

John T. Hanson, Chair, called the **March 5, 2019** regular meeting of the Board of Trustees of Camden County College to order at **7:00 PM** in the Board Room in the Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 8, 2018. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Susan R. Croll, Karen S. Halpern (via telephone), John T. Hanson, Anthony J. Maressa, Dr. S. Jay Mirmanesh, Dr. Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, and Khyia L. Ward.

**Board Members Absent:** Annette Castiglione and Brett Wiltsey.

**Also Present:** Donald A. Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

**Also Present:** Helen Antonakakis, Executive Director of Finance & Planning; Kay Byrd, Director of Events and Facilities Services; James Canonica, Executive Dean of Enrollment & Student Services; David Edwards, Executive Vice President for Academic and Student Affairs; Diane Fauser, Executive Director, Accounting Services; Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Assistant Dean, High School/College Partnership Programs; Marsha Kleinz, New Jersey Education Association; Maris Kukainis, Executive Director of Financial Administrative Services; Joseph Lacava, Technician, Instructional Support Department; Bob Nehila, Bowman & Company; Jack Pesda, Professor of History & Political Science; Jack Post, Chief Information Officer; Cynthia Saler, Human Resources Generalist; John Schuck, Associate Director of Public Safety; Margo Venable, Executive Dean of School, Community and Workforce Training Programs; and several members of the Association of Administrative Personnel.

### ***Minutes of Meeting***

**Motion** made by Ms. Ward and seconded by Ms. Troxell to accept the minutes of the February 5, 2019 regular meeting as presented. **Motion** carried unanimously.

### ***Public Comment***

Ms. Kleinz, New Jersey Education Association representative, addressed the Board on behalf of the Association of Administrative Personnel regarding the current state of negotiations with this union.

Dr. Pesda addressed the Board regarding upcoming events at The Center and thanked them for their support throughout the year.

### ***President's Report***

Mr. Borden presented the following highlights from his written report (see attachment **4864A**):

- Two students are breaking barriers this semester. Lori and Britney are enrolled in Computer Numerical Control, an area of study that has been traditionally male-dominated. Lori came to us from the Talent Development Center in Burlington County with the goal of becoming a certified level one machinist. Britney is attending through our apprenticeship program with the Philadelphia Navy Yard where she is employed in the naval prop shop.
- On February 8, the College held the rescheduled 2019 Day of Service honoring the life of Dr. Martin Luther King, Jr. and his impact on the lives of Americans. More than 25 students, faculty and staff volunteers gathered at the Camden Campus to perform hands-on, service-oriented activities to celebrate the legacy of the man that reminds us, “Everybody can be great, because everybody can serve.” We thank the great team of volunteers that spent the evening giving back to our college community by performing light cleaning, classroom beautification.
- Former NFL star Vance Johnson shared his inspirational story of hope and courage with students at the Blackwood and Camden Campuses on February 26. Johnson rose to the top of the NFL in the late 80’s with the Denver Broncos and then fell from grace and almost died from his struggle with alcohol and opioid addiction. His message “Hope after Dope” is aimed at inspiring individuals to become champions on and off the field.
- The Marlin Gallery is proud to present Eclectic Environs, an exhibition of the works of Phil Rychert, an artist who has served as the Art Technician at the College for twenty years and who will retire this June. The exhibition is open Monday through Thursday from 12:30 to 4:00 PM and runs through April 4.
- More than 50 local high school students, parents and educators attended Engineer’s Day on February 19 in the CIM Auditorium. Students interested in engineering received information about the engineering field and participated in a design competition.
- The fifth annual Girl Scouts STEM Conference that was held at the Blackwood Campus on February 24 was attended by 330 girls in grades K-12 along with their parents and troop leaders. Designed to get girls excited about STEM, the event featured a 13-foot tall inflatable planetarium, new Girl Scout space science badges, and workshops co-facilitated by college professors. Whether trying something new, or building on existing skills, the Girl Scouts STEM Conference was an opportunity for Girl Scouts to take the lead.
- Don Borden, Anthony Maressa and Helen Albright Troxell met with U.S. Congressman Donald Norcross (NJ-01) and Congressman Jefferson Van Drew (NJ-02) during the annual Association of Community College Trustees legislative summit on February 12. This summit is the premier community college advocacy event in Washington, D.C., bringing together more than 1,000

community college leaders. The event shines a spotlight on the importance of our nation's community colleges for Congress and the Administration.

- The Foundation's Mardi Gras Gala and Impact Awards Ceremony was held on March 1 at the Blackwood Campus. Faculty, staff, and friends of the College gathered together to celebrate Mardi Gras in true New Orleans fashion. The event honored former Camden mayor Dana L. Redd and Freeholder Jeffrey L. Nash for their contributions to the community. Approximately 280 attendees were treated to entertainment by the Royal Brass Band ensemble from Creative Arts High School in Camden, as well as authentic New Orleans fare catered by Sodexo, local wine and beer from Camden County wineries and breweries, and photo booth and DJ courtesy of CMR Entertainment. The Connector Building Atrium was transformed with lighting and sound by Starlite Productions and décor by Michael Bruce Florist. The gala raised more than \$85,000 to benefit the CCC Foundation. The event was truly a team effort with all departments contributing to its success. Facilities staff member, John Calhoun, designed and built a custom boat that Sodexo used to serve their shrimp boil!
- The Focus Fair will be held at the Blackwood Campus on March 20 from 6:00 to 8:00 PM in the Gym. This is a college fair geared toward current high school juniors and is organized by the Camden County School Counselors' Association. Over 100 colleges, universities, military and career organizations will be in attendance.
- The 2019 Students United for Respect and Equity (SURE) Summit will be held on March 22 at the Blackwood Campus. The event, presented in cooperation with the Freeholder Board, will provide youth with an engaging experience focused on tolerance, diversity, respect, and equity.
- The College will host the 38<sup>th</sup> annual Coriell Institute Science Fair on March 23. Sixth through twelfth-grade students from Camden, Burlington, and Gloucester Counties will demonstrate their passion for science in exceptional projects that span the sciences, including biochemistry, botany, computer science, mathematics, medicine and health, physics, and zoology.
- CCC alumni and world-renowned glass artist David Graeber will present a "Flameworking Glass Workshop" on March 27 at the Rohrer Center. Attendees will participate in the glass workshop, cocktail reception with hors d'oeuvres, and silent auction to benefit the Arts at Rohrer program and tickets cost \$50.
- Dr. Jacqueline Galbiati has been named a "Woman to Watch" in the current issue of *SJ Biz* magazine. Dr. Galbiati's goals have always been to work hard and serve others. She wants to support Camden County and the College to maintain success and develop future leaders. She has a passion to help underserved populations succeed and wants to continue to help others complete their goals in life.
- The men's basketball team defeated Luzerne 80-60 to qualify for the Region 19 Tournament.

### ***Grants, Contracts & Gifts***

Ms. Ward presented the following resolution that was recommended for approval by the Business Affairs, Audit, and Campus Development Committee:

**Resolution #121** – authorizing the College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$25,000 for FY2019 for the Tuition Remission Program which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

**Motion** made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2019-121 (see attachment **4864B**). **Motion** carried unanimously.

*Academic & Student Affairs Committee*

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item and one information item.

**Resolution #122** – Ms. Croll stated that this resolution authorizes the faculty retention recommendations as included in the Board packet for the 2019-2020 academic year.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2019-122 (see attachment **4864C**). **Motion** carried unanimously.

**Academic Program Review: Psychology** - Ms. Croll said that the Committee received a detailed presentation from Drs. Michael Colbert and Allyson Meloni on the Academic Program Review conducted of the Psychology Department in the fall of 2018. Ms. Croll explained that Drs. Colbert and Meloni reviewed statistics of the program as captured by the APR in an effort to understand strengths and weaknesses, and how those will be used to inform future decisions and goals of the program. Additional details were included in the Board packet.

This was an information item and no action was necessary.

*Business Affairs, Audit & Campus Development Committee*

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with four action items and the quarterly financial report.

**Resolution #123** – Ms. Ward stated that Bob Nehila, the partner from Bowman & Company in charge of the College's audit, attended the February meeting of the Committee where he made a comprehensive presentation on the audit, discussed the College's financial performance in FY 2018 and answered questions. Ms. Ward said that this resolution accepts the FY2018 audit as presented by Bowman & Company and authorizes its filing.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2019-123 (see attachment **4864D**). **Motion** carried unanimously.

**Resolution #124** –Ms. Ward said that this resolution authorizes the acceptance of the restricted Title to a GMC Terrain, with a value of \$6,597.50 pursuant to the restrictions and terms as governed by the General Motors Donation Program.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2019-124 (see attachment **4864E**). **Motion** carried unanimously.

**Resolution #125** – Ms. Ward stated that this resolution authorizes a Project Labor Agreement for the Lincoln Hall Rehabilitation and Reconstruction Project as outlined in the Board packet.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2019-125 (see attachment **4864F**). **Motion** carried unanimously.

**Resolution #126** –Ms. Ward said that this resolution awards a fair and open contract for a Learning Management System to Instructure, Inc. (Canvas) based on the RFP anticipated pricing of \$192,799.87 (year 1) and \$181,850.10 (year 2) for a term of on or about March 6, 2019 through February 28, 2021. Ms. Ward noted that the College’s current LMS vendor, WebStudy, breached its contract and has advised it will be unable to provide service past June 30, 2019, thus necessitating this action.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2019-126 (see attachment **4864G**). **Motion** carried unanimously.

### ***Quarterly Financial Report***

**Resolution #127** – Ms. Ward said that this resolution authorizes the acceptance of the financial report for the second quarter of fiscal year 2019, ending December 31, 2018.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2019-127 (see attachment **4864H**). **Motion** carried unanimously.

### ***Personnel***

Mr. Borden presented **Resolution FY2019-128**- Personnel Actions, dated March 5, 2019.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2019-128 (see attachment **4864I**). **Motion** carried unanimously.

### ***Old Business***

None.

*New Business*

None.

*Adjournment*

**Motion** to adjourn the meeting made by Ms. Ward and seconded by Ms. Croll. **Motion** carried unanimously. The meeting adjourned at 7:27 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

---

● ● ●

# *President's Report*

## *Student Success*

Two students are breaking barriers this semester. Lori and Britney are enrolled in Computer Numerical Control, an area of study that has been traditionally male dominated. Lori came to us from the Talent Development Center in Burlington County with the goal of becoming a certified level one machinist. Britney is attending through our apprenticeship program with the Philadelphia Navy Yard where she is employed in the naval prop shop.

On February 8, the College held the rescheduled 2019 Day of Service honoring the life of Dr. Martin Luther King, Jr. and his impact on the lives of Americans. More than 25 students, faculty and staff volunteers gathered at the Camden Campus to perform hands-on, service-oriented activities to celebrate the legacy of the man that reminds us, "Everybody can be great, because everybody can serve." We thank the great team of volunteers that spent the evening giving back to our college community by performing light cleaning, classroom beautification.

Sara Loew represented the College on February 3 at the New Jersey Association for Girls and Women Sports Day Luncheon at Seton Hall University honoring female student athletes who excel in academics, athletic service and leadership. Sara, a 2018 honors graduate and outstanding athlete from Cumberland Regional High School, is presently in her freshman year majoring in Dental Hygiene. She was named to the Presidents List for academics, with a G.P.A. of 3.875 for the 2018 fall semester. Sara was also a member of the nationally ranked 2018 women's cross country team, where she placed first in the Dukes Invitational and Region XIX Championships. Her efforts helped the Lady Cougars to earn their first team titles in the program's history. At the NJCAA Division III National Championships, Sara finished in 7th place, and was named "2018 Athlete of the Year for the East Region" along with earning "2nd Team All-American" honors.

## *Community Events*

Dr. Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives, has been named a "Woman to Watch" in the current issue of SJ Biz Magazine. Dr. Galbiati's goals have always been to work hard and serve others. She wants to support Camden County and the College to maintain success and develop future leaders. She has a passion to help underserved populations succeed and wants to continue to help others complete their goals in life.

Former NFL star Vance Johnson shared his inspirational story of hope and courage with students at the Blackwood and Camden Campuses on February 26. Johnson rose to the top of the NFL in the late 80's with the Denver Broncos and then fell from grace and almost died from his struggle with alcohol and opioid addiction. His message "Hope after Dope" is aimed at inspiring individuals to become champions on and off the field.

The Marlin Gallery is proud to present Eclectic Environs, an exhibition of the works of Phil Rychert, an artist who has served as the Art Technician at the College for twenty years. He will retire this coming June. The exhibition is open Monday through Thursday, 12:30 to 4 p.m. through April 4.

More than 50 local high school students, parents and educators attended Engineer's Day on February 19 in the CIM Auditorium. At the event, students interested in engineering received information about the engineering field and participated in a design competition.

### ***Outreach***

Don Borden, Helen Albright Troxell, and Anthony Maressa met with U.S. Congressman Donald Norcross (NJ-01) and Congressman Jefferson Van Drew (NJ-02) during the Association of Community College Trustees National Legislative Summit on February 12. The annual summit is the premier community college advocacy event in Washington, DC, bringing together more than 1,000 community college leaders. The event shines a spotlight on the importance of our nation's community colleges for Congress and the Administration.

### ***Foundation***

The annual Foundation Gala benefitting student scholarships was held on March 1 at the Blackwood Campus. In addition to recognizing employees achieving career milestones, we presented the former Mayor of the City of Camden Dana Redd and Freeholder Jeff Nash with the Presidential Impact Award.

### ***Athletics***

Men's Basketball defeated Luzerne 80-60 to qualify for the Region XIX Tournament. The team has one game left on Tuesday night at Brookdale CC. On Wednesday night at our Region XIX Athletic Director Meeting we will find out our opponent for the 1st Round of the Tournament.

The wrestling team competed at Lackawanna College in the NJCAA Eastern District II Tournament. The Freshmen Duo of Devon Eddis and Michael Schneider qualified for the NJCAA National Championships in Council Bluffs, Iowa. Eddis was the 157lb District Runner Up and Schneider was a Wild Card selection for 184lbs. The Team departed for Iowa on the morning of February 28th.

### ***Upcoming events***

The 2019 Students United for Respect and Equity (SURE) Summit will be held on March 22 at the Blackwood Campus. The event, presented in cooperation with the Freeholder Board, will provide youth with an engaging experience focused on tolerance, diversity, respect and equity.

The College will host the 38<sup>th</sup> Annual Coriell Institute Science Fair on March 23. Bright young students from Camden, Burlington and Gloucester counties in grades 6 through 12 will demonstrate their passion for science in exceptional projects that span the sciences, including biochemistry, botany, computer science, mathematics, medicine and health, physics and zoology.

CCC alumni and world-renowned glass artist David Graeber will present a "Flameworking Glass Workshop" on March 27 at the Cherry Hill campus. For \$50 a person, attendees will participate in the glass workshop, cocktail reception with hors d'oeuvres and silent auction to benefit the Arts at Rohrer program.

**Donald Borden**  
**President**

March 5, 2019



**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT A TUITION REMISSION PROGRAM GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

**WHEREAS**, the College has received notice of a grant award from the New Jersey Department of Community Affairs, namely:

“Tuition Remission Program” for FY19 in the amount of \$25,000; and

**WHEREAS**, the Tuition Remission Program enables participating New Jersey colleges to receive partial tuition reimbursement for eligible students taking Uniform Construction Codes classes; and

**WHEREAS**, Board acceptance is recommended by Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts the NJ Department of Community Affairs grant, “Tuition Remission Program,” in the amount of \$25,000; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$25,000 for FY19 for the “Tuition Remission Program,” which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

**RESOLUTION AUTHORIZING FACULTY RETENTION**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to recommend retention of faculty to the Camden County College Board of Trustees; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to retain such personnel upon the recommendation of the President of the College, and

**WHEREAS**, the faculty members presented were hired effective August 27, 2018 and the Board is asked to renew the contracts of newly hired faculty members who have been recommended for retention in their first year at the College in accordance with the process outlined in Article XII B of the collective bargaining agreement; and

**WHEREAS**, the faculty members presented have been evaluated by their dean based on their academic performance in six key areas and the dean's evaluation was reviewed with the Vice President for Academic Affairs who recommended retention to the President, who presents faculty retention to the Board of Trustees for approval; and

**WHEREAS**, the President has recommended the following faculty members for retention for the 2019 – 2020 academic year:

**Peter Finley - Fire Science**  
**Nicole Jacobberger - History**  
**Edward Ramirez-Wright - Mathematics**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves retention of the faculty as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

**SUMMARY STATEMENT**

This resolution authorizes the faculty retention recommendations for the 2019 - 2020 academic year.

**RESOLUTION ACCEPTING FY2018 AUDIT**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College requires an annual audit and engaged Bowman & Company, LLP to conduct such audit for FY2018; and

**WHEREAS**, the scope of audit services included the audit of the financial statements for the fiscal year ended June 30, 2018 for the purpose of expressing an opinion on them as to whether these financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America; and

**WHEREAS**, Bowman conducted the audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Department of Treasury, State of New Jersey, and those standards require that the firm plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement; and

**WHEREAS**, the auditors have given the College's financial statements an unqualified "clean" opinion and further indicated that there were no matters involving internal controls or the College's financial operation that were considered to be material weaknesses; and

**WHEREAS**, Robert P. Nehila, Jr., the partner in charge of the College's audit, appeared before the Business Affairs, Audit and Campus Development Committee on February 21, 2019, made a comprehensive presentation on the audit, discussed the College's financial performance in FY2018 and answered questions of the Committee; and

**WHEREAS**, the Committee was satisfied with the audit and recommends acceptance of the audit and filing to the Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts the FY2018 audit as prepared by Bowman & Company; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to file the audit and any associated documents with any and all required government agencies or other appropriate organizations, and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution accepts the FY2018 audit and authorizes filing.

RESOLUTION NO. FY2019-124

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF REFERENCED AUTOMOBILE AND PARTICIPATION IN THE GM DONATION PROGRAM**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

**WHEREAS**, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

**WHEREAS**, pursuant to the College's participation in that program the College is authorized to take special title to a GMC Terrain, VIN#3KALTEV2JL386883 with a value of \$6,597.50 pursuant to the restrictions and terms as governed by the agreement with General Motors; and

**WHEREAS**, Christopher Gallo, Director of the Automobile Technician Training Program, and David Edwards, Vice-President for Academic Affairs recommend continuing this relationship by accepting the title to the General Motors vehicle and accepting the restricted use and possession of the GM vehicle; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the restricted Title to the GMC Terrain, VIN#3KALTEV2JL386883 with a value of \$6,597.50 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

March 5, 2019

RESOLUTION NO. FY2019-125

**RESOLUTION OF THE CAMDEN COUNTY COLLEGE BOARD OF TRUTEES  
AUTHORIZING INCLUSION OF A PROJECT LABOR AGREEMENT, PURSUANT  
TO N.J.S.A. 52:38-1, *et seq.*, IN THE LINCOLN HALL REHABILITATION AND  
RECONSTRUCTION PROJECT**

**WHEREAS**, effective July 25, 2002, the Legislature of the State of New Jersey has adopted, and the Governor has approved, L. 2002, c. 44, § 1 - § 6 (N.J.S.A. 52:38-1-38-6), authorizing project labor agreements in certain defined public works projects; and

**WHEREAS**, in so doing, the Legislature has made the following findings and declarations, which the Camden County Improvement Authority hereby embraces and adopts:

- a. The United States Supreme Court held in *Building & Const. Trades Council of Metropolitan Dist. v. Associated Builders & Contractors of Massachusetts/Rhode Island, Inc.*, 507 U.S. 218 (1993) that State and local governments, when acting as market participants, are permitted under the National Labor Relations Act (29 U.S.C. § 151 *et seq.*) to enforce bid specifications requiring contractors to abide by project labor agreements with labor organizations for construction projects owned by those state and local governments;
- b. The Supreme Court there stated that when a State or local governmental agency utilizes bid specifications containing a project labor agreement for a construction project owned by the agency, the agency "does not regulate the workings of market forces" in violation of National Labor Relations Act pre-emption of such regulation, but is acting as a market participant and "exemplifies" the workings of market forces, and therefore is not prevented from doing so by the National Labor Relations Act;
- c. New Jersey has a compelling interest in carrying out public works projects at the lowest reasonable cost and the highest degree of quality;
- d. New Jersey has a compelling interest in having labor disputes in connection with public works projects resolved without the disruptions of strikes, lock-outs, or slowdowns;
- e. Project labor agreements make possible legally enforceable guarantees that projects will be carried out in an orderly and timely manner, without strikes, lock-outs or slowdowns;
- f. Project labor agreements make it possible to provide for peaceful, orderly, and mutually binding procedures for resolving, labor issues;
- g. The State also has a compelling interest in guaranteeing that public works projects meet the highest standards of safety and quality;

March 5, 2019

RESOLUTION NO. FY2019-125

- h. A highly skilled workforce ensures lower costs for repairs and maintenance over the lifetime of the completed project;
- 1. Project labor agreements make it possible to provide the State with a guarantee that public works projects are completed with highly skilled workers;
- j. Project labor agreements allow public agencies to more accurately predict the actual costs of projects;
- k. Project labor agreements make it possible to provide the State with assurances that public works projects are completed with a diverse workforce;
- 1. Project labor agreements facilitate the efficient integration of work schedules among different trades on project sites.
- m. Project labor agreements also promote harmonious and productive work environments in public works projects;
- n. New Jersey can best accomplish these goals by encouraging, for suitable public works projects, project labor agreements between public works contractors and subcontractors and labor organizations concerning important issues of employment, including work hours, starting times, overtime rates, and procedures for resolving disputes; and
- o. Project labor agreements, therefore, give the State an effective means to advance the interests of efficiency, quality, and timeliness of suitable public works projects;” and

**WHEREAS**, pursuant to a Project Labor Agreement which through a Shared Services Agreement with the Camden County Improvement Authority the College presently is undertaking a construction project to demolish, rehabilitate and reconstruct the College’s Lincoln Hall and Dennis Flyer Memorial Theater On the Blackwood Campus, (the "Project"), which shall include bidding for LINCOLN HALL; and

**WHEREAS**, this Project constitutes a "public works project" as defined by the aforesaid statute, providing for the construction, reconstruction, demolition or renovation of buildings at the public expense, and requiring that the prevailing wage determined by the Commission of Labor be paid, and that the estimate of the total cost of the project, exclusive of any land acquisition costs, will equal or exceed \$5 million; and

**WHEREAS**, the Authority hereby determines, taking into consideration the size, complexity and cost of this public works project, that, with respect to this project, the project labor agreement authorized hereby will meet the requirements of Section §5 of the aforesaid statute, including, but not limited to, promoting labor stability and advancing the interests of the Authority in cost, efficiency, skilled labor force, quality, safety and timeliness; and

March 5, 2019

RESOLUTION NO. FY2019-125

**WHEREAS**, the Authority hereby finds that the project labor agreement authorized hereby is reasonably related to the satisfactory performance and completion of this public works project, considering the nature and scope of this project, especially in light of the numerous trades necessary to perform the complex work involved in this project; and

**WHEREAS**, the aforesaid reasonable relationship of the project labor agreement and the satisfactory performance and completion of the project is supported by the anticipated salutary benefits that will flow from the utilization of the agreement, including, but not limited to, the advancement of the public interests in cost, efficiency, quality, timeliness, skilled labor force, and safety, together with the other benefits flowing from the provisions in the project labor agreement as required by §5 of the statute (N.J.S.A. 52:38-5); now, therefore,

**BE IT RESOLVED** by the Camden County College Board of Trustees that it does hereby make and declare the determinations and findings set forth herein, and does hereby authorize the inclusion of a project labor agreement in the bid specifications for Constructing of the Lincoln Hall PROJECT as part of the overall construction for the aforesaid Project; and

**BE IT FURTHER RESOLVED** that the proper College and CCIA Authority officials be and are hereby authorized to sign any and all documents and take any and all actions respectively that may be necessary to affect this resolution.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect upon adoption.

**RESOLUTION AWARDING FAIR AND OPEN PUBLICLY ADVERTISED REQUEST FOR PROPOSAL FOR LEARNING MANAGEMENT SYSTEM**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A: 64A-25.5 are permitted to be awarded without public advertising and are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5(a) (2) (10) (15)(19) and (21); and

**WHEREAS**, Camden County College Board of Trustees Policy 418 requires the use of an Award by the Trustees for any sum over the bid threshold which is exempt from public bidding and awarded through an Open & Fair process in accordance with N.J.S.A. 19:44A-20.7; and

**WHEREAS**, the College had in place a contract with a vendor-provider for its learning platform critical to the College's mission and that contract provided service to the College at a fixed cost through June 30, 2020 by virtue of the College's exercise of an option, and upon short notice that Vendor WebStudy breached its contract and has advised it will be unable to provide the service past June 30, 2019, and thereby causing an emergency for the College as authorized by NJSA 18A:64A-25.6 and college policy; and

**WHEREAS**, the College utilized a Request for Proposal (RFP) process as implemented in connection with #**FY19RFP-34**, which was publicly advertised in newspapers or on the Internet website maintained by Camden County using a process that provided for public solicitation of proposals with criteria established in writing prior to the opening of proposals and said proposals submitted were publicly opened as identified on the "RFP Analysis"; and

**WHEREAS**, after application of that RFP public criteria, it is the recommendation of Dr. Teresa A. Smith, Dean, Academic Affairs and Chair; Dr. David Edwards, Executive Vice President, Academic & Student Affairs; Maris Kukainis, Executive Director of Financial Administrative Services; Debora McKee, Manager of Purchasing; the designated Evaluation Committee members; and the Academic and Student Affairs Committee members to award the contract in accordance with the College's RFP Committee evaluation of the proposals as identified herein on the attached "RFP Analysis" to Instructure, Inc.; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #128093-62208.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned RFP #**FY19RFP-34** for **Learning Management System** be and is hereby found and deemed to have been a Fair and Open Process and the contract is **AWARDED** to **Instructure, Inc.** based on the RFP anticipated pricing of **\$192,799.87** (Year 1) and **\$181,850.10** (Year 2), pursuant to the terms and conditions for this contract with terms commencing on or about **March 6, 2019** through **February 28, 2021**; and



RESOLUTION NO. FY2019-126

**AND BE IT RESOLVED** that this is deemed an emergency for the College and the welfare of its students and mission that without an operating LMS it would be unable to fulfill its primary mission and reason for existence and could not present its “ educational curriculum and programs” consistent with its mission under NJSA 18A:64A-12; and

**BE IT FURTHER RESOLVED** that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the Fair and Open contract for Instructure, Inc. with the RFP submission pricing as indicated in the “Therefore” clause above. The Learning Management System services are currently deemed necessary during the period of on or about March 6, 2019 through February 28, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Learning Management System RFP Evaluation Committee Analysis (#FY19RFP-34)**

***RFP Selection Committee Members: Professors Martine Howard, Nancy Raftery, Lisa Zappetti, Debbie Slusarczyk, Dr. William Mink and Dr. Peter DiLorenzo, Dean Michael Nester and Dean John Steiner; Distance Education Staff Scott Purdy, Rose Denardo and Ginny McGee, Mahima Chauhan, OIT; Dr. Teresa A. Smith, Chair***

<b>Instructure, Inc.</b>	<b>165</b>
Desire 2 Learn, LTD	154
Blackboard, Inc.	139
Treft Systems, Inc. d/b/a Academy of Mine	35

**Note: Evaluation forms attached**

**Executive Summary: Learning Management System RFP Evaluation**

The process for Selecting a Learning Management System began in September of 2018 with the creation of the LMS Task Force. The membership included: Professors Martine Howard, Nancy Raftery, Lisa Zappetti, Debbie Slusarczyk, Drs. William Mink and Peter DiLorenzo, Deans Michael Nester and John Steiner, Distance Education Staff Scott Purdy, Rose Denardo and Ginny McGee, OIT representative Mahima Chauhan and Dr. Teresa A. Smith, chair. The Task Force identified essential features of the Learning Management System needed to support the growth in enrollment and student success moving forward. From this a rubric was developed and subsequently employed to evaluate all vendor responses to the RFP.

The entire community was engaged in the selection process. Forums were held on both the Blackwood and Camden campus to get input from faculty and other stakeholders. The spring Opening Day Convocation included presentations from three LMS providers: Desire to Learn, Canvas, and Blackboard who provided information regarding the features of their products.

On February 12, 2019 the RFP responses were opened and materials distributed to the evaluation team. This team, Dean Michael Nester, Professor Martine Howard, Mahima Chauhan and Dr. Teresa A. Smith reviewed and graded each submission based on a weighted rubric. Based on the completeness and quality of the responses, the following is the ordinal recommendation from the committee:

	Vendor	Evaluation Score
#1	Canvas	165 points
#2	Desire to Learn	154 points
#3	Blackboard	139 points
#4	Academy of Mine	35 points

Both Canvas and Desire to Learn (D2L) presented strong RFP proposals. They have comparable analytics, functionality and support. The committee, however, has a great deal more confidence in the ability of Canvas to complete migration and implementation by May 15, 2019. One of the reasons for this is that Canvas has already completed a migration from WebStudy for Raritan Valley College. D2L requires file to be shared by February 18<sup>th</sup> in order to complete the process by the May deadline.

The committee does note that the first year total fee for Canvas is the highest and does not include the Premium migration package, which could represent an additional cost. However, Canvas has committed to completing the migration, charging the Standard rate.

Respectfully Submitted,  
Teresa A. Smith, Ph.D.  
2/15/19

**Table 1: Total Point Summary (Weight x Quality Points = Score)**

	Criteria	Total Points			
		Academy of Mine	Blackboard	Canvas	D2L
1	Ability to provide a production system loaded with WebStudy data, integrated with the Colleague Student Information system with current course, student, and instructor information, integrated with MS Active Directory providing SSO functionality by May 15, 2019.	3	6	12	6
2	Ability to assign project manager to CCC with access to a core system within two weeks of the signing on the contract.	0	6	9	12
3	System Integration with Colleague Student Information System	0	12	12	12
4	System Administration	0	12	12	12
5	Redundancy and Disaster Recovery Plans	0	12	12	12
6	The ability to provide 24/7 support to both students and faculty/administrators	4	12	12	12
7	Service Level Agreement (SLA) minimum 15 minute ticket acknowledges, 4 hour major issues resolved	3	6	12	6
8	Quality and extent of analytics	3	6	12	12
9	LMS use features	6	12	12	12
10	LTI	0	12	12	12
11	Fee proposal	0	2	4	2
12	References (satisfaction of former clients)	2	8	8	8
13	Overall completeness and clarity of submission	0	4	4	4
14	Training Program for system administrators, faculty, and students	3	9	12	12

Board of Trustees Minutes Attachment 4864G

RESOLUTION NO. FY2019-126

15	Responsive design to be mobile friendly	3	12	12	12
16	Compatible with major browsers such as Internet Explorer, Chrome, Firefox, and Safari	8	8	8	8
	Point Grand Total	35	139	165	154

**Table 2: Raw scores**  
 Weight: Scale 1-3 with 3 being “Most Important”

	Criteria	WEIGHT	Quality Points			
			Academy of Mine	Blackboard	Canvas	D2L
1	Ability to provide a production system loaded with WebStudy data, integrated with the Colleague Student Information system with current course, student, and instructor information, integrated with MS Active Directory providing SSO functionality by May 15, 2019.	3	1	2	4	2
2	Ability to assign project manager to CCC with access to a core system within two weeks of the signing on the contract.	3	0	2	3	4
3	System Integration with Colleague Student Information System	3	0	4	4	4
4	System Administration	3	0	4	4	4
5	Redundancy and Disaster Recovery Plans	3	1	4	4	4
6	The ability to provide 24/7 support to both students and faculty/administrators	3	1	4	4	4
7	Service Level Agreement (SLA) minimum 15 minute ticket acknowledges, 4 hour major issues resolved	3	1	3	4	3
8	Quality and extent of analytics	3	1	2	4	4
9	LMS use features	3	2	4	4	4
10	LTI	3	0	4	4	4

RESOLUTION NO. FY2019-126

11	Fee proposal	2	0	1	2	1
12	References (satisfaction of former clients)	2	1	4	4	4
13	Overall completeness and clarity of submission	1	0	4	4	4
14	Training Program for system administrators, faculty, and students	3	1	3	4	4
15	Responsive design to be mobile friendly	3	1	4	4	4
16	Compatible with major browsers such as Internet Explorer, Chrome, Firefox, and Safari	2	4	4	4	4

**Table 3: Rubric Explanation for Quality Points**

Quality Points	Description	Vendor	Strength	Weakness	Total Points
4	The response is specific and comprehensive. There is complete, detailed, and clearly articulated information as to how the criteria are met. The ideas presented are innovative, well-conceived and thoroughly developed.	Academy of Mine			
		Blackboard			
		Canvas			
		D2L			
3	The response is reasonably comprehensive and includes sufficient detail. It contains many of the characteristics of a response that is very good even though it may require additional specificity, support or elaboration in places.	Academy of Mine			
		Blackboard			
		Canvas			
		D2L			
2	The response is non-specific and lacks focus and detail. The response addresses some of the selection criteria, but not all. Some ideas presented are sound, but others are not responsive to the purpose of the RFP. Additional information is needed in order to be reasonably comprehensive and meet the criteria of a response that is good.	Academy of Mine			
		Blackboard			
		Canvas			
		D2L			
1	The response does not meet many criteria; provides inaccurate information or provides information that requires substantial clarification as to how the criteria are met; lacks	Academy of Mine			
		Blackboard			

RESOLUTION NO. FY2019-126

	meaningful detail; demonstrates lack of preparation; or otherwise raises substantial concerns about the applicant’s understanding of the issue in concept and/or ability to meet the requirement in practice.	Canvas			
		D2L			
	The response does not address the criteria or simply re-states the criteria.	Academy of Mine			
		Blackboard			
		Canvas			
		D2L			

**Comments:**

**Criteria 1:** Ability to provide a production system loaded with WebStudy data, integrated with the Colleague Student Information system with current course, student, and instructor information, integrated with MS Active Directory providing SSO functionality by May 15, 2019.

- a. Canvas – May need to add cost of “Premium” package to have LMS in 4-8 weeks. Although representative commits to May 15<sup>th</sup> date under terms of SOW which is quoted at Standard package rate.
- b. Blackboard – no additional cost
- c. D2L committed to May 15<sup>th</sup> deadline if they receive a sample of our files by 2/18/19

**Criteria 2:** Ability to assign project manager to CCC with access to a core system within two weeks of the signing on the contract.

- a. Canvas – Included in Premium package
- b. D2L – already assigned
- c. Blackboard – team unclear, may be dependent on tier purchase

**Criteria 11:** Fee proposal

- a. Canvas – 1<sup>st</sup> 50 courses @ \$5,000 each additional course \$10
- b. Blackboard – no additional migration cost
- c. D2L – non-committal on migration cost, providing a \$40,000 discount in 1<sup>st</sup> year to offset migration cost.

**Fee Schedule:**

The following information was provided in the RFP, in the table labeled “Fee Schedule”.

	Academy of Mine		Blackboard		Canvas		D2L	
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
1 GB /FT E	18,315	18,315	101,428.88	89,656.58	192,799.87 (Unlimited)	181,850.10 (Unlimited)	132,727.03	151,832.13
2 GB	27,472.5	27,472.5	101,426.88	89,656.58	192,799.87 (Unlimited)	181,850.10 (Unlimited)	156,671.10	176,918.90





**RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING DECEMBER 31, 2018**

**WHEREAS**, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

**WHEREAS**, the attached report is submitted for the Quarter ending December 31, 2018; and

**WHEREAS**, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q2 FY2019; revenues – FY2019 compared to FY2018; expenditures – budget to actual for Q2 FY2019; expenditures – FY2019 compared to FY2018; projections year-end FY2019 and a summary; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees hereby accepts the financial report for the period ending December 31, 2018 as submitted

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the financial report for the second quarter of fiscal year 2019, ending December 31, 2018.

**Camden County College**  
**Board of Trustees Quarterly Financial Report**  
**Q2 – FY2019 – December 31, 2018**

This report contains results for the quarter ending December 31, 2018. It was presented at the February 21 meeting of the Business Affairs and Campus Development Committee and the March 5<sup>th</sup> Board of Trustees meeting. It includes performance for the second quarter and year-to-date along with year-end projections.

***Revenues – Budget vs. Actual Q-2 FY2019***

Second quarter revenues exceeded budget projections by \$1,422,030. Although revenue from Continuing Education was lower for the quarter, revenue from tuition and fees was higher.

***Revenues – FY2019 vs. FY2018***

Overall revenue for FY 2019 compared to FY 2018 decreased by \$2,285,198 for the second quarter. Revenue from tuition and fees, our largest revenue item, is approximately \$3 million lower than last year. The continuation of the credit enrollment decline contributed to this decrease. Miscellaneous revenue was up by \$718,930 for this quarter.

***Expenditures – Budget vs. Actual Q-2 FY2019***

Expenditures are over budget by \$222,263 for the second quarter.

***Expenditures - FY2019 vs. FY2018***

Expenditures decreased by \$529,472 between FY 2018 and FY 2019. The majority of the decrease is in salaries and other expenditures.

***Projections Year-End FY2019***

The administration is projecting a \$2.1 million decrease in tuition and fee revenue. The decrease is attributable to the continuation of the decline of credit enrollments. This amount is partially offset by an increase in miscellaneous revenue which is a result of new partnerships and leasing agreements.

Savings are anticipated in utilities, supplies and other expenses.

***Summary***

The second quarter of FY 2019 produced revenue shortfalls due to lower than anticipated enrollments. The administration continues to increase miscellaneous revenue from new partnerships and leasing agreements. In addition, areas of savings are projected in order to help offset the deficit.

**CAMDEN COUNTY COLLEGE**  
**Board of Trustees Quarterly Financial Report**

Board of Trustees Minutes Attachment 4864H

**Qtr 2 - FY2019**

	Current Period					Year-to-Date					Year Over Year to Date				
	Original	Revised			% of	Original	Revised			% of					2019
	Budget	Budget	Actual	Variance	Revised Budget	Budget	Budget	Actual	Variance	Revised Budget	Year-End Projection	2018 Actual	2019 Variance	Var %	2019 Projected vs. Revised Budget
<b>Revenues</b>															
State Aid	2,450,000	2,450,000	2,457,789	7,789	100.32%	9,800,000	9,800,000	4,915,578	(4,884,422)	50.16%	9,400,000	4,915,578	-	100.00%	400,000
County Aid	2,622,214	2,622,214	2,605,432	(16,782)	99.36%	10,488,856	10,488,856	5,244,428	(5,244,428)	50.00%	10,488,856	5,202,472	41,956	100.81%	0
Credit Tuition	5,250,000	5,250,000	6,662,968	1,412,968	126.91%	21,000,000	21,000,000	18,159,169	(2,840,831)	86.47%	19,500,000	20,192,265	(2,033,096)	89.93%	1,500,000
Credit Fees	2,775,002	2,775,002	3,219,411	444,409	116.01%	11,100,000	11,100,000	9,093,829	(2,006,171)	81.93%	10,500,000	10,035,898	(942,069)	90.61%	600,000
Continuing Ed	625,000	625,000	296,377	(328,623)	47.42%	2,500,000	2,500,000	1,556,197	(943,803)	62.25%	2,200,000	1,627,116	(70,919)	95.64%	300,000
Miscellaneous Revenue	2,296,891	2,296,891	2,199,160	(97,731)	95.75%	9,187,563	9,187,563	2,997,329	(6,190,234)	32.62%	10,000,000	2,278,399	7,18,930	131.55%	(812,437)
<b>Total Revenues</b>	<b>16,019,107</b>	<b>16,019,107</b>	<b>17,441,137</b>	<b>1,422,030</b>	<b>108.88%</b>	<b>64,076,419</b>	<b>64,076,419</b>	<b>41,966,530</b>	<b>(22,109,889)</b>	<b>65.49%</b>	<b>62,088,856</b>	<b>44,251,728</b>	<b>(2,285,198)</b>	<b>94.84%</b>	<b>1,987,563</b>
<b>Expenditures</b>															
Salaries	8,999,110	8,972,099	10,133,140	(1,161,041)	112.94%	35,996,271	35,888,232	17,735,388	18,152,844	49.42%	35,500,000	17,986,882	(251,494)	98.60%	388,232
Benefits	3,420,313	3,420,343	3,129,142	291,201	91.49%	13,681,251	13,681,263	5,793,781	7,887,482	42.35%	13,681,251	5,742,609	51,172	100.89%	12
Contractual Services	1,521,053	1,532,529	1,538,988	(6,459)	100.42%	6,084,164	6,130,064	3,022,051	3,108,013	49.30%	6,195,000	2,992,067	29,984	101.00%	(64,936)
Supplies	520,393	510,621	386,295	124,326	75.65%	2,081,433	2,042,345	795,486	1,246,859	38.95%	1,350,000	741,701	53,785	107.25%	692,345
Utilities	903,510	901,813	676,704	225,109	75.04%	3,614,024	3,607,230	1,344,392	2,262,838	37.27%	3,100,000	1,494,820	(150,428)	89.94%	507,230
Other Expenses	647,156	674,164	377,794	296,370	56.04%	2,586,353	2,696,533	1,189,797	1,506,736	44.12%	2,262,605	1,446,613	(256,816)	82.25%	433,928
Capital	8,231	8,231	0	8,231	0.00%	32,923	32,923	(2,710)	35,633	-8.23%	0	2,965	(5,675)	-91.40%	32,923
<b>Total Expenditures</b>	<b>16,019,766</b>	<b>16,019,800</b>	<b>16,242,063</b>	<b>(222,263)</b>	<b>101.39%</b>	<b>64,076,419</b>	<b>64,078,590</b>	<b>29,878,185</b>	<b>34,200,405</b>	<b>46.63%</b>	<b>62,088,856</b>	<b>30,407,657</b>	<b>(529,472)</b>	<b>98.26%</b>	<b>1,989,734</b>
<b>Net</b>	<b>(659)</b>	<b>(693)</b>	<b>1,199,074</b>			<b>0</b>	<b>(2,171)</b>	<b>12,088,345</b>			<b>-</b>	<b>13,844,071</b>			<b>(2,171)</b>

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

**PERSONNEL RECOMMENDATIONS**

**Reassignments/Transfers**

William Schindler

From Temporary Part-time Public Safety Officer  
To Permanent Part-time Public Safety Officer  
Public Safety  
Effective March 11, 2019

**Promotions**

John Gibson

From Assistant Director of Public Safety  
To Chief of Public Safety – Camden and Cherry Hill  
Public Safety  
Effective March 11, 2019

Cecelia Murphy

From Legal Assistant and OPRA Custodian  
To Risk Management Coordinator, Legal Assistant and  
OPRA Custodian  
General Counsel  
Effective March 11, 2019

Lani Nguyen

From Associate Director, International Student Services  
To Director of International Services, Acting  
Enrollment and Student Services  
Effective March 11, 2019

Kaitlynn Shawaryn

From Transfer Advisor  
To Coordinator of Transfer Services and University Center, Acting  
Enrollment and Student Services  
Effective March 11, 2019

**Title Change**

John Schuck

From Associate Director of Public Safety  
To Chief of Public Safety – Blackwood  
Public Safety  
Effective March 11, 2019

**Separation**

Scott Purdy

Director of Distance Learning  
Academic Affairs  
Effective April 30, 2019

**Leaves**

William Banks

Director of Athletics  
Enrollment and Student Services  
Effective April 12, 2019 – May 6, 2019

RESOLUTION NO. FY2019-128-1

Ying Mao  
Assistant Professor I  
Academic Affairs  
Effective January 22, 2019 – May 31, 2019

Mark Serebransky  
Assistant Professor I  
Academic Affairs  
Effective January 22, 2019 – April 30, 2019

***Government Services Division***

**Reassignments/Transfers**

Terhan Hinson  
From Temporary Part-time Campus Safety Officer  
To Permanent Part-time Campus Safety Officer  
Public Safety  
Effective March 11, 2019

Stacey Mullin  
From Temporary part-time Campus Safety Officer  
To Permanent Part-time Campus Safety Officer  
Public Safety  
Effective March 11, 2019

**Separation**

Maximilian Carfagno  
Campus Safety Officer  
Public Safety  
Effective January 17, 2019

**Leaves**

Danny Ballas  
Campus Safety Officer  
Public Safety  
Effective February 1, 2019 – April 19, 2019

Albert Crespo  
Campus Safety Officer  
Public Safety  
Effective January 18, 2019 – April 12, 2019