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-142

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ACADEMIC AND MEDICAL CATALOGS AS LEAD AGENCY FOR
NEW JERSEY COUNTY COLLEGE JOINT PURCHASING CONSORTIUM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, CCC acting for NJCC JPC publicly advertised bids for **Academic and Medical Catalogs**, Bid #FY22JPC-33, which were received and are attached below under “Bid Responses” and no bids were received for Items #1 thru #4, #7 thru #12, #15 thru #20, #23, #24 and #26 thru #28; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, Acting, to award contracts on behalf of the **New Jersey County College Joint Purchasing Consortium (NJCC JPC)** for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders, and is further recommended that CCC re-advertise the no bid as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2023 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2024; 100% funded by the Carl D. Perkins grant for FY2023 and subject to State of New Jersey funding approval for FY2023 and is also subject to Federal grant approval funding for FY2024.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22JPC-33** for **Academic and Medical Catalogs** be and is hereby AWARDED to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as Camden County College, individually:

- 1) **Bound Tree Medical, LLC** for **Item #5** with a **28% discount** off their website online catalogs list prices.; and
- 2) **Carolina Biological Supply Co.** for **Item #6** with a **5% discount** off their website online catalogs list prices
(Free standard freight on orders \$250.00 or more. Living and perishable materials, hazardous chemicals, kits containing chemicals and preserved specimens are subject to additional shipping fees); and
- 3) **Henry Schein, Inc.** for **Item #13** with an **18% discount** off their website online catalogs list prices
(Free freight for all orders over \$200.00. A \$16.50 handling fee on orders under \$200.00 & hazardous materials are subject to \$30.00 handling charge); and
- 4) **J&H Berge, Inc.** for **Item #14** with a **15% discount** off both J&H Berg and Labmart website online catalogs list prices
(delivery included); and
- 5) **Pocket Nurse Enterprises, Inc. d/b/a Pocket Nurse** for **Item #21** with a **20% discount** off their website online catalog list prices,
(free ground shipping on all orders of \$250.00 or above); and

March 1, 2022

RESOLUTION NO. FY2022-142

- 6) **School Health Corp** for **Item #25** with a **10% discount** off their website online catalogs list prices
(no delivery charge for any order over \$125.00); and
- 7) **VWR International, LLC** for **Item #22** with a **33% discount** off their website online catalog list prices
(free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items),
Item #29 with a **0-68.5% discount** off their website online catalog list prices
(free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items),
Item #30 with a **18% discount** off their website online catalog list prices
(free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items, flat fee of \$27.50 charged for hazardous shipping); and

the award for **all of these contracts are on an as-needed basis** in the anticipated aggregate amount of **\$100,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$50,000.00** with terms commencing on **May 1, 2022** through **April 30, 2023** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the Manager of Purchasing be authorized to re-advertise the no bid and rejected **#1 thru #4, #7 thru #12, #15 thru #20, #23, #24 and #26 thru #28**; as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to Bound Tree Medical, LLC; Carolina Biological Supply Co., Henry Schein, Inc., J&H Berg, Inc., Pocket Nurse Enterprises, Inc. d/b/a Pocket Nurse, School Health Corp. and VWR International, LLC for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for Camden County College for an anticipated as-needed amount of \$50,000.00. These Academic and Medical Catalogs are required on an as-needed basis with terms commencing on May 1, 2022 through April 30, 2023. In addition, this resolution further authorizes the Manager of Purchasing to re-advertise the no bid and rejected Items #1 thru #4, #7 thru #12, #15 thru #20, #23, #24 and #26 thru #28; as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Responses
for
Academic and Medical Catalogs
(Bid #FY22JPC-33)

<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Bound Tree Medical Dublin, OH	Bound Tree Medical online website catalog www.boundtree.com	28%	
Carolina Biological Burlington, NC	Carolina Biological Supply Co. online website catalog www.carolina.com	5%	Free standard freight on orders \$250.00 or more. Living and perishable materials, hazardous chemicals, kits containing chemicals and preserved specimens are subject to additional shipping fees
Henry Schein Melville, NY	Henry Schein, Inc. online website catalog www.henryschein.com	18%	Free freight for all orders over \$200.00. A \$16.50 handling fee on orders under \$200.00, hazardous materials are subject to \$30.00 handling charge
J&H Berg South Plainfield NJ	J & H Berge, Inc. online website catalogs www.jhberge.com www.labmart.com	15%	Delivery Included
Pocket Nurse Monaca, PA	Pocket Nurse Enterprises online website catalog www.pocketnurse.com	20%	Free ground shipping on all orders of \$250.00 or above
School Health Corp. Rolling Meadows, IL	School Health Corp. Online website catalog www.schoolhealth.com	10%	No delivery charge for any order over \$125.00

RESOLUTION NO. FY2022-142

<p>VWR International, LLC Radnor, PA</p>	<p>Sargent-Welch www.sargentwelch.com</p> <p>Ward's Natural Science www.wardsci.com</p> <p>VWR International, LLC online website www.vwr.com</p>	<p>33%</p> <p>18%</p> <p>0%-68.5%</p>	<p>Free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items, flat fee of \$27.50 charged for hazardous shipping.</p>
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RESOLUTION NO. FY2022-143

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

Salary Increases

Monica Jetter	Office Assistant, part-time Human Resources Effective March 7, 2022
Kathleen Kane	Executive Director Human Resources Effective March 7, 2022
Crystal Killebrew	Assistant Director/Title IX & Section 504 Human Resources Effective March 7, 2022
Lindsay Riiff	Benefits Manager Human Resources Effective March 7, 2022
Leeann Rinaldi	Administrative Assistant President's Office Effective March 7, 2022
Anne Spagnolia	Administrator Human Resources Effective March 7, 2022

Separation

Julia Amadio	Coordinator of Academic Systems Student Affairs Effective June 30, 2022
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Leave

Julia Amadio	Coordinator of Academic Systems Student Affairs Effective February 7, 2022 – April 6, 2022
Kaitlynn Shawaryn	Director University Center and Transfer Services Effective November 30, 2021 – February 22, 2022
Darryl Stephens	Coordinator Registration Services Effective January 9, 2022 – February 14, 2022
Giselle Tomassone	Community Service Officer Public Safety Effective January 1, 2022 – June 30, 2022

RESOLUTION NO. FY2022-143-1

Stephen Schneider From Mechanic
To Assistant Supervisor – Mechanical, Acting
Facilities
Effective March 7, 2022

John Sesko From Mechanic’s Assistant
To Mechanic
Facilities
Effective March 7, 2022

Separation

Addam Mitchell Government Services Officer
Public Safety
Effective February 3, 2022

Leaves

Maria Diaz Government Services Officer
Public Safety
Effective January 13, 2022 – April 7, 2022

Angelo Harris Government Services Officer
Public Safety
Effective January 3, 2022 - February 7, 2022

Credentials Summary

Kevin Curry	M.Ed., Penn State University M.Ed., Arizona State University B.S., Penn State University Mr. Curry was employed by the University of Scranton as an Assistant Dean of Academic Services and as a Director of Advising.
Kimberly Stowell	M.S., Fairleigh Dickinson University B.S., Monmouth University Ms. Stowell was employed by Atlantic Cape Community College as a Campus Operations Manager. She was also employed by the Adventure Aquarium as a Revenue Manager.

RESOLUTION NO. FY2022-144

RESOLUTION APPROVING A ONE-TIME REDUCTION IN CREDIT TUITION FOR SUMMER 2022 AND FALL 2022

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

WHEREAS, the College is requesting that students be given the following per credit reduction in credit tuition for summer 2022 and fall 2022:

- In-County - \$99 (reduction of \$16)
- Out-of-County - \$99 (reduction of \$20)
- International - \$172 (reduction of \$27); and

WHEREAS, this is designed to continue to provide economic relief to our students in this COVID impacted time of financial uncertainty; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it is hereby authorized that a per credit reduction in credit tuition be approved for credit courses offered in summer 2022 and fall 2022; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such tuition.

SUMMARY STATEMENT

This resolution hereby authorizes a reduction in credit tuition for summer 2022 and fall 2022 as follows:

- In-County - \$99 (reduction of \$16)
- Out-of-County - \$99 (reduction of \$20)
- International - \$172 (reduction of \$27)

This is an excellent opportunity for the College to continue to provide economic relief and to help our students become successful.