

John T. Hanson, Chair, called the virtual **November 4, 2020** reorganization meeting of the Board of Trustees of Camden County College to order at **7:02 PM** via GoTo Meeting/telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been published via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019 and August 31, 2020. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward and Christine Williams.

Board Members Absent: S. Jay Mirmanesh and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel, Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Election of Officers

Mr. Hanson relinquished the Chair to Mr. McConnell to preside over the election of officers.

Mr. McConnell assumed the Chair and called on Ms. Stewart, Chair of the Nominating Committee, to bring forth the names of those nominated to serve as officers of the Board for the coming year.

Ms. Stewart announced that the Nominating Committee recommended the following slate of officers to serve until November 2021:

John T. Hanson	Chair
Susan R. Croll	Vice Chair
Anthony J. Maressa	Secretary
Brett Wiltsey	Treasurer

There being no further discussion or nominations, Mr. McConnell closed the nominations.

Motion made by Ms. Ward and seconded by Dr. Pugh-Bassett accepting the slate of officers presented by the Nominating Committee. **Motion** carried unanimously.

Mr. Hanson assumed the Chair and called on Ms. Ward to present a report from the Business Affairs, Audit & Campus Development Committee

Report of the Business Affairs, Audit & Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit & Campus Development Committee with five action items.

Resolution FY2021-71 - Ms. Ward stated that this resolution designates the President as the contracting agent for the College and authorizes the President to negotiate or award a purchase for items below the bid threshold and to approve purchase orders and to execute a contract for such purchase below that amount. Ms. Ward noted that this further authorizes the President to negotiate and execute contracts and documents on behalf of the College in furtherance of awards and resolutions passed by the Board in excess of the bid threshold.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-71 (see attachment **4999A**). **Motion** carried unanimously.

Resolution FY2021-72 - Ms. Ward said that this resolution authorizes the College to utilize any contract, vendors or authorized distributors/dealers to procure various items under either the New Jersey State Contract, Camden County Cooperative Pricing System or New Jersey Educational Cooperative Purchasing System, for either Middlesex or Morris counties or NJEDGE on an as-needed basis for the coming year of the reorganized Board.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-72 (see attachment **4999B**). **Motion** carried unanimously.

Resolution FY2021-73 - Ms. Ward stated that this resolution establishes meeting dates and times for the reorganized Board of Trustees and the new Board of Trustees year.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-73 (see attachment **4999C**).

The following roll-call vote was recorded:

AYES: Maressa, Castiglione, Croll, Troxell, Halpern, Ward, Stewart, Pugh-Bassett, Hanson.

NOES: None.

ABSTENTIONS: None.

Resolution FY2021-74 - Ms. Ward said that this resolution authorizes the Executive Committee of the Board to consider College business, to consult with the President and staff and to provide direction, and if necessary, to authorize appropriate action if emergent matters require such during the period in between Board meetings.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-74 (see attachment **4999D**). **Motion** carried unanimously.

Resolution FY2021-75 - Ms. Ward said that this resolution designates the *Courier Post* and the *Retrospect* as the official newspapers for the College for 2020-2021.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-75 (see attachment **4999E**). **Motion** carried unanimously.

Motion carried unanimously.

Board of School Estimate

Motion made by Ms. Castiglione and seconded by Ms. Stewart appointing Anthony Maressa and Judith Ward to serve on the Board of School Estimate for 2020-2021. **Motion** carried unanimously.

Committee Assignments

Mr. Hanson called the Board's attention to the committee assignments and service on the College's Foundation Board of Directors as follows:

Academic & Student Affairs Committee

Susan Croll, Chair

Annette Castiglione

Karen Halpern

Dr. S. Jay Mirmanesh

Dr. Lovell Pugh-Bassett

Christine Williams

Business Affairs, Audit & Campus Development Committee

Brett Wiltsey, Chair

Anthony Maressa

Jessica Stewart

Helen Albright Troxell

Judith Ward

Foundation Board of Directors

Anthony Maressa

Jessica Stewart

Judith Ward

Adjournment

Motion to adjourn made by Ms. Castiglione and seconded by Ms. Stewart. The Annual Reorganization meeting ended at 7:14 P.M.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-71

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE
APPOINTING CONTRACTING AGENTS AND DELEGATING AUTHORITY TO
EXECUTE CONTRACTS AND PURCHASE ORDERS BELOW BID LIMIT**

WHEREAS, The Board of Trustees is duly constituted, and authorized with all necessary general powers to take such actions as it deems appropriate under the County Colleges Act, N.J.S.A. 18A:64A-12; and The County Colleges Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.; and

WHEREAS, The Board is specifically authorized to delegate the authority to “make, negotiate, and award” agreements, contracts or purchases below the bid threshold by appointing a “Contracting agent” to do so by formal Resolution of the Trustees pursuant to N.J.S.A. 18A:64A-25.3; and

WHEREAS, the Legislature has specifically empowered the Board of Trustees to designate the “Contracting agent” for the college to mean the business officer “. . . or such officer . . . delegated by the county college;” N.J.S.A. 18A:64A-25.2 (c); and

NOW, THEREFORE, BE IT RESOLVED on this date at the Fiscal Year 2021 Reorganization of and by the 2021 Board of Trustees that the following are designated and authorized until further resolution or Reorganization of the Board as follows:

- 1) The authority to make approve and execute contracts on behalf of the Board is hereby granted to Donald A. Borden, President as the designated Camden County College Contracting Agent and any purchase or agreement may be made or negotiated for the performance of work or furnishing or hiring of materials or supplies together with any sums expended for the work or services on the same project or furnishing of similar materials or supplies in the same fiscal year as authorized under N.J.S.A.18A:64A-25.3; and
- 2) The authority is hereby granted and delegated to the President for him to authorize the payment of any purchase orders, or bills below the bid amount set by the State and as authorized by the Trustees as the College’s bid threshold; and
- 3) Both of the above provisions are and require that such actions are only authorized, accomplished and completed provided that such is done and performed in such a manner as to be lawful and in conformance with all other statutes and regulations of the State and Federal government and authority of the Board and policies of the College.

SUMMARY STATEMENT

This Annual Resolution designates the President as the Contracting agent for the College and authorizes him to negotiate or award a purchase for items below the \$36,400.00 Bid Threshold (which is new as of July 1, 2019), and to approve purchase orders and to execute a contract for any such purchase below that amount. It also authorizes the President to negotiate and execute contracts and documents on behalf of the College in furtherance of awards and resolutions passed

November 4, 2020

RESOLUTION NO. FY2021-71

by the Board in excess of the bid threshold. The College has legislative authority to make purchases without specific Board action when below the Bid Threshold, and if over \$17,500.00 it may also do so provided the Non-Fair and Open requirements are complied where applicable.

NJSA 18A:64A-25-3 states the “business officer . . . or other such officer, committee or employee delegated by the . . . college” to accomplish such may do so without advertising or bids “when so authorized by Resolution of the Board of Trustees”. This resolution authorizes and properly accomplishes that in accordance with the County College Contracts Act N.J.S. 18A:64A-25.3 and Board of Trustees Policy #418 for College.

RESOLUTION NO. FY2021-72

RESOLUTION AUTHORIZING THE COLLEGE TO MAKE PURCHASES PURSUANT TO NEW JERSEY STATE CONTRACTS AND THROUGH STATE APPROVED COOPERATIVE PURCHASING SYSTEMS

WHEREAS, Camden County College (CCC) is a separate corporate entity created pursuant to N.J.S.A. 18A:64-1 et seq. whose purchasing and contracting is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and pursuant to N.J.S.A. 18A:64A-25.9, purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding; and

WHEREAS, the College Board of Trustees, on July 24, 2014 passed Resolution No. FY2015-03 which authorized purchasing from specific New Jersey State Contract vendors and various authorized distributors/dealers and has done so each year since; and

WHEREAS, N.J.S.A. 40A:11-11(5) as well as N.J.S.A. 18A:64A-25.10 authorizes contracting units to establish or participate in a Cooperative Pricing Systems and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the College had previously joined: the CAMDEN COUNTY COOPERATIVE PRICING SYSTEM (CCCPS) with Camden County designated as the “Lead Agency” in a Cooperative Pricing System duly established pursuant to applicable law and regulation for the purchase of goods and services; and the State approved the establishment of that Cooperative pricing system, and later also specifically approved the membership and participation of Camden County College; and also joined the Educational Services Commission of NJ (ESCNJ) for Middlesex County and for Morris County, hereinafter referred to as the “Lead Agency” which offered voluntary participation in its State approved Cooperative Pricing System which duly established pursuant to applicable law and regulation for the purchase of goods and services and whose participation was approved by the College Trustees in Resolution 2014-188 and again in 2018 in Resolution#FY2018-229 and the State specifically approved that membership for this College in the ESCNJ; and

WHEREAS, NJEdge.Net, Inc. hereinafter referred to as the “Lead Agency” for EdgeMarket, offered voluntary participation in its State approved Cooperative Pricing System, which also was duly established pursuant to applicable law and regulation for the purchase of goods and services, and the College Trustees on April 3, 2018 in Resolution 2018-161 approved joining and the State also specifically approved the membership therein of Camden County College in the EdgeMarket for the provision and performance of goods and services; and

WHEREAS, it is the recommendation of the College’s Manager of Purchasing, Melissa Manera, and Maris Kukainis, Director of Financial & Administrative Services and Helen Antonakakis, Director of Finance and Planning, to procure various supplies, equipment, furniture, services and various items and services through the New Jersey State Contract vendors and/ or these above listed approved co-op groups and from each of their various authorized distributors/dealers on an as-needed basis for coming year of this reorganized Board; and

RESOLUTION NO. FY2021-72

WHEREAS, the Director of Finance has certified that such purchasing will be subject to the availability of funds in various College departmental accounts for these vendors and various authorized distributors/dealers as well as on an as-needed basis; and

WHEREAS, it is the recommendation of the College's Manager of Purchasing, Melissa Manera, and Helen Antonakakis, Vice-President for Finance and Planning, to procure various supplies, equipment, furniture, services and various items through New Jersey State Contract, or the cooperatives and their vendors and various authorized distributors/dealers on an as-needed basis for coming year of this Reorganized Board year 2020; and

THEREFORE, BE IT RESOLVED by the Board of Trustees that it hereby authorizes the use of and purchases through such approved systems that shall not exceed any departments line item budgeted amounts through New Jersey State Contract vendors and/or through approved Cooperative Pricing system and such authorized vendors, contractors, distributors/dealers as identified on an as-needed basis for the current fiscal Board of Trustees year; and such purchases may be made and where necessary later approved by this Board in so far as any exceeding the bid threshold ; and

ALSO BE IT RESOLVED by this BOARD OF TRUSTEES that the College is hereby authorized to Purchase and enter into contracts thru State contract, and/or under State Contract or through participation in the, the CCCPS, ESCNJ, Edge Market and any other appropriate state contracts or approved cooperatives.

SUMMARY STATEMENT

This resolution authorizes the College utilize any contract, vendors or authorized distributors/dealers to procure various items under either the New Jersey State Contract, Camden County Cooperative Pricing system or New Jersey Educational Cooperative Purchasing System, for either Middlesex or Morris counties or NJEDGE on an as-needed basis for the coming year of the Reorganized Board.

Pursuant to N.J.S.A. 18A:64A-25.9 purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding. Pursuant to N.J.S.A. 40A:11-11(5) as well as N.J.S.A. 18A:64A-25.10, contracts for products or services may be awarded through either of these Cooperatives without public advertising and bidding. In either of the situations authorized here are only the procurement procedures regarding public contracts law. The compliance with the procurement laws and regulations and Pay to Play are the responsibility of the lead agency. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Provided to the Board is a list of the State Contract or ESCNJ purchases by vendor for the Fiscal year. Utilizing any other individual vendors for specific purchases in excess of the bid threshold will be a separate action taken by the College at a later time as each are needed and found to be desirable.

Camden County College
SC Purchases VPAM Report
07/01/2019 thru 06/30/2020

Vendor Name	PO #	Item Description	PO Total	Contract #
Apple Computers Inc	PR008834	HJL82LL/A Absolute Resilience	13,527.90	ESCNJ 18/19-67
		Apple Computers Inc Total	13,527.90	
Avaya Inc	PVO28633	AVAYA	66,730.08	NJ
Avaya Inc	P068683	AVAYA	20,458.35	NJSC#80802
Avaya Inc	P070034	ESSENTIAL & PREFERRED	410.40	NJSC80802
		Avaya Inc Total	87,598.83	
CDW Government Inc	P068957	epson ds 530 document color	331.43	NJSC#A70262
CDW Government Inc	P069174	HP LaserJet Pro M404dn -	275.08	ESCNJ18/19-03
CDW Government Inc	P069324	Quote KXTM270	60.96	ESCNJ18/19-03
CDW Government Inc	P069486	PER QUOTE# KWMC070	275.08	ESCNJ18/19-03
CDW Government Inc	P070069	targus 3 button usb full size	285.00	#ESCNJ18/19-03
		CDW Government Inc Total	1,227.55	
Cellco Partnership	P068641	Cell Phone Service	6,500.00	NJSC#82583
Cellco Partnership	P068716	PURCHASE ORDER TO COVER	6,022.00	NJSCA82583
Cellco Partnership	P069741	Monthly recurring charges for	768.24	NJSC#A82583
Cellco Partnership	P070092	Cell Phone Service	800.00	NJSC#82583
Cellco Partnership	PR008571	Monthly recurring charges for	2,000.00	NJSC#A82583
		Cellco Partnership Total	16,090.24	
Chas S Winner Inc	P069842	2020 Ford Fusion SE; per attached	22,858.00	SC# 88726
		Chas S Winner Inc Total	22,858.00	
Cisco Systems Capital Corp	P068586	CISCO SMARTNET TERM	124,898.70	NJSC#A87720
		Cisco Systems Capital Corp Total	124,898.70	
ConvergeOne Inc	P068572	VERAMARK MAINTENANCE	169,344.66	NJSC#80802
ConvergeOne Inc	P070028	ONE X AGENT LICENSES -	24,850.00	80802
		ConvergeOne Inc Total	194,194.66	
Dell Marketing LP	P068748	KENSINGTON MICROSAVER	7,872.78	89967
Dell Marketing LP	P069407	POWEREDGE M640 VRTX FOR	55,972.82	MNWNC108/19
Dell Marketing LP	P069455	DELL SMALL FORM FACTOR	81,825.60	A89967/89968
Dell Marketing LP	P070018	VLA RED HAT RHEL SVR	943.76	M0003/89850
Dell Marketing LP	P070056	noble security locks per quote	14,328.30	NJSC A89850
Dell Marketing LP	P070119	datamation systems safeharbor	1,677.85	NJSC A89850
Dell Marketing LP	PR008569	VLA CC for Teams all Apps MLP	4,538.34	C00000005003
Dell Marketing LP	PR008601	FY2020 Perkins	47,509.75	NJSC #89967
Dell Marketing LP	PR008685	ADOBE ACROBAT PRO	120.72	89AHA
Dell Marketing LP	PR008621	Noble Security Wedge Profile	9,197.94	NJSC#89967
Dell Marketing LP	PR008636	Dell 22 Monitor - P2219H	3,082.24	WSCA70256
Dell Marketing LP	PR008910	Kensington microSaver 2.0 Master	9,734.60	NJSC#A9967/8996
Dell Marketing LP	PR008926	VLA Acrobat Pro 2017 License	1,576.50	NJSC#M0003\8985
		Dell Marketing LP Total	238,381.20	
Deptcor	P069052	No Animals Signs with Graphic	489.00	NJSC49131
Deptcor	P069254	METAL SIGNS 24-48	442.00	NJSC#49131
		Deptcor Total	931.00	
Enterprise Leasing Co of Phila	P068975	2019-2020 Camden County	2,000.00	NJSC83489
Enterprise Leasing Co of Phila	P069746	Full Size Car Rental	720.00	

Camden County College
SC Purchases VPAM Report
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Vendor Name	PO #	Item Description	PO Total	Contract #
		Enterprise Leasing Co of Phila Total	<u>2,720.00</u>	
Francotyp Postalia Inc	P068644	Postage Meter	780.00	NJSC#41265
		Francotyp Postalia Inc Total	<u>780.00</u>	
GreatAmerican Financial Services	P068670	Arrival & Inbound Tracking	11,952.00	NJSC#41265
		GreatAmerican Financial Services Total	<u>11,952.00</u>	
Insight Public Sector Inc	P068848	FARONICS DEEP FREEZE MAC	5,127.50	NJSC#A89853
Insight Public Sector Inc	P069147	STATE OF NEW JERSEY	14,570.00	M0003/89853
Insight Public Sector Inc	P069731	SKUGOVMAINTPROIYL	4,181.80	M0003/89853
		Insight Public Sector Inc Total	<u>23,879.30</u>	
Lawmen Supply Co of NJ	P069039	#48001 - DARK NAVY 3-IN-1	2,017.40	NJSC17-FLEET751
Lawmen Supply Co of NJ	P069074	3 IN 1 PARKA DARK NAVY	7,949.60	V00001560
Lawmen Supply Co of NJ	P069064	HAMURGER WOOLEN BELTS	1,615.00	FY17-FLEET-
Lawmen Supply Co of NJ	P069065	3 IN 1 PARKA #48001 DARK	3,974.80	17-FLEET-00751
		Lawmen Supply Co of NJ Total	<u>15,556.80</u>	
Majestic Oil Co Inc	P070124	Diesel Fuel	2,000.00	NJSC#82767
		Majestic Oil Co Inc Total	<u>2,000.00</u>	
Ocean Computer Group Inc	P070076	NOBLE SECURITY WEDGE	13,689.90	NJSC#A88796
Ocean Computer Group Inc	P070125	Noble Security Wedge Profile	9,839.86	NJSC#A88796
Ocean Computer Group Inc	PR008770	Dell Mobile Precision 7730	2,166.63	NJSC#A89967
		Ocean Computer Group Inc Total	<u>25,696.39</u>	
PCMG Inc	P068702	FARONICS	2,136.00	NJSC#89854
		PCMG Inc Total	<u>2,136.00</u>	
Ricoh Americas Corp	P069642	Public Service Copiers Group	68,530.42	NJSC#A40467
		Ricoh Americas Corp Total	<u>68,530.42</u>	
Ricoh USA Inc	P068858	Black/White copies billed at	85,049.72	NJSC#A51465
Ricoh USA Inc	PR008598	Estimated overages for NJ CAP	2,942.28	NJSC#A40467
		Ricoh USA Inc Total	<u>87,992.00</u>	
Scantron Corp	P069297	shipping fees	165.50	FY19BEDC-10 5/1/
		Scantron Corp Total	<u>165.50</u>	
SHI Intl	P068747	HP LASERJET ENTERPRISE	1,372.00	MNNVP-133
SHI Intl	P069295	MICROSOFT OFFICE 365	82,847.51	89851
SHI Intl	P069794	CERBERUS FTP SERVER	695.25	89851
SHI Intl	P069795	SOLARWINDS MAINTENANCE	515.05	89851
SHI Intl	P070017	APP LIVE 2 PARALLEL 5 USER	2,447.28	89851
SHI Intl	P070104	PAESSLER SOFTWARE	2,706.74	89851
SHI Intl	P070105	PASSWORDSTATE ANNUAL	2,340.00	89851
		SHI Intl Total	<u>92,923.83</u>	
Simonik Transportation and Warehousing Group	P069643	Relocation of IDRC files and	3,448.50	
		Simonik Transportation and	<u>3,448.50</u>	

Camden County College
SC Purchases VPAM Report
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Vendor Name	PO #	Item Description	PO Total	Contract #
State of NJ - Reg Medical Examiner	P068687	Open Purchase Order to cover	4,000.00	
State of NJ - Reg Medical Examiner	PR008561	Open Purchase Order to cover	10,000.00	
		State of NJ - Reg Medical Examiner	14,000.00	
Tactical Public Safety	P069333	CASE, STND, LEATHER	25,155.11	NJSC#83932
Tactical Public Safety	P069696	INSTALL ALL AABOVE	1,856.00	NJSC 17-FLEET-00
Tactical Public Safety	P070025	BATTERIES FOR RADIOS	1,883.60	NJSC 83932
		Tactical Public Safety Total	28,894.71	
Verizon Wireless	P068582	BLANKET PO	12,000.00	NJSC#A82583
Verizon Wireless	P068762	Blanket Order for ISD Phones	2,273.40	NJSC
		Verizon Wireless Total	14,273.40	
W W Grainger Inc	PV028908	hand held metal detector	245.14	19-FLEET-00566
W W Grainger Inc	P068709	Item #3AA28	370.44	NJSC#A79875
W W Grainger Inc	P068820	Item #3EEF3	10,068.50	NJSC#A79875
W W Grainger Inc	P068821	Item #5FW85	1,882.35	NJSC#A79875
W W Grainger Inc	P068822	Item #35YX77	3,627.70	NJSC#A79875
W W Grainger Inc	P069002	Item #35YX77	1,540.50	NJSC#A79875
W W Grainger Inc	P069152	Item #6TKF2	8,392.00	NJSC#A79875
W W Grainger Inc	P069236	Item #4TH42	1,143.30	NJSC#A79875
W W Grainger Inc	P069309	Item #35YX96	1,734.60	NJSC#A79875
W W Grainger Inc	P069423	Item #35YX77	5,120.30	NJSC#A79875
W W Grainger Inc	P069448	Item #4W604	373.10	NJSC #79875
W W Grainger Inc	P069514	Item #31DK60	6,708.70	NJSC#A79875
W W Grainger Inc	P069513	Item #4KN32	668.45	NJSC#A79875
W W Grainger Inc	P069591	Item #6TKF2	2,098.00	NJSC#A79875
W W Grainger Inc	P069682	Item #6TKF2	6,470.30	NJSC#A79875
W W Grainger Inc	P069708	Item #4BEX9	399.47	NJSC#A79875
W W Grainger Inc	P069852	Item #6TKF2	2,898.70	19-FLEET-00566
W W Grainger Inc	P069859	WEATHER TECH REAR	435.61	19-FLEET-00566
W W Grainger Inc	P069863	ITEM#: 30XR18	162.75	19-FLEET-00677
W W Grainger Inc	P069880	TRAUMA/OXYGEN BAG	669.39	19-FLEET-00566
W W Grainger Inc	P069901	Item #6TKF2	1,678.40	19-FLEET-00566
W W Grainger Inc	P069933	Item #6TKF2	3,061.90	19-FLEET-00566
W W Grainger Inc	P069958	Maintenance Supplies	1,590.63	19-FLEET-00566
W W Grainger Inc	P069965	Item# 38W826 Umbrella stand: 30	555.00	19-FLEET-00566
W W Grainger Inc	P070013	ITEM#: 448K96	32.75	19-FLEET-00677
W W Grainger Inc	P069985	Item #35YX96	2,907.50	19-FLEET-00566
W W Grainger Inc	P070037	Item #35YX84	1,697.50	19-FLEET-00566
W W Grainger Inc	P070038	Item #6TKF2	8,392.00	NJSC#19-FLEET-
W W Grainger Inc	PR008641	• FY2020	389.80	19-FLEET-00566
W W Grainger Inc	PR008772	• FY2020	1,766.47	19-FLEET-00566
W W Grainger Inc	PR008888	Item#: 12A158	921.00	19-FLEET-00566
		W W Grainger Inc Total	78,002.25	
		Grand	1,172,659.18	

Camden County College
SC Purchases VPAM Report
07/01/2020 thru 10/31/2020

Vendor Name	PO #	Item Description	PO Total	Contract #
Avaya Inc	P070255	AVAYA SERVICE	67,722.36	NJSC80802
		Avaya Inc Total	67,722.36	
Business Automation Technologies Inc	P070423	Netrality interfloor cable	66,441.62	CO-OP
		Business Automation Technologies Inc	66,441.62	
CDW Government Inc	P070495	Palo Alto Networks Premium	41,200.52	(M0003/89849)
CDW Government Inc	P070547	Lenovo ThinkPad Ethernet	390.90	MNWNC-117
CDW Government Inc	PR008985	VLA ADOBE STUDENT LIC	8,975.00	89AHA
		CDW Government Inc Total	50,566.42	
Cellco Partnership	P070230	Cell Phone Service	5,000.00	NJSC#82583
Cellco Partnership	P070249	PURCHASE ORDER TO COVER	6,022.00	NJSCA82583
		Cellco Partnership Total	11,022.00	
Cisco Systems Capital Corp	P070203	CISCO SMARTNET TERM	124,898.70	NJSC#A87720
		Cisco Systems Capital Corp Total	124,898.70	
Dell Marketing LP	P070572	PowerEdge R7525 - (With Optics)	128,824.50	M0483/19TELE006
Dell Marketing LP	PR009006	QUOTE # 1021707490178.1	182.62	M0003\89850
Dell Marketing LP	PR009037	Datamation systems 16 module	1,311.68	C000000005003
Dell Marketing LP	PR009047	Nvidia GRID Bundle vApps	33,186.55	89850
		Dell Marketing LP Total	163,505.35	
Eagle Point Gun Shop	P070515	FBI-Q CB Cardboard Targets by	6,760.00	#17-FLEET-00721
		Eagle Point Gun Shop Total	6,760.00	
Enterprise Leasing Co of Phila	P070192	Car rental for Rutgers Conference	810.00	
		Enterprise Leasing Co of Phila Total	810.00	
Francotyp Postalia Inc	P070204	Postage Meter	780.00	NJSC#41265
		Francotyp Postalia Inc Total	780.00	
GreatAmerican Financial Services	P070205	Arrival & Inbound Tracking	11,952.00	NJSC#41265
		GreatAmerican Financial Services Total	11,952.00	
Insight Public Sector Inc	P070262	DEEP FREEZE ENT NA EDU	5,127.50	89851
Insight Public Sector Inc	P070386	46169.31S	15,683.27	89853
Insight Public Sector Inc	PR009002	2003124842440-GTAM	9,524.25	89853
Insight Public Sector Inc	PR009004	2007215138555GTMPL	16,716.14	89853
Insight Public Sector Inc	PR009033	2009185272176-	18,321.45	89853
		Insight Public Sector Inc Total	65,372.61	
Lenovo	PR009003	4 year Sepot/CCI Upgrade from 3	47,607.00	M0483
Lenovo	PR009029	20R4S48L00	9,521.40	NJSC 40121
		Lenovo Total	57,128.40	
Ocean Computer Group Inc	PR009038	Dell Noble Security Wedge Profile	12,019.56	19-TELE-00656
		Ocean Computer Group Inc Total	12,019.56	
Ricoh Americas Corp	P070208	Instructional Group	137,060.84	NJSC#A40467

Camden County College
SC Purchases VPAM Report
07/01/2020 thru 10/31/2020

Vendor Name	PO #	Item Description	PO Total	Contract #
	Ricoh Americas Corp Total		137,060.84	
Ricoh USA Inc	PR008930	Ricoh MPC3003G	2,669.00	NJSC#A40467
	Ricoh USA Inc Total		2,669.00	
SHI Intl	P070263	INSIGHT NA EDU	2,156.80	89851
SHI Intl	P070293	DEEP FREEZE MAC NA EDU	5,127.50	89851
SHI Intl	P070381	Production Support/Subscription	19,252.00	00278834
SHI Intl	P070459	Adobe Creative Cloud for	234.56	89851
SHI Intl	PR008981	Adobe Creative Cloud for	17,136.00	NJSC#A89851
SHI Intl	PR009046	IGEL Enterprise Management	96,555.00	89851
	SHI Intl Total		140,461.86	
Verizon Wireless	P070261	CELLULAR PHONE SERVICE	16,000.00	NJSCA82583
	Verizon Wireless Total		16,000.00	
W W Grainger Inc	P070213	Item #35YX96	1.00	19-FLEET-00566
W W Grainger Inc	P070379	Item #35YX77	1,900.00	19-FLEET-00566
W W Grainger Inc	P070412	REUSABLE FACESHIELD	318.75	19-FLEET-00566
W W Grainger Inc	P070447	Item # 3 N40	2,283.50	19-FLEET-00566
W W Grainger Inc	PR008939	7 1/2" Polyester Face Shield	342.00	19-FLEET-00566
W W Grainger Inc	PR008940	9JD57- Plastic Chain, 2in x 100	2,056.76	A79875
W W Grainger Inc	PR008983	Item # HUV3	20,600.00	19-FLEET-00566
	W W Grainger Inc Total		27,502.01	
	Grand		962,672.73	

RESOLUTION NO. FY2021-73

REORGANIZATION RESOLUTION ESTABLISHING THE MEETINGS DATES AND TIMES FOR THE REORGANIZED BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AND THE NEW BOARD OF TRUSTEES YEAR

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Board of Trustees of Camden County College of the following list of regular meetings of the Board normally held on the **First Tuesday of each month**, unless otherwise indicated and until the next regular Reorganization meeting at the first Wednesday in November of 2021.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall be held at **7:00 PM** in the Board of Trustees Meeting Room in the Otto Mauke Community Center, Camden County College Campus, 200 College Drive, Blackwood, NJ 08012. Formal action will be taken at such meetings on any business coming before the Board on the enumerated dates and times:

ON THE LIST ATTACHED HERETO

The November 3, 2021 the Reorganization meeting shall be held at 7:00 PM and Regular Business Meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the Board of Trustees.

These Official meeting dates are HEREBY ADOPTED by Resolution and vote of the Trustees on November 4, 2020 by the Roll Call Vote of Trustees.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Trustees present on the date aforementioned.

The Official Minutes including the official Roll Call vote is maintained by the Office of the President

November 4, 2020

Pursuant to the requirements of “The Open Public Meetings Act”, Chapter 231, P.L. 1975, the following is the **Notice of Public Meetings of the** Board of Trustees of Camden County College for the 2021 Board Year

List of Planned Monthly Public Board Meeting Dates and Times

Meeting Location: Board of Trustees Meeting Room, c, Blackwood, NJ 08012

All Meeting Times: 7:00 PM (unless noted otherwise)

- December 1, 2020
- January 5, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
- May 4, 2021
- June 4, 2021 (June Board meeting and annual retreat)
- September 14, 2021
 - (* since first Tuesday is Rash Hashanah)
- October 5, 2021
- November 3, 2021
 - (*Wednesday-annual reorganization meeting)

Until further Notice from the Board and because of the Executive Orders issued by the Governor Including the Emergency Orders of Declaration of Emergency and Declaration of Health Emergency regarding the Covid-19 Pandemic, and following the direction of the Governor and the Departments of Health , the Board meetings will be held remotely via

<https://global.gotomeeting.com/join/295640893> or **Skype** or **ZOOM**

until the orders and the Medical recommendations are withdrawn or change. The meeting address and meeting access codes shall be posted on the CCC primary website no less than 48 hours in advance of any meeting.

In addition, members of the public or any person who wishes to contact the Board and or to comment or to make a statement to the Board need only provide or send their comments, questions, or statements to the College Counsel kmccconnell@camdencc.edu or College Record Custodian cmurphy@camdencc.edu, no later than 10:00am prevailing time the day before the scheduled meeting date.

Any changes to a live meeting will be noticed once permitted.

RESOLUTION NO. FY2021-74

RESOLUTION AUTHORIZING EXECUTIVE COMMITTEE ACTION DURING THE PERIODS BETWEEN BOARD OF TRUSTEES MEETINGS

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 and 18A:64A-25.6 (c) the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, the Board of Trustees meets only once per month; and

WHEREAS, it is likely that various items of College business may arise in that interim period that may require the immediate attention, consultation and action of the Board of Trustees during that time period; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to empower and authorize the Executive Committee of the Board of Trustees to consider College and transact business and take appropriate action during Emergencies, declared or not or during that period between Trustee meetings with any action taken being ratified by the full Board at its subsequent meeting; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it does hereby authorize and empower the Executive Committee of the Board of Trustees to consider College business, to consult with the President and staff and to provide direction and if necessary to authorize appropriate action if emergent matters require such during the period before the Board meets; and

THEREAFTER to bring before the Full Board of Trustees for Ratification any actions taken and requiring the approval or ratification of the full Board.

SUMMARY STATEMENT

This Resolution authorizes the Executive Committee of the Board to act during the timeframe noted above while the Board is between meetings should the need arise for direction and or where necessary formal Board action whether by Declared or undeclared emergency.

RESOLUTION NO. FY2021-75

RESOLUTION DESIGNATING NEWSPAPERS

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A. 10:4 requires that the College designate at least two newspapers to receive notices to inform the public of the date, time and location of Board of Trustee meetings, and

WHEREAS, these newspapers are published in the State of New Jersey and meet the statutory requirements for Official newspapers and appear as the best options for reaching the largest number of residents within those parameters.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby designates the *Courier-Post* and the *Retrospect* as the College's official newspapers for the 2021 Trustee year; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution designates the *Courier-Post* and the *Retrospect* as the official newspapers for the College for the life of the 2021 Board of Trustees. By way of information, such items are also posted online.

John T. Hanson, Chair, called the virtual **November, 2020** regular meeting of the Board of Trustees of Camden County College to order at **7:14 PM** via GoTo Meeting/telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019 and August 31, 2020. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward and Christine Williams.

Board Members Absent: S. Jay Mirmanesh and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel, Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Croll and seconded by Ms. Ward to accept the minutes of the October 6, 2020 regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented his monthly report as follows:

Student Success

- Congratulations to our Dental Hygiene Class of 2020 who had a 100% passing rate on the Clinical Exam.
- Nine students completing training through the Career & Technical Institute of Camden County College accepted employment opportunities related to their training program.
- In collaboration with Cooper Hospital and Impact Charities, CCC will be providing the

Patient Care Technician (PCT) Program to Cooper employees this fall. The program will pay for 15 Cooper employees (\$3,284 per employee) to attend the training and will also provide test vouchers for PCT, EKG and Phlebotomy certification.

Student Support Services

- Students are taking advantage of our virtual Tutoring Services. More than 430 individual and group sessions occurred using GoBoard or Zoom.
- Fourteen virtual Information Literacy classes were held by the Library with 173 students attending. An average of 110 patrons are accessing the Library weekly since its reopening.
- To facilitate our virtual learning platform, Gateway distributed Chromebooks to all Camden City School District (CCSD) students enrolled in Gateway for the fall 2020 semester. These Chromebook devices were provided by the CCSD.
- Through the Foundation and the Barnes and Noble Book Fund, 18 students were assisted with the purchase of their books.
- More than 30 virtual transfer information sessions have been held. Students had the opportunity to speak to four-year school representatives from the Tri-State area.

Partnerships

- The College has partnered with several local school districts to provide an Early College Associate Degree program. This program will help students obtain their associate degree or earn credits towards their bachelor's degree, all while enrolled in high school. Forty-three students are currently enrolled in this program.
- CCC partnered with UPS to provide tuition reimbursement to their part-time package handlers. Part time package handlers working at UPS qualify for this benefit immediately upon hire. Currently there are 21 UPS students registered for Fall 2020.

Faculty and Staff News

- Dr. Peter DiLorenzo was recently recertified as a Strength and Conditioning Specialist with the National Strength and Conditioning Association. He was also recertified as a Certified Personal Trainer by the American Council on Exercise.

Upcoming Events

- This year's Employee Recognition Ceremony will take place virtually. A special webpage will debut next month to honor retirees and employees that have reached milestone years of service.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with ten action items and one information item.

Resolution #76 – Ms. Croll stated that this resolution authorizes faculty retention recommendations for 2021-2022:

Fifth Year

Lori Quinto-Green, *Mathematics*

Fourth Year

Peter Finley, *Fire Science*

Nicole Jacobberger, *History*

Edward Ramirez-Wright, *Biology*

Third Year

Kathy Cybula-Tahmazian, *Dental*

Stephen Dorsey, *Cybersecurity/Computer Systems*

Tuan Le, *Mathematics*

Merridith Van Hoorn, *Dental*

Amy Pisano, *Criminal Justice*

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-76 (see attachment **5006A**). **Motion** carried unanimously.

Resolution #'s 77-85 – Ms. Croll said that Resolution #'s 77 through 85 pertain to the termination of several degree and certificate programs. Ms. Croll noted that the recommendation to terminate these various programs relates primarily to low or no enrollment. Ms. Croll then detailed the resolutions as follows:

FY2021-77 approves the termination of the Associate in Applied Science Degree in Office Systems Technology;

FY2021-78 approves the termination of the Culinary Certificate;

FY2021-79 approves the termination of the Associate in Applied Science Degree in Hospitality;

FY2021-80 approves the termination of the Certificate in the Multi-Skilled Technician Program;

FY2021-81 approves the termination of the Certificate in Nutrition Care Manager;

FY2021-82 approves the termination of the Certificate in Ophthalmic Medical Technician;

FY2021-83 approves the termination of the Associate in Applied Science Degree in Photonics;

FY2021-84 approves the termination of the Associate in Science Degree in Pre-Pharmacy;

FY2021-85 approves the termination of the Certificate in ASL and English Interpreting.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution #'s FY2021-77 through 85 (see attachment **5006B**). **Motion** carried unanimously.

Program Review – Performing and Media Arts – Ms. Croll stated that the Committee received an informative report on a program review of the Visual and Performing Arts Programs. Ms. Croll explained that the program review was conducted in an effort to review outcomes and assess the data of the various programs in the visual and performing arts department in order to identify what is working well and what areas would benefit from increased scrutiny and possible change.

This was an information item and no action was required.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with seven action items and the bid/contract recommendations.

Resolution #86 – Ms. Ward stated that this resolution awards a non-fair and open contract to Delta Dental, Inc. to provide dental insurance coverage at a rate of an annual administrative fee in the anticipated amount of \$29,000 for a term of January 1, 2021 through December 31, 2022.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-86 (see attachment **5006C**). **Motion** carried unanimously.

Resolution #87 – Ms. Ward said that this resolution awards a three year non-fair and open contract for Flexible Spending Account administration to Discovery Benefits in the anticipated per capita aggregate amount of approximately \$13,100 per year cost and a total three-year cost of approximately \$40,000 for a term of January 1, 2021 through December 31, 2023.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-87 (see attachment **5006D**). **Motion** carried unanimously.

Resolution #88 – Ms. Ward stated that this resolution awards a non-fair and open contract to Wynters Wellness, LLC to provide special recreational and leisure services to developmentally and physically challenged individuals and individuals age 50 and older for an amount not to exceed \$35,000 for a term of January 1, 2021 thru December 31, 2021.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-88 (see attachment **5006E**). **Motion** carried unanimously.

Resolution #89 – Ms. Ward said that this resolution awards and authorizes the College to procure Microsoft licensing through NJEDge.Net, Inc. to SHI International, Corp. for a term of November 5, 2020 through October 31, 2023 in the anticipated contract amount of \$257,536.80.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-89 (see attachment **5006F**). **Motion** carried unanimously.

Resolution #90 – Ms. Ward stated that this resolution authorizes a Transition to College Agreement with the West Deptford Board of Education for a term of September 1, 2020 to June 30, 2021.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-90 (see attachment **5006G**). **Motion** carried unanimously.

Resolution #91 – Ms. Ward said that this resolution authorizes the acceptance for donation of and restricted title to a Chevrolet Silverado with a value of \$20,870.94 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-91 (see attachment **5006H**). **Motion** carried unanimously.

Resolution #92 – Ms. Ward stated that this resolution authorizes the acceptance for donation of and restricted title to a GMC Sierra Denali with a value of \$20,870.94 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-92 (see attachment **5006I**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-93 through 95**.

Motion made by Mr. Hanson and seconded by Dr. Pugh-Bassett approving Resolution #'s FY2021-93 through 95 (see attachment **5006J**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2021-96**- Personnel Actions, dated November 4, 2020.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2021-96 (see attachment **5006K**). **Motion** carried unanimously.

Old Business

Resolution #97 - Mr. Hanson presented this resolution stating that, at the November 6, 2019 reorganization meeting, the executive committee was granted authority to act on behalf of the Board during the periods between regular meetings and that the Committee had authorized two resolutions in October 2020 which were now being brought to the full Board for ratification via this resolution.

Motion made by Ms. Croll and seconded by Ms. Halpern approving Resolution FY2021-97 (see attachment **5006L**). **Motion** carried unanimously.

New Business

Resolution #98 – Mr. McConnell presented this resolution authorizing the College to participate in a scholarship program in partnership with Rainbow Push wherein Subaru of America, Inc. will fund through the CCC Foundation, scholarships awarded in an amount up to \$13,000 to six students from Camden City to pursue their Associate’s Degree in Automotive Technology and will also place them with retailers or training centers for paid internships.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-98 (see attachment **5006M**). **Motion** carried unanimously.

Mr. Hanson expressed his gratitude to the Board for their confidence in selecting him to serve as Chair for the coming year and noted that he is grateful for the opportunity. Mr. Hanson also thanked his fellow Board members and all CCC employees for their service to the College. Mr. Hanson further commented on the importance of the Board’s role, especially during these challenging times, noting that it is the Board’s responsibility to lead by example to make all who come into contact with CCC feel safe and respected.

Ms. Stewart announced that during the month of November and through Giving Tuesday (December 1, 2020), the Foundation will be hosting an online fundraiser to raise funds for the College’s student support programs. Ms. Stewart encouraged the Board members to participate by making a monetary donation or donation of a gift card or other prize to be awarded to students who donate to the fundraiser.

Ms. Croll and Mr. Maressa extended their appreciation to their fellow trustees for selecting them to serve as vice chair and secretary respectively.

Adjournment

Motion to adjourn the meeting made by Ms. Castiglione and seconded by Dr. Pugh-Bassett.

Motion carried unanimously. The meeting adjourned at 7:49 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-76

RESOLUTION RECOMMENDING REAPPOINTING FACULTY TO THIRD, FOURTH AND FIFTH YEAR CONTRACTS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the President and Executive Vice President for Academic and Student Affairs recommends that the following named faculty listed below be offered reappointment for 2021-2022:

FIFTH YEAR

Lori Quinto-Green Mathematics

FOURTH YEAR

Peter Finley Fire Science
Nicole Jacobberger History
Edward Ramirez-Wright Biology

THIRD YEAR

Kathy Cybula-Tahmazian Dental
Stephen Dorsey Cybersecurity/Computer Systems
Tuan Le Mathematics
Merridith Van Hoorn Dental
Amy Pisano Criminal Justice

and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby undertakes personnel actions as follows:

The above- named faculty members shall be offered reappointment for 2021-2022

SUMMARY STATEMENT

This resolution authorizes the faculty retention recommendations for 2021-2022.

RESOLUTION NO. FY2021-77

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN OFFICE SYSTEMS TECHNOLOGY
(ADA.AAS)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers an Associate in Applied Science Degree in Office Systems Technology (ADA.AAS); and

WHEREAS, Office Systems Technology has a low retention rate; and

WHEREAS, Office Systems Technology has had zero graduates over the past four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Associate in Applied Science Degree in Office Systems Technology (ADA.AAS).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Associate in Applied Science Degree in Office Systems Technology (ADA.AAS).

RESOLUTION NO. FY2021-78

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CULINARY CERTIFICATE (CUL.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers a Culinary Certificate (CUL.CA); and

WHEREAS, the Culinary Certificate has had zero enrollment over the past four years;
and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Culinary Certificate (CUL.CA).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Culinary Certificate (CUL.CA).

RESOLUTION NO. FY2021-79

RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE ASSOCIATE IN APPLIED SCIENCE DEGREE IN HOSPITALITY (HTS.AAS)

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers an Associate in Applied Science Degree in Hospitality (HTS.AAS); and

WHEREAS, the Hospitality program has had a drop of 63% in enrollment over the last four years; and

WHEREAS, the Hospitality program has had an average of four graduates over the past four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Associate in Applied Science Degree in Hospitality

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Associate in Applied Science Degree in Hospitality (HTS.AAS).

RESOLUTION NO. FY2021-80

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CERTIFICATE IN MULTI-SKILLED TECHNICIAN (MST.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers a Certificate in Multi-skilled Technician (MST.CA); and

WHEREAS, the Multi-skilled Technician program has had zero enrollment during the last four years; and

WHEREAS, Multi-skilled Technician program applicants may be directed to the Patient Care Technician non-credit program; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Multi-skilled Technician (MST.CA) program.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Certificate in the Multi-skilled Technician (MST.CA) program.

RESOLUTION NO. FY2021-81

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CERTIFICATE IN NUTRITION CARE MANAGER (NCM.CT)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers a Certificate in Nutrition Care Manager (NCM.CT); and

WHEREAS, Nutrition Care Manager has had zero graduates over the last four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Certificate in Nutrition Care Manager (NCM.CT).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Nutrition Care Manager (NCM.CT) program.

RESOLUTION NO. FY2021-82

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CERTIFICATE OF OPHTHALMIC MEDICAL TECHNICIAN (OMT.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers a Certificate in Ophthalmic Medical Technician (OMT.CA); and

WHEREAS, Ophthalmic Medical Technician has had very few enrollees over the past four years; and

WHEREAS, Ophthalmic Medical Technician program has had very few enrollees or graduates over the past four years and is recommended for sunset by the program coordinator and division dean; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Certificate in Ophthalmic Medical Technician (OMT.CA).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Certificate in Ophthalmic Medical Technician (OMT.CA).

RESOLUTION NO. FY2021-83

RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE ASSOCIATE IN APPLIED SCIENCE DEGREE IN PHOTONICS (PHT.AAS)

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers an Associate in Applied Science Degree in Photonics (PHT.AAS); and

WHEREAS, Photonics has had few enrollees over the last four years; and

WHEREAS, Photonics has had zero graduates over the past four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Photonics (PHT.AAS) program.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Associate in Applied Science Degree in Photonics (PHT.AAS).

RESOLUTION NO. FY2021-84

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
ASSOCIATE IN SCIENCE IN PRE-PHARMACY (PPH.AS)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers an Associate in Science Degree in Pre-Pharmacy (PPH.AS); and

WHEREAS, Pre-pharmacy has had a 50% drop in enrollment and an 88% drop in graduates over the past four years; and

WHEREAS, Pre-pharmacy had an average of 6 graduates over the past four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Associate in Science Degree in Pre-Pharmacy (PPH.AS).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Associate in Science Degree in Pre-Pharmacy (PPH.AS).

RESOLUTION NO. FY2021-85

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CERTIFICATE IN ASL AND ENGLISH INTERPRETING (SLA.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College presently offers Certificate in ASL and English Interpreting;
and

WHEREAS, ASL and English Interpreting certificate is not a required credential for employment; and

WHEREAS, ASL and English Interpreting has had an average of two graduates over the past four years; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Certificate of ASL and English Interpreting (SLA.CA).

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Certificate in ASL and English Interpreting (SLA.CA).

RESOLUTION NO. FY2021-86

**RESOLUTION AWARDING A CONTRACT TO DELTA DENTAL
FOR DENTAL INSURANCE SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005,C.271, s.2 *et seq.*; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (11); and

WHEREAS, the College's health benefits broker Conner Strong Buckelew solicited a Request for Proposals for dental insurance for all applicable employees for a two year term and received four (4) proposals from Aetna, Delta Dental, Horizon and United Concordia. Conner Strong Buckelew prepared a detailed analysis of the proposals and submitted it to the College for review and evaluation; wherein the consultants presented Delta Dental as the best value with the lowest monthly administrative service fee of \$7.32 per employee/per month for our self-insured dental coverage (the same rate the College has paid for the past four years), and they guaranteed the rate for the next two (2) years; and Delta Dental, in business since 1966, currently the largest and most experienced dental carrier in the country and the College and the employees well pleased with their services; and the College's consultants recommending retention of Delta Dental program; and

WHEREAS, it is the recommendation of Lindsay Riiff, Benefits Manager; Kathleen Kane, Executive Director for Human Resources, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award a contract to Delta Dental, Inc. (#FY21BEDC-13), which represents the best value for the College and its employees and also requires no disruption of current services or transfer costs; and

WHEREAS, the Executive Director for Finance and Planning has certified that funding for this action is available in account #109000-21769 and further acknowledges receipt 10 days prior to the award of the Business Entity Disclosure Certificate, Political Contribution Disclosure Form and Determination of Value and these certify that they have not made in the past year nor will they for the term of this agreement make any reportable political contribution as is prohibited; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Delta Dental, Inc. (#FY21BEDC-13)** to provide Dental Insurance Coverage to the College at a rate of an annual administrative fee in the anticipated amount of **\$29,000.00** with terms commencing on **January 1, 2021 through December 31, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Delta Dental, Inc. to continue providing the College with Dental Insurance Coverage at a rate of an annual administrative fee in the anticipated amount of \$29,000 based on the current census for the period of January 1, 2021 thru December 31, 2022. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 4, 2020

RESOLUTION NO. FY2021-87

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO DISCOVERY BENEFITS FOR FLEXIBLE SPENDING ACCOUNT (FSA)

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005,C.271, s.2 *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 are permitted to be awarded without public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (11); and

WHEREAS, an FSA program is mandatory insurance benefit required to be available under Chapter 78 legislation for all New Jersey public employers; and the College's Health Benefits broker, Conner Strong Buckelew and Companies, Inc., solicited quotes pursuant to RFP #FY19RFP-44 for FSA administration for all applicable employees with a rate guarantee of three (3) years and received five quote proposals from Asure, Discovery Benefits, Flores, Payflex and the incumbent, Infinisource; and

WHEREAS, Conner Strong Buckelew and Companies, Inc. prepared and submitted a detailed analysis and evaluation to Kathleen Kane, Executive Director of Human Resources for the College; and the process for evaluation and selection of a FSA claims administrator is pursuant to our RFP #FY19RFP-44 in that procedures were consistent with the quote processes identified within those public RFP specifications to the greatest extent possible; and

WHEREAS, it is the recommendation of Kathleen Kane, Executive Director for Human Resources, Stella Carto of Conner Strong Buckelew and Companies, Inc., Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services to award a contract to Discovery Benefits (#FY21BEDC-14), which represents the best value for the College and its employees; and were recommended over the proposals from Asure, Flores, Infinisource and Payflex that were rejected due to higher monthly costs and/or higher prefunding costs; and

WHEREAS, Helen Antonakakis, Executive Director for Finance & Planning certified that funding is in account #109000-21769 for Year 1. Funding in Years 2 and 3 are contingent upon funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the College is hereby authorized to AWARD in accordance with the terms of the aforesaid proposals for a contract for FSA claims administration for our eligible employees to **Discovery Benefits, (#FY21BEDC-14)** for an **anticipated minimum of \$13,100.00/per year** cost based on a per capita and a total three-year anticipated per capita cost of approximately **\$40,000.00** with terms commencing **January 1, 2021** through **December 31, 2023**; and

RESOLUTION NO. FY2021-87

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a three year non-fair and open contract for FSA administration to Discovery Benefits in the anticipated per capita aggregate amount of approximately \$13,100.00/per year cost and a total three-year cost of approximately \$40,000.00 as reflected on the accompanying chart with terms commencing January 1, 2021 through December 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Camden County College FSA Marketing - 1/1/2021						
	Current InfiniSource	Renewal InfiniSource	Proposal Discovery Benefits	Proposal PayFlex	Proposal Flores	Proposal Assure
Annual Charges:						
Set Up Fee	N/A	\$0	\$0	\$0	\$0	\$150
Renewal Fee	\$0	\$0	\$0	\$0	\$0	\$0
Non-Discrimination Testing	Included	Included	Included	Included	Included	Included
Monthly Charges						
Per Employee Per Month	\$3.09	\$3.09	\$2.75	\$3.25	\$3.95	\$3.75
Eligible Employees	439	439	439	439	439	439
Health Care FSA Participants	391	391	391	391	391	391
Dependent Care Participants	6	6	6	6	6	6
Dep. Care Monthly Minimum	\$72.10	\$72.10	\$50	\$150	\$100	\$75
Rate Gurantee	N/A	N/A	5 Years	3 Years	5 Years	3 Years
1st Year Annual Minimum	N/A	\$14,721	\$13,101	\$15,483	\$18,818	\$18,015
2nd Year Minimum	\$14,721	\$14,721	\$13,101	\$15,483	\$18,818	\$17,865
Esitmated Annual Difference vs. Current	N/A	\$0	(\$1,620)	\$762	\$4,097	\$3,144

Notes:

*All carriers offer debit cards, secure access to account information, resources, online claims and submission tracking.

RESOLUTION NO. FY2021-88

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT FOR SENIOR SPECIAL RECREATIONAL AND LEISURE SERVICES FOR DEVELOPMENTALLY AND PHYSICALLY CHALLENGED RESIDENTS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a)(15) is exempt from public bidding; and because the proposed contract for services is for less than the public bid amount; and

WHEREAS, on January 6, 2015 the Camden County College Board of Trustees adopted Resolution FY2015-99 an Services Agreement with the County of Camden to offer special recreational and leisure services to developmentally and physically challenged individuals and individuals age 50 and older (the “SSA”); and in order to provide the services authorized by the SSA to retain a contractor with expertise in developing and planning the special services required under the SSA, which is a continued service that commenced in July 2011; and

WHEREAS, Wynters Wellness, LLC has the expertise and experience in providing those special services required by the SSA and has agreed to provide those services for a total contract sum not to exceed \$35,000, which is within the budget established under the SSA and will result in no cost to the College; and

WHEREAS, it is the recommendation of Elaine Flacco, Administrative Services Manager, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to retain and award these services of Wynters Wellness, LLC; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funding in account #143715-61102; and further acknowledges receipt of the Business Entity Disclosure Certificate, Political Contribution Disclosure Form and Determination of Value.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and hereby is awarded to **Wynters Wellness, LLC (#FY21BEDC-20)** to provide special recreational and leisure services to developmentally and physically challenged individuals and individuals age 50 and older for a sum **not to exceed \$35,000.00** with terms commencing on or about **January 1, 2021** through **December 31, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Wynters Wellness, LLC to provide special recreational and leisure services to developmentally and physically challenged individuals and individuals age 50 and older for an amount not to exceed \$35,000 during the period of January 1, 2021 thru December 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 4, 2020

RESOLUTION NO. FY2021-89

RESOLUTION AWARDING A CONTRACT TO SHI INTERNATIONAL CORP. FOR MICROSOFT LICENSING AGREEMENT FROM THE AWARD BY THE NJEDGE.NET COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25. 5a (10) & (19) the College is authorized to enter into a joint purchasing program; and

WHEREAS, the New Jersey Presidents' Council, a body politic and corporate under the laws of New Jersey, established NJEDge.Net, Inc. pursuant to N.J.S.A. 18A:3B-8d, as a joint purchasing program for public institutions of higher education in the State of New Jersey and independent institutions which receive direct aid from the State of New Jersey. The Board of Trustees approved participation in NJEDge.Net under Resolution #FY2018-161 on April 3, 2018 with the Presidents' Council as the lead agency; and

WHEREAS, New Jersey Institute of Technology, the State University of New Jersey, on behalf of itself and other members and participating subscribers of NJEDge.Net, Inc. issued a Request for Proposals, seeking proposals for a synchronous learning platform for Microsoft licensing; and

WHEREAS, SHI, International Corp. submitted a proposal in response to their request for proposal and received the award from NJEDge.Net, Inc.; and the Parties memorialized rates, terms and conditions pursuant to which SHI International Corp. provides the Microsoft licensing as the members and participating subscribers of NJEDge.Net, Inc. The anticipated cost for FY2021, FY2022 and FY2023 is \$257,536.80 at approximately \$85,845.60 annually for Microsoft licenses; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Earl Ruberts, Director of Network Sales for Office of Information Technology and Melissa Manera, Manager of Purchasing to recommend a contract award for this agreement as stated herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding in account #555020-61426 for FY2021 and is contingent upon the availability of funding in FY2022 and FY2023.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a contract for Microsoft licenses through the award by the NJEDge.Net, Inc. joint purchasing program as identified above to **SHI International, Corp.** in the anticipated annual contract amount of **\$85,845.60** annually with a total three-year contract anticipated amount of **\$257,536.80**, with terms commencing **November 5, 2020** through **October 31, 2023**; and

RESOLUTION NO. FY2021-89

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure Microsoft licensing through NJEDge.Net, Inc. to SHI International, Corp. with terms commencing November 5, 2020 through October 31, 2023 in the anticipated contract amount of \$257,536.80. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2020-90

RESOLUTION AUTHORIZING AGREEMENT WITH THE WEST DEPTFORD BOARD OF EDUCATION FOR THE TRANSITION TO COLLEGE PROGRAM

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A. 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, Camden County College has created a Transition to College Program designed to help 16-20 year old students from Camden County school districts and surrounding communities who have left high school, or who are at risk of leaving high school without earning a diploma to return to education and gain a high school diploma while earning college credit at Camden County College; and

WHEREAS, the program affords the students the opportunity to start “anew,” and to participate in small classes held in a more mature atmosphere on the Blackwood Campus, and to work with tutors and counselors receiving intensive support services to facilitate their success; and

WHEREAS, students will be required to complete the number of credits for graduation as defined by the school district as well as all other graduation requirements of the school district; and

WHEREAS, after the first semester, students will begin course work toward a chosen field of study and earn their high school diploma while accruing credits toward their certificate or degree; and

WHEREAS, the College will provide college credit and non-credit courses as identified by the school district that agrees to participate and each such school district agrees that those courses when successfully completed will satisfy requirements for graduation at no cost to the individual; and

WHEREAS, the College will invoice each participating school district \$9,000 annually for each student registered as of September 1, 2020 and invoice each school district \$4,500 for each new student registered in the spring term; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement to perpetuate this program with the West Deptford Board of Education; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes a Transition to College Program Agreement for the period September 1, 2020 to June 30, 2021 with the West Deptford Board of Education.; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution authorizes the Transition to College Agreement for the period September 1, 2020 to June 30, 2021 with the West Deptford Board of Education.

November 4, 2020

RESOLUTION NO. FY2021-91

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF
REFERENCED AUTOMOBILE AND PARTICIPATION IN THE
GM DONATION PROGRAM**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

WHEREAS, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to take special title to a Chevrolet Silverado 2WD LT Crew, VIN#1GCPWCET4KZ331552 with a value of \$20,870.94 pursuant to the restrictions and terms as governed by the agreement with General Motors; and

WHEREAS, Michael Nester, Dean of Liberal Arts & Professional Studies and David Edwards, Executive Vice-President for Academic & Student Affairs recommend continuing this relationship by accepting the title to this General Motors vehicle and accepting the restricted use and possession of the GM vehicle; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the acceptance for donation of and restricted Title to a Chevrolet Silverado 2WD LT Crew, VIN#1GCPWCET4KZ331552 with a value of \$20,870.94 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

November 4, 2020

RESOLUTION NO. FY2021-92

RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF REFERENCED AUTOMOBILE AND PARTICIPATION IN THE GM DONATION PROGRAM

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

WHEREAS, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to take special title to a GMC Sierra Denali 1500 4WD Crew Cab, VIN#3GTU9FET7KG100513 with a value of \$20,870.94 pursuant to the restrictions and terms as governed by the agreement with General Motors; and

WHEREAS, Michael Nester, Dean of Liberal Arts & Professional Studies and David Edwards, Executive Vice-President for Academic & Student Affairs recommend continuing this relationship by accepting the title to this General Motors vehicle and accepting the restricted use and possession of the GM vehicle; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the acceptance for donation of and restricted Title to a GMC Sierra Denali 1500 4WD Crew Cab, VIN#3GTU9FET7KG100513 with a value of \$20,870.94 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

RESOLUTION NO. FY2021-93

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR TRAVEL AGENCY SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Travel Agency Services**, Bid #**FY21ITB-06**, were received and are attached under “Bid Responses”; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is subject to the availability of funds on an as-needed basis in various departmental accounts for Year 1 and subject to the availability of funds in Year 2 and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-06** for **Travel Agency Services** be and is hereby **AWARDED** to **Sunward Adventures** in the anticipated amount of **\$50,000.00 on an as-needed basis** with the terms commencing on or about **January 1, 2021** through **December 31, 2022** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Sunward Adventures in the anticipated amount of \$50,000.00 during the period of January 1, 2021 thru December 31, 2022 for travel agency services on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-93

Bid Responses
For
Travel Agency Services
(Bid #FY21ITB-06)

Description of Fees/Deposit/Charges	Sunward Adventures Riverside, CA	
	Year 1	Year 2
Airline Fees	\$17.00	\$18.00
Change Fees (Only If Applicable*)	\$17.00*	\$18.00*
Fees for Making Hotel Arrangements	\$15.00	\$15.00
Fees for Making Ground Transportation Arrangements	\$15.00	\$15.00
Fees for making Rail Transportation Arrangements	\$15.00	\$15.00
Deposit Requirements for Group Travel	N/A	N/A
Ticket Delivery Charges	N/A	N/A

RESOLUTION NO. FY2021-94

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
ELECTRICAL SUPPLIES AND TOOLS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Electrical Supplies & Tools**, Bid #FY21ITB-23 were received and are attached under “Bid Responses”; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Director of Facilities Operations & Maintenance; Michael Calabrese, Buildings Operations Manager, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services to award the contract as identified on the attached Itemized Award Listing as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds in accounts #164688-62419, #164690-62419, #164698-62419, #164708-62419, #164719-62419 and 164259-62419 for Year 1 and Year 2 is contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-23** for **Electrical Supplies & Tools** be and is hereby **AWARDED** to: **Pemberton Electrical Supply Company LLC** for **Base Bid A and Base Bid B** in the anticipated amount of **\$75,000 on an as-needed basis** with the term commencing **December 1, 2020 through November 30, 2022** pursuant to the terms and conditions for the bid contract and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the procurement of electrical supplies and tools from Pemberton Electrical Supply Company LLC in the anticipated amount of \$75,000.00. These electrical supplies and tools are to be procured on an as-needed basis during the period of December 1, 2020 through November 30, 2022. The attached list reflects the % of discount bid off of a uniform trade list which is also utilized by the State of New Jersey. Pemberton Electrical Supply is the lowest in the most categories and is the lowest in the aggregate and pursuant to the bid spec the Board reserved the right to award as an aggregate for which Pemberton electrical Supply is clearly the lowest bidder. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 4, 2020

RESOLUTION NO. FY2021-94**Base Bid A**

ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
1	3M Scotch	Builders' products	48	51	25
2	3M Scotch	Hand tools	50	54	25
3	3M Scotch	Tapes	43	39	25
4	3M Scotch	Wire, cord & cable	56	58	25
5	3M Scotch	Wiring devices	74	80	25
6	Acme Electric	Controls	69	74	18
7	Acme Electric	Distribution equipment	42	60	18
8	Air King Lasko Products	Fans & blowers	44	48	18
9	Air King	Lighting	79	84	18
10	Allied Moulded Products	Conduit accessories	76	79	15
11	Allied Moulded Products	Distribution equipment	77	82	15
12	Allied Moulded Products	Wire, cord & cable	79	83	15
13	American Insulated Wire	Conduit accessories	76	80	15
14	American Insulated Wire	Distribution equipment	72	77	15
15	American Insulated Wire	Wire, cord & cable	71	64	15
16	American Lighting Inc.	Lighting	35	38	15
17	Anamet Electrical, Inc.	Conduit & raceways	57	61	17
18	Appleton Electric	Boxes & covers	43	45	20
19	Appleton Electric	Conduit	46	49	15
20	Appleton Electric	Lighting	44	48	10
21	Arlington Industries	Conduit accessories	49	53	15
22	Arlington Industries	Lighting	34	37	12
23	Bayco Products	Lighting	68	74	No Bid
24	Big Beam Emergency Systems	Lighting	62	65	No Bid

RESOLUTION NO. FY2021-94

ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
25	Bridgeport Fittings	Conduit	83	78	22
26	Bridgeport Fittings	Electrical fittings	86	81	22
27	Bridgeport Fittings	Lighting	88	82	22
28	Bridgeport Fittings	Wire, cord & cable	86	85	22
29	Broan	Lighting	46	41	15
30	Bryant Electric	Lighting	28	52	No Bid
31	Bryant Electric	Wire, cord & cable	56	61	No Bid
32	Cantex	Conduit & raceway	76	70	15
33	Cantex	Conduit accessories	66	57	15
34	Capri Omega Lighting	Lighting	41	46	10
35	Carlton	Boxes & covers	76	79	22
36	Carlton	Conduit	76	80	22
37	Carlton	Wire, cord & cable	76	78	20
38	Carol Cable	Lighting	36	37	15
39	Carol Cable	Wire, cord & cable	36	33	20
40	Carpenter Emergency Lighting	Lighting	47	54	No Bid
41	Coleman Cable	Lighting	45	49	20
42	Columbia Lighting	Lighting	51	55	12
43	Con-Tech Lighting	Lighting	26	29	12
44	Cooper B-Line	Builder's products	54	59	20
45	Cooper Crouse-Hinds	Lighting	57	64	12
46	Cooper Lighting	Lighting	66	72	12
47	Cooper Lighting	Lighting fixtures	68	77	12
48	Cooper Lighting	Outdoor lighting	64	69	12
49	Cooper Wiring Devices	Lighting	49	69	12
50	Cooper Wiring Devices	Wiring devices	49	51	20
51	Craftmaid International	Lighting	68	77	No bid
52	CRC Industries	Tools & chemicals	38	39	20
53	Crescent Lighting	Lighting	41	47	12
54	Cully	Conduit accessories	48	57	22
55	Cully	Fasteners	52	50	22

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
56	Cully	Wire, cord & cable	49	51	22
57	Day-Brite Lighting	Lighting	38	51	12
58	Designers Edge	Lighting	48	54	No Bid
59	Dual-Lite Cornerstone Life Safety Products	Emergency lighting	43	51	15
60	Dual-Lite Cornerstone Life Safety Products	Lighting	38	51	15
61	Dual-Lite Cornerstone Life Safety Products	Wire, cord & cable	40	53	10
62	Duray Fluorescent Manufacturing	Lighting	41	64	No Bid
63	Eaton Cutler Hammer	Lighting	62	67	10
64	Ebinger	Lighting	41	44	No Bid
65	Edison Fusegear	Fuses	71	74	No Bid
66	Edwards Signaling	Lighting	38	42	10
67	Edwards Signaling	Signaling Equipment	48	51	10
68	Edwards Signaling	Transformers	48	53	10
69	Edwards Signaling	Wiring devices	81	83	10
70	EIKO Ltd.	Lighting	50	50	15
71	Elco Lighting	Lighting	59	63	No Bid
72	Emerson Electric	Controls	56	59	20
73	Emerson Electric	Miscellaneous	56	62	20
74	Emerson Electric	Wire, cord & cable	62	62	20
75	Emerson Electric	Wiring devices	58	62	20
76	Engineered Products Co.	Lighting	39	41	No bid
77	Erico	Line construction material	61	66	20
78	Erico	Miscellaneous	67	68	20
79	Erico	Wiring devices	74	75	20
80	Erico, Inc.	Conduit accessories	50	46	20
81	Ericson	Conduit accessories	46	48	15
82	Ericson	Lighting	49	49	15
83	Ericson	Wire, cord & cable	62	54	15
84	Ericson	Wiring devices	57	47	15

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
85	ET2 Contemporary Lighting	Lighting	51	53	No Bid
86	Eveready Battery	Flashlights, lanterns & batters	69	75	No Bid
87	Exitronix	Lighting	36	42	No Bid
88	Fantech	Lighting	51	54	N/A
89	Fantech	Fans and blowers	50	54	N/A
90	Federal Signal	Lighting	33	35	15
91	Federal Signal	Miscellaneous	47	51	15
92	Feiss Lighting	Lighting	56	62	10
93	Fisher Pierce	Lighting	28	32	No Bid
94	Fluke/Amprobe/Metterman	Miscellaneous	29	33	10
95	Fulham	Lighting	38	69	10
96	Gardner Bender (GB) Electrical, Inc.	Electrical fittings	67	70	N/A
97	Gardner Bender (GB) Electrical, Inc.	Wire, cord & cable	70	37	N/A
98	Garvin Industries	Lighting	32	37	12
99	General Electric (GE)	Distribution Equipment	67	69	No Bid
100	General Electric (GE)	Fans & blowers	50	49	No Bid
101	General Electric (GE)	Flashlights, lanterns, batteries	69	72	No Bid
102	General Electric (GE)	Fuses	53	53	No Bid
103	General Electric (GE)	Light Fixtures	60	65	No Bid
104	General Electric (GE)	Motor controls	60	64	No Bid
105	General Electric (GE)	Outdoor lighting	60	63	No Bid
106	General Electric (GE) Industrial Systems	Lighting	49	54	10
107	General Electric (GE) Lighting	Lighting	49	55	10

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
108	Greenlee Textron	Lighting	34	48	12
109	Greenlee Textron	Conduit accessories	39	44	12
110	Greenlee Textron	Miscellaneous	71	75	12
111	Greenlee Textron	Wire, cord & cable	68	69	12
112	Greenlee Textron	Wiring devices	54	53	12
113	Hadco Lighting	Lighting	34	39	12
114	Halco Lighting Technologies	Lighting	69	71	12
115	Harris Marcus Home	Lighting	68	71	No Bid
116	Havells USA, Inc.	Lighting	71	73	No Bid
117	Hazlux Lighting	Lighting	40	44	12
118	Hinkley Lighting	Lighting	34	37	12
119	Honeywell	Builder's products	67	71	12
120	Honeywell	Controls	62	67	12
121	Honeywell	Distribution equipment	64	67	12
122	Honeywell	Lighting	67	70	12
123	Howard Industries	Lighting	51	55	No Bid
124	Hubbardton Forge	Lighting	46	50	No Bid
125	Hubbell Industrial Technology	Controls	52	55	10
126	Hubbell Industrial Technology	Distribution equipment	52	55	10
127	Hubbell Lighting	Lighting	72	70	10
128	Hubbell Power Systems	Line construction materials	47	49	10
129	Hubbell Wiring Systems	Conduit & raceways	47	52	15
130	Hubbell Wiring Systems	Conduit accessories	56	64	15
131	Hubbell Wiring Systems	Lighting	64	64	15
132	Hubbell Wiring Systems	Wire, cord & cable	47	55	15
133	Hubbell Wiring Systems	Wiring devices	64	59	15
134	Hunt Dimming	Lighting	78	82	No Bid
135	Hunt Dimming	Wiring devices	78	82	No Bid

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co. % Discount	Pemberton Electric Supply Co., LLC % Discount	Cooper Friedman Electrical Supply % Discount
136	Hunter Lighting Group Kenroy	Lighting	50	54	No Bid
137	Ideal Industries	Lighting	65	69	20
138	Ideal Industries	Wire, cord & cable	66	69	20
139	Ideal Industries	Wiring devices	46	52	20
140	Ilsco	Wire, cord & cable	54	55	20
141	Intermatic	Lighting	33	39	20
142	Intermatic	Motor controls	44	49	20
143	Intermatic	Signaling	49	54	20
144	J.P. Nolan & Co.	Lighting	57	61	No Bid
145	Jasco Products	Lighting	74	77	10
146	Jefferson Electric	Distribution equipment	54	59	10
147	Juno Lighting Group	Lighting	39	44	10
148	Kidde	Batteries	46	51	15
149	Kidde	Fire detection	46	51	15
150	Kidde	Fuses	69	72	15
151	Kidde	Signaling equipment	42	47	15
152	Killark	Lighting	62	66	15
153	Killark	Raceways	62	66	15
154	Klein Tools	Clothing	49	53	15
155	Klein Tools	Hand tools	28	34	15
156	Klein Tools	Miscellaneous	37	40	15
157	Klein Tools	Test equipment	29	33	15
158	L.E.Mason	Boxes and covers	29	34	12
159	Lenox	Fastening & tools	39	42	No Bid
160	Lenox	Fluids	47	53	No Bid
161	Lenox	Hand tools	48	55	No Bid
162	Leviton	Boxes & covers	69	75	No Bid
163	Leviton	Electrical fittings	69	75	No Bid
164	Leviton	Lighting	69	75	No Bid
165	Leviton	Wiring devices	70	75	No Bid
166	Light Efficient Design	Lighting	60	61	10
167	Lightguard	Emergency lighting	33	38	10
168	Lithonia Architectural Floods	Lighting	38	43	10

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
169	Lithonia Lighting	Emergency lighting	65	69	15
170	Lithonia Lighting	Light fixtures	60	65	15
171	Lithonia Lighting	Lighting	61	65	15
172	Liton Lighting	Lighting	44	49	No Bid
173	Lutron Electronics	Ballasts	49	53	15
174	Lutron Electronics	Emergency lighting	49	53	15
175	Lutron Electronics	Fans & blowers	75	79	15
176	Lutron Electronics	Light fixtures	49	52	15
177	Lutron Electronics	Lighting	49	52	15
178	Lutron Electronics	Motor controls	34	39	15
179	Lutron Electronics	Outdoor lighting	46	51	15
180	Lutron Electronics	Signaling equipment	55	59	15
181	Lutron Electronics	Wiring devices	47	43	15
182	M & W Electric	Lighting	59	62	No Bid
183	MAC Products	Connectors	29	44	No Bid
184	Madison Electric Products	Lighting	42	48	No Bid
185	Maglite	Flashlights, lanterns, batteries	44	50	No Bid
186	Maglite	Lighting	49	54	No Bid
187	Makita USA	Hand tools	60	66	No Bid
188	Makita USA	Power tools	42	47	No Bid
189	Marathon Electric	Batteries	40	44	15
190	Marathon Electric	Connecting	42	46	15
191	Marathon Electric	Distribution equipment	44	48	15
192	Marathon Electric	Fastening & tools	46	50	15
193	Marathon Electric	Fuses	49	53	15
194	Marathon Electric	Signaling equipment	51	55	N/A
195	Marley Engineered Products	Builders' products	29	30	10
196	Marley Engineered Products	Fans & blowers	29	32	10
197	Marley Engineered Products	Lighting	36	41	10
198	Maxim Lighting	Lighting	25	31	N/A
199	McGill Electrical Product Group	Lighting	28	34	15
200	Mcgill Electrical Product Group	Wiring devices	29	37	15

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
201	MELA LED Inc.	Lighting	27	31	No bid
202	Mersen (formerly Ferraz Shawmut)	Miscellaneous	74	77	15
203	Metallics	Fastening	51	55	15
204	Metallics	Hand tools	59	63	15
205	Metallics	Power tools & accessories	66	69	15
206	Milwaukee Electric Tool	Power tools & accessories	51	53	15
207	Minka Group	Lighting	39	41	No bid
208	Morris Products	Lighting	41	43	No Bid
209	Mulberry Metal Products	Boxes & covers	57	60	18
210	Mulberry Metal Products	Conduit	81	83	18
211	Mulberry Metal Products	Electrical fittings	59	60	18
212	Mulberry Metal Products	Lighting	60	62	18
213	Mulberry Metal Products	Wiring devices	74	78	18
214	Mule Lighting	Lighting	40	44	10
215	NECA Labor	Lighting	20	59	No Bid
216	Nora Lighting	Lighting	39	42	15
217	NSI Industries	Lighting	38	43	15
218	Nutone	Builders' products	53	55	15
219	Nutone	Fans & blowers	52	56	15
220	Nutone	Signaling equipment	58	63	15
221	Nutone	Transformers	52	56	15
222	O.Z. Gedney	Conduit	41	45	15
223	O.Z. Gedney	Electrical fittings	44	47	15
224	Orbit Industries	Lighting	44	50	15
225	Osram Sylvania	Controls	92	88	15
226	Osram Sylvania	Lighting	92	92	15
227	Osram Sylvania	Wiring devices	92	92	15
228	Panduit Corp.	Connectors	48	52	15
229	Panduit Corp.	Marking	48	52	15
230	Panduit Corp.	Terminals	48	52	15
231	Panduit Corp.	Wiring devices	58	65	15

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
232	Paragon	Controls	44	48	No Bid
233	Pass & Seymour	Boxes & covers	51	56	18
234	Pass & Seymour	Lighting	29	33	18
235	Pass & Seymour	Wiring devices	29	43	18
236	Perma-Cote	Conduit accessories	27	33	No Bid
237	Perma-Cote	Conduits & raceways	29	34	No Bid
238	Philips Advance	Lighting	85	87	18
239	Philips Lighting	Lighting	85	87	18
240	Philips Lighting	Wiring Devices	71	71	18
241	Philips Lightolier	Lighting	31	32	18
242	Philips Lightolier Controls	Lighting	31	33	18
243	Plymouth Rubber	Connectors	39	40	No Bid
244	Plymouth Rubber	Electrical tape	39	42	No Bid
245	Plymouth Rubber	Markers & marking tape	39	44	No Bid
246	Power-Strut	Conduit accessories	50	54	15
247	Prescolite	Lighting	38	41	10
248	Progress Lighting	Ceiling fans & accessories	47	50	10
249	Progress Lighting	Dimmers	44	50	10
250	Progress Lighting	Light fixtures	41	44	10
251	Progress Lighting	Lighting	41	44	10
252	Quazite	Conduit accessories	29	31	15
253	Quazite	Line construction material	29	31	15
254	RAB Lighting	Conduit accessories	48	51	18
255	RAB Lighting	Lighting	48	44	18
256	Rack-A-Tiers	Hand tools	38	43	18
257	Rack-A-Tiers	Miscellaneous	38	43	18
258	Rack-A-Tiers	Wiring devices	73	76	18
259	RACO	Boxes & covers	89	89	20
260	RACO	Conduit & raceways	89	89	20
261	RACO	Connectors	89	89	20
262	RACO	Electrical fittings	89	89	20
263	RACO	Lighting	96	92	20
264	Ray-O-Vac	Flashlights, lanterns & batteries	70	73	15
265	Red-Dot	Conduit accessories	53	51	18
266	Red-Dot	Lighting	53	52	18
267	Red-Dot	Wiring devices	53	54	18

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co. % Discount	Pemberton Electric Supply Co., LLC % Discount	Cooper Friedman Electrical Supply % Discount
268	Rees	Lighting	59	63	No bid
269	Ridgid	Conduit accessories	29	32	10
270	Ridgid	Fasteners	38	41	10
271	Ridgid	Hand tools	27	32	10
272	Ridgid	Wire, cord & cable	30	37	10
273	Ridgid	Wiring Devices	63	62	10
274	Rittal	Lighting	32	36	No Bid
275	Satco Products	Lighting	43	77	15
276	Sea Gull Lighting Products	Lighting	42	49	12
277	Selecta Products	Lighting	42	45	12
278	Shat-R-Shield	Lighting	29	39	12
279	Siemens	Controls	64	69	No Bid
280	Siemens	Distribution equipment	69	71	No Bid
281	Siemens	Lighting	66	72	No Bid
282	Siemens	Motors	69	72	No Bid
283	Siemens	Wiring Devices	88	87	No Bid
284	Siemens Distribution & Controls	Lighting	64	57	No Bid
285	Siltron Emergency Systems.	Lighting	31	35	No Bid
286	Simkar	Light fixtures	68	71	12
287	Simkar	Lighting	68	71	12
288	Sola/Hevi-Duty Electric	Distribution Equipment	31	39	12
289	Southwire Co.	Conduit & raceways	68	72	10
290	Southwire Co.	Controls	71	75	10
291	Southwire Co.	Wire, cord & cable	72	71	10
292	Spaulding Lighting	Lighting	52	55	12
293	Square D/Schneider Electric	Boxes & covers	78	82	15
294	Square D/Schneider Electric	Distribution equipment	57	61	15

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
295	Square D/Schneider Electric	Fuses	57	60	15
296	Square D/Schneider Electric	Lighting	74	74	15
297	Square D/Schneider Electric	Motor controls	40	41	15
298	Square D/Schneider Electric	Transformers	40	43	15
299	Steel City Kindorf	Conduit & raceways	80	84	18
300	Steel City Kindorf	Connectors	80	84	18
301	Steel City Kindorf	Electrical fittings	80	84	18
302	Steel Electric Products - Sepco	Conduit	47	84	N/A
303	Stonco Lighting	Boxes & covers	47	43	15
304	Stonco Lighting	Lighting	47	34	15
305	Stonco Lighting	Outdoor lighting	47	42	15
306	Superior Essex Energy	Wire, cord & cable	44	49	No Bid
307	Swivelier	Lighting	29	32	No Bid
308	Tech Lighting	Lighting	41	43	No Bid
309	Teddico BWF	Lighting	41	43	No Bid
310	Teiber Lighting Products	Lighting	41	43	No Bid
311	Thomas & Betts	Conduit	80	81	15
312	Thomas & Betts	Connectors	81	84	15
313	Thomas & Betts	Electrical fittings	81	84	15
314	Thomas & Betts	Tape	88	80	15
315	Thomas Lighting	Lighting	82	84	15
316	Topaz Electric	Lighting	74	76	15
317	Tork	Controls	51	52	15
318	TPI Corporation (Topaz)	Lighting	74	75	15
319	Unistrut	Raceways	71	73	15

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ITEM #	MANUFACTURER	CATEGORY/COMMODITY	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	Cooper Friedman Electrical Supply
			% Discount	% Discount	% Discount
320	Universal Lighting Technologies	Ballasts	94	89	No bid
321	Universal Lighting Technologies	Lighting	94	89	No bid
322	Vantage Lighting	Lighting	29	22	No Bid
323	Venture Lighting International, Inc.	Lighting	34	36	No Bid
324	Verilux	Lighting	31	31	No Bid
325	Victor Specialties	Conduit accessories	60	62	No Bid
326	Victor Specialties	Connectors	60	62	No Bid
327	Victor Specialties	Wiring devices	71	71	No Bid
328	Vynckier Enclosure Systems	Distribution equipment	34	32	No Bid
329	Waldom Electronics	Lighting	41	41	No Bid
330	Westinghouse Lighting	Distribution equipment	39	43	No Bid
331	Westinghouse Lighting	Lighting	44	44	No Bid
332	Westinghouse Lighting	Motor controls	54	56	No Bid
333	Wiremold	Conduit & raceways	43	47	15
334	Wiremold	Conduit accessories	58	60	15
335	Wiremold	Electrical fittings	58	60	15
336	Wiremold	Wiring devices	69	70	15
337	Woodhead	Lighting	27	31	15
338	<u>Miscellaneous:</u> The College may purchase electrical products produced by other manufacturers not listed. Identify the percentage discount or markup that would be given to the College for all other manufacturers.	All	50	51	15

RESOLUTION NO. FY2021-94**Base Bid B**

ITEM #	MANUFACTURER	Griffith Electric Supply Co.	Pemberton Electric Supply Co., LLC	United Electric Supply
		% Discount	% Discount	% Discount
339	ABB	31	33	N/A
340	Albeo	31	33	No Bid
341	Allen Bradley	17	21	No Bid
342	Allied Wire	76	79	12
343	AMP	30	33	N/A
344	Bell	31	35	12
345	Biddle	33	36	No Bid
346	Bishop	33	36	No Bid
347	Caddy	44	37	15
348	Cadwell	43	37	15
349	Camlock	33	37	No Bid
350	Cefco	33	37	No Bid
351	Cerrowire	47	37	12
352	Challenger	34	37	No Bid
353	Cone	40	43	No Bid
354	Cooper Industries	42	43	12
355	Cope	43	43	12
356	Copperfield Wire	44	46	No Bid
357	Cornell-Dubilier	44	46	No Bid
358	Cree	47	46	12
359	Cutler Hammer	57	59	No Bid
360	Dayton	31	33	No Bid
361	Dialight	30	35	10
362	Diamond	30	35	No Bid
363	Dualite	36	39	12
364	Duncan	34	35	No Bid
365	Eagle	44	41	No Bid
366	Electromate	42	44	No Bid
367	Emergi-Lite	43	44	12
368	Exide	39	47	No bid
369	Gleason	38	41	No Bid
370	Globe Strut	44	43	No Bid
371	Handy Angle	40	43	No Bid
372	Hioki	40	43	No Bid
373	HK Porter	41	41	No Bid
374	Hoffman	49	42	12

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375	Holophane	71	69	12
376	Holub	42	46	No Bid
377	Houston Wire & Cable	44	47	12
378	Huskey	42	46	No Bid
379	ITE	63	66	No Bid
380	Landis & Gyr	54	39	10
381	Lightalarms	39	41	12
382	Little Fuse	39	41	No Bid
383	Luminaire	39	37	N/A
384	Magnatek	53	48	N/A
385	Mckinstry - Condo	38	40	No Bid
386	Meer	39	43	No Bid
387	Megger	44	45	N/A
388	Okonite	44	44	10
389	Power Conversion	31	42	No Bid
390	Rawplug	41	43	10
391	Royal Wire	42	43	10
392	Signal Cable	42	42	10
393	Snyder	41	37	No Bid
394	Sperry	37	40	No bid
395	Stahlin	40	41	No bid
396	USA Wire	51	51	No bid
397	Zenith	54	54	No Bid
398	Other Manufacturer:	31	32	15
399	Other Manufacturer:	41	42	15
400	Other Manufacturer:	51	52	15

RESOLUTION NO. FY2021-95

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR WINDOW WASHING SERVICES FROM THE NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Window Washing Services** were bid twice as Bid #**FY21ITB-04** and #**FY21ITB-05** and received no valid bids on both bid processes; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Facilities Services and Sustainability; Michael Calabrese, Buildings Operations Manager; and Melissa Manera, Manager of Purchasing to award a negotiated contract as identified below as being the departmental vendor of choice. The selection of the departmental vendor of choice was based upon terms for the negotiated contract (#FY21NG-19) items that are not substantially different from those which were the subject of the aforesaid bids; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #164689-62419. Funding in FY2022 is subject to the availability of funds; and is conditioned upon the contract, which shall reflect that it is conditional pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract #**FY21NG-19** for **Window Washing Services** be and is hereby AWARDED to the departmental vendor of choice: **Eagle Building Services, LLC** in the anticipated amount of **\$18,000.00 on an as-needed basis** with terms commencing **November 5, 2020 through June 30, 2022** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contract to the departmental vendor of choice: Eagle Building Services, LLC for window washing services which received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. These services are required during the period of November 5, 2020 to June 30, 2022 in the anticipated amount of \$18,000.00 for the almost two-year period. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

Negotiated Response
For
Window Washing Services
(#FY21NG-19)

Bidder	Interior Windows	Interior Windows	Exterior Windows	Exterior Windows	Total Bid
Eagle Building Services, LLC Newark, NJ	Year 1: \$7,871.00	Year 2: \$7,871.00	Year 1: \$8,624.00	Year 1: \$8,624.00	Year 1: \$8,624.00 Year 2: \$8,624.00

RESOLUTION NO. FY2021-96

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

RESOLUTION NO. FY2021-96-1

PERSONNEL RECOMMENDATIONS

New Hire

Tara Lederer Administrative Assistant to the Executive Vice President
Academic and Student Affairs
Effective November 9, 2020

Separations

Lola Barr C Secretary
Foundation and Alumni Relations
Effective October 28, 2020

Dean Derman Wellness Technician
Health and Exercise Science
Effective June 30, 2021

Margaret Dorsey Director
Veterinary Technology
Effective June 30, 2021

Kevin Gaines Help Desk Representative Tier II
Office of Information Technology
Effective September 17, 2020

Leaves

Valerie Washington Counselor
Financial Aid
Effective October 12, 2020 – January 4, 2021

Joseph Reid Maintenance/Carpenter
Facilities
Effective October 28, 2020 – December 31, 2020

Alison Bombara Senior Research Analyst
Institutional Research and Planning
Effective November 4, 2020 – January 24, 2021

Government Services Division

Separation

Jermaine English Campus Safety Officer - EMT
Public Safety
Effective October 15, 2020

RESOLUTION NO. FY2021-96-1

Leaves

Leonard Butler

Campus Safety Officer
Public Safety
Effective September 20, 2020 – December 13, 2020

Gerald Jackson

Campus Safety Officer
Public Safety
Effective August 27, 2020 – October 5, 2020

Lesay Mendez

Campus Safety Officer
Public Safety
Effective October 30, 2020 – January 2, 2021

Credentials Summary

Tara Lederer	A.S., Camden County College Ms. Lederer previously worked for Camden County College as a B Secretary in the Liberal Arts & Professional Studies Division.
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RESOLUTION NO. FY2021-97

RESOLUTION RATIFYING THE ACTIONS OF THE EXECUTIVE COMMITTEE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, it is the practice of the Board of Trustees to authorize the Executive Committee of the Board to act on business of the College during the periods in between regular monthly Trustees meetings; and

WHEREAS, the Board of Trustees, at its meeting held on November 6, 2019, authorized the Executive Committee of the Board to act on business of the College while the Board is between regular monthly meetings;

WHEREAS, the Executive Committee transacted business on behalf of the Board of Trustees in October 2020 as per the attached.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby ratifies the actions of the Executive Committee as taken in October 2020.

SUMMARY STATEMENT

This resolution ratifies the actions of the Executive Committee as taken in October 2020.

RESOLUTION NO. FY2021-60

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
ELLUCIAN COMPANY, LP FOR GRANT WRITING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (19) is exempt from public bidding; and

WHEREAS, Ellucian Company, LP, has provided support to the College Grants Department with identifying external funding sources, vetting for eligibility, grants research, proposal development and review, assessment of Grants Office operations and engaging College personnel in the grants process. Given Ellucian Grant Services familiarity with the grants operations at Camden County College, the contract will allow us to build on the previous year's work, increase and further develop grants knowledge, skills and increase grant funding to the College; and

WHEREAS, it is the recommendation of Dr. Jaqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives, Rebecca Sheppard, Dean of Institutional Research and Planning, Karen Nicholson, Grants Coordinator and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to Ellucian Company, LP (#FY21BEDC-16) on an as-needed basis pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of ~~\$40,600.00~~ **\$40,992 per year** during the period of October 7, 2020 through ~~September 30, 2021~~ **September 30, 2022**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #156635-61102 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Ellucian Company LP, (#FY21BEDC-16)** to provide grant writing services in the anticipated amount of ~~\$40,600.00~~ **\$40,992 per year** with terms commencing on **October 7, 2020** through ~~September 30, 2021~~ **September 30, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes a non-fair and open contract to Ellucian Company, LP to provide Grant Writing Services in the anticipated amount of ~~\$40,600.00~~ **\$40,992 per year** during the period of **October 7, 2020** through ~~September 30, 2021~~ **September 30, 2022**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-70

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE
APPROVING CHAPTER 12 FINANCING FOR THE WOLVERTON LIBRARY
UPGRADES; GABRIEL E. DANCH CIM BUILDING UPGRADES**

WHEREAS, N.J.S.A. 18A-64A-17 requires Camden County College (the "College") to submit an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay for the coming year to the Camden County Board of School Estimate ("BSE"); and

WHEREAS, the Board of Trustees of the College (the "Board") examined the need for capital improvements on the land owned by the College located in the township of Gloucester, Camden County, New Jersey (the "Blackwood Campus"); and

WHEREAS, the Board determined it necessary to make certain capital improvements on the Blackwood Campus to enable the College to continue to deliver an excellent education to the residents of the County of Camden in an efficient and cost effective manner; and

WHEREAS, the Board determined it necessary to approve the capital projects and plans for the necessary improvements and infrastructure maintenance and upgrades necessary to ensure the mission of the institution; and

WHEREAS, the College needs to make upgrades to the Gabriel E. Danch CIM building;
and

WHEREAS, the College needs to make upgrades to the Wolverton Library; and

WHEREAS, the additional funding being requested in Chapter 12 funding is \$1,500,000;
and

WHEREAS, the financing of this year's Chapter 12 funding for the Projects requires the consent and approval of the BSE;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE CAMDEN COUNTY COLLEGE**, as follows:

1. The Board hereby approves a request for funds in an amount of \$1,500,000 to be used for the projects described above; and
2. The Board hereby approves and authorizes the funds approved hereby to be used alone or in conjunction with other funds of the College, or other funds to be secured in the future by the College; and
3. The Board hereby approves and authorizes the projects described above; and
4. The Board hereby authorizes the reimbursement of any expenditures made by the College in furtherance of these authorized projects or costs of bonding done in advance of the Bonds issued to finance these projects to the extent permitted by the BSE, County, and the law; and
5. The Board hereby authorizes submission of the proposed additional financing of the Project to the BSE for its approval; and

October 20, 2020

RESOLUTION NO. FY2021-70

6. The President of the College or his designee is hereby authorized to provide to the BSE such documentation as may be required or necessary to obtain the approval of the additional Project financing from the BSE; and
7. The Board hereby requests approval from the Board of School Estimate of the additional financing of the Project in an amount not to exceed \$1,500,000; and
8. The President of the College, the Chairman of the Board, the Secretary of the Board and the Treasurer of the Board are each hereby individually and/or severally authorized and directed to execute and deliver, in the name of the College and on its behalf such certificates and other ancillary documents and instruments as may be necessary or desirable to effectuate the purpose of this Resolution and all matters related thereto.

SUMMARY STATEMENT

This Resolution authorizes the Chapter 12 funding in the amount of \$1,500,000 for the Wolverton Library Upgrades; Gabriel E. Danch CIM Building Upgrades.

It also authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2021 Chapter 12 Funding necessary to complete these projects. To the extent that the Resolution does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-98

RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE APPROVING THE COLLEGE'S PARTICIPATION IN A "SUBARU-U SCHOLARSHIP FOR AUTOMOTIVE EXCELLENCE" PROGRAM

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 (j) the Board of Trustees of Camden County College is authorized to enter into an agreement with any individual, firm or corporation which is deemed advisable in carrying out its statutory mission, and N.J.S.A. 18A:64A-12 (k) and (l) specifically authorizes the Board to accept from any private source grants or monies in use of its statutory purposes and/or to acquire property in any form or any interest therein, which is necessary or desirable for college purposes, respectively; and

WHEREAS, the Subaru of America, Inc. ("SOA") seeks to establish a scholarship program seeks "Subaru-U Scholarship for Automotive Excellence" in Partnership with Rainbow Push and to donate to the Camden County College Foundation the dedicated funds so as to sponsor 6 students per year for The Academic School Years of 2021/2022 and 2022/2023 to attend Camden County College for an Associate's Degree in Automotive Technology, and Subaru will commit to \$13,000 per recipient for a 2 year degree and identified associated expenses for up to six (6) recipients for each school year; and

WHEREAS, Subaru of America, Inc. would also as part of that program match the scholarship recipients with an SOA retailer or training center that will provide the recipient with a paid internship; and

WHEREAS, The Foundation and Staff seeks that the Board authorize the College to execute an agreement to commit to use of College logos and materials as part of the SOA Promotional program and enter an agreement with mutual indemnifications and to commit to the terms set forth on the Sponsor benefits on the Attached Exhibit A; and

WHEREAS, Subaru will also commit to the Exhibit B SOA obligations as attached.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees Authorizes the College to enter into the Agreement with Subaru of America, Inc.; and to participate in its scholarship program in Partnership with Rainbow Push so as to afford the scholarships and internships for the recipient students for the next two Academic years; and

BE IT FURTHER RESOLVED that the proper officers of the College are each hereby authorized and directed to execute and deliver, in the name of the College and on its behalf any and all agreements, certificates and other ancillary documents and instruments as may be necessary or desirable to effectuate the purposes of this Resolution and all matters related thereto;

SUMMARY STATEMENT

This resolution authorizes the College to participate in a scholarship program in partnership with Rainbow Push wherein SOA will fund through the Foundation scholarships to be awarded to six (6) students from Camden City for two years to their Associates degree in Automotive Technology and will also place them with retailers or training centers for paid internships.

SCHOLARSHIP SPONSORSHIP AGREEMENT

Exhibit A Sponsor Benefits

College shall provide SOA with the following Sponsor Benefits:

Rainbow Push Scholarship + SOA + Camden County College

Goal: Support Camden City youth, specifically for automotive training, by providing academic scholarships for up to six (6) recipient students ("Recipients") for 2 academic school years.

Timing:

- Announce scholarship in October 2020 through joint press release:
 - o "in partnership with Rainbow Push"
 - o Include quotes from Rainbow Push ("RP"), Camden County College ("CCC" or "College"), and SOA
- For 2021/2022 Academic School Year Recipients:
 - o Accept applications through March 28, 2021
 - o Award scholarships in May of 2021
 - o Students begin in September 2021
- For 2022/2023 Academic School Year Recipients:
 - o Accept applications through March 28, 2022
 - o Award scholarships in May of 2022
 - o Students begin in September 2022

Application and award process:

- Applications will be opened at the time of scholarship announcement (Oct 2020)
- The form of the application shall be as set forth in Exhibit B hereto.
- Students must keep a minimum 2.7 GPA to maintain eligibility for the program and maintain a valid driver's license.
- Recruitment may be necessary:
 - o SOA will assist by identifying candidates through Respond, Inc Automotive Program in Camden, NJCCC will suggest applicants from their "Gateway" program (students who are completing HS through CCC)
- CCC will receive applications & review candidates
 - o Preference for scholarship awards to be given to residents of Camden City
- CCC will ensure that all selected students will have a background check completed, which shall include a Driver's Abstract and Criminal Background Check
- CCC will not collect, process, or accept any applications or information from individuals under the age of thirteen (13).

Cost Structure:

- During the term of this Agreement, the tuition for a 2-year Automotive General Technician Apprentice Associates Degree (AUT.AAS) at CCC will be \$12,000

SCHOLARSHIP SPONSORSHIP AGREEMENT

- Each of the six (6) scholarships awarded for each of the two academic school years would be for a two (2) year commitment at \$13,000 total per Recipient to include additional necessary coursework and reimbursable expenses .
 - o Academic School Year 2021/2022 Recipients
 - Year 1: Up to \$42,000 for the 2021/2022 scholarship recipients (\$7,000 each)
 - Year 2: \$36,000 for the 2021/2022 scholarship recipients (\$6,000 each)
 - o Academic School Year 2022/2023 Recipients
 - Year 1: Up to \$42,000 for the 2022/2023 scholarship recipients (\$7,000 each)
 - Year 2: \$36,000 for the 2022/2023 scholarship recipients (\$6,000 each)
 - o Notwithstanding the foregoing, the total Sponsorship Fees paid by SOA under this Agreement shall not exceed \$156,000 without SOA's prior written consent.
 - o SOA funds will not be applicable towards the General Motors program
- Funds for the Scholarship will be dispersed directly to CCC
 - o There will be no lag time in student payouts as CCC can handle in a timely manner

Payment

- Recipients will receive full tuition and reimbursable expenses for a General Technician Apprentice Associates Degree up to \$13k following their application & vetting.
- Acceptance into program covers their schooling for 2 years, or program completion, whichever comes first
- If a Recipient requires skills classes to reach the educational requirement, they may use the scholarship funds to cover the costs of such approved classes.
- Many students may already have some financial aid towards their schooling. If so, they can submit receipts to CCC for reimbursement towards the following expenses:
 - o Computer purchased from CCC Store
 - o Book fees
 - o Transportation fees (CCC can purchase bus passes and may reimburse Recipients for Lyft/Uber costs to allow the Recipients to commute to and from their internships at SOA retailers or training centers)
- Automotive Tool may be provided directly to students upon completion of 1st year, if not they may also be reimbursed
- Subaru of America will cover the cost of the student's background checks as they are a requirement of this scholarship
- For any of the \$13,000 remaining following the Recipient's completion of the General Technician Apprentice Associates Degree, funds will roll over into a general account towards future scholarship recipients

SCHOLARSHIP SPONSORSHIP AGREEMENT

Retailer Mentorship:

- SOA to identify interested retailers and match them to recipients at the time of acceptance
- Retailer would be available to student as a mentor during their schooling,
- Retailer would be agreeing to allow student to work for them during their summer and 360-hr practicum, which will be paid by the applicable SOA retailer.
- Prospective retailer sponsors:
 - o Cherry Hill – 1-2 Students
 - o Miller 1-2 Students
 - o Glanzmann –2 Students
 - o Subaru National Training Service Center (NTSC) – 1-2 Students
 - o Ciocca PHL – 1-2 Students (upon opening)

Reporting:

- CCC will provide all pertinent reporting metrics
 - o GPA (ongoing)
 - o Participation Reporting
 - o Other points as identified by CCC

SCHOLARSHIP SPONSORSHIP AGREEMENT

Exhibit B

SOA Obligations

SOA will fund the Scholarship by paying CCC the following Scholarship Sponsorship Fees:

Each of the six (6) scholarships awarded for each of the two academic school years would be for a two (2) year commitment at \$13,000 total per Recipient to include additional necessary coursework and reimbursable expenses .

- Academic School Year 2021/2022 Recipients
 - Year 1: Up to \$42,000 for the 2021/2022 scholarship recipients (\$7,000 each)
 - Year 2: \$36,000 for the 2021/2022 scholarship recipients (\$6,000 each)
- Academic School Year 2022/2023 Recipients
 - Year 1: Up to \$42,000 for the 2022/2023 scholarship recipients (\$7,000 each)
 - Year 2: \$36,000 for the 2022/2023 scholarship recipients (\$6,000 each)
- Notwithstanding the foregoing, the total Sponsorship Fees paid by SOA under this Agreement shall not exceed \$156,000 without SOA's prior written consent.
- SOA funds will not be applicable towards the General Motors program
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