

John T. Hanson, Chair, called the virtual **March 2, 2021** regular meeting of the Board of Trustees of Camden County College to order at **7:02 PM** via GoTo Meeting/telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 10, 2020. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, Christine Williams, and Brett Wiltsey.

Board Members Absent: None.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel, Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Mr. Hanson asked for a brief moment of silence in memory of former Camden County College employees, Dr. Robert Kaczorowski and Dr. Philip Winkie. Following this, several members of the Board expressed heartfelt memories of Drs. Kaczorowski and Winkie.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Stewart to accept the minutes of the February 2, 2021 regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented his monthly report as follows:

Student Success

- The Honors Program welcomed its largest mid-year class in recent years. Twenty-seven new students qualified for the program, based on GPA eligibility and fall semester grades.
- The Dental Hygiene Department Class of 2020 earned a 100% passing rate on the Dental Hygiene National Board Exam.
- Sophomore Women's Tennis athlete Rebecca Ballier was named a *National Girls and Women in Sports Day* recipient in recognition of her success in the classroom and on the tennis court.
- Dietetic Technology Program students and staff are partnering with Phenomenal Women Health to educate, empower, and support underserved, underinsured, and uninsured women and girls to live healthier lives by making well-informed decisions about their body and mind.

Student Support Services

- There are currently 40 United Parcel Service employees enrolled at CCC through a UPS college tuition reimbursement program. Career Services Advisor Derena Shafer, works one-on-one with UPS employees to provide academic advising, course registration assistance, and UPS tuition reimbursement applications.
- The Admissions Office partnered with Recruitment and Financial Aid to host six virtual information sessions in December and January attended by over 250 prospective students.

Division of School, Community & Workforce Training Programs

- The Division of School, Community and Workforce Training is working with Kevin Schmidt, Dr. Mel Roberts and Camden County Technical Schools on a grant from the Securing Our Children's Future Bond Act for the Manufacturing Engineering Technology Careers Program.
- Don Delaney is coordinating a streamlined enrollment process for 2021-2022 Bridge Year students. These students are 2021 high school seniors that have missed their spring athletics season and are eligible to return to their high schools with an additional year of eligibility.

Faculty and Staff News

- Professor Kelly Jackson was recently awarded an Honorable Mention in the 2020 ALEKS All-Star Educator Awards. ALEKS – *Assessment and Learning in Knowledge Spaces* - is an online mathematics assessment and learning tool used by many colleges and universities that is designed to first determine what students know and don't know and then provide explanations and practice problems for mathematical concepts. The McGraw Hill ALEKS All-Star Educator Awards honor outstanding K-12 and higher education instructors who are unlocking their students' potential through their use of ALEKS.

CCC Foundation News

- The Foundation has been distributing emergency funds to students over the last couple months thanks to \$73,000 in student support funds raised during the November Month of Giving. Support has included assistance with technology, transportation and food insecurity.
- The community has generously supported several funds in memory of loved ones of the College Community, including Roberta Hanson and Fred Boos, along with the Albright Family Scholarship Fund, and the Lee Schmidt Memorial Fund for Food Insecurity.

Grants, Contracts & Gifts

Mr. Wiltsey presented two resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee.

Resolution # 153 – Mr. Wiltsey stated that this resolution authorizes the College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Higher Education Emergency Relief Fund, pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act, in the amount of \$9,934,879, to be allocated for the institutional portion, in response to the COVID-19 pandemic disruption of higher education.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution # FY2021-153 (see attachment **5032A**). **Motion** carried unanimously.

Resolution # 154 – Mr. Wiltsey said that this resolution authorizes the College to apply for the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$41,092 for state fiscal year 2020-2021.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution # FY2021-154 (see attachment **5032B**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with two action items and two information items.

Resolution # 155 – Ms. Croll said that this resolution authorizes the establishment of an Associate of Science degree in Nursing – LPN to RN. Ms. Croll noted that this transition program provides an avenue for working practical nurses to become registered nurses and further, creates a pathway for students to eventually pursue a bachelor of science in nursing. Ms. Croll further noted that this program is designed to maximize our excellent facilities and will provide a great opportunity for the College to increase enrollment.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution # FY2021-155 (see attachment **5032C**). **Motion** carried unanimously.

Resolution # 156 – Ms. Croll stated that this resolution approves the termination of the Certificate in Emergency and Disaster Management (EDM.CA) certificate program as there are no majors or graduates and there is declining interest in the program.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution # FY2021-156 (see attachment **5032D**). **Motion** carried unanimously.

Master Schedule for Summer and Fall 2021 – Ms. Croll informed the Board that Dr. Teresa Smith provided an overview to the Committee on a new and innovative course scheduling model entitled, *Just In Time*. The JIT model allows for deep analysis of prior semester enrollment efficiencies and incremental opening, combining, and cancellation of new course sections each semester, based on real-time enrollments and course capacity. The *Just in Time* model ensures that course sections are enrolled at or near capacity before new sections are activated, resulting in far fewer under-enrolled sections and instructional costs. The JIT scheduling model accounted for several hundred thousand dollars in savings in Fall of 2020 and Spring 2021.

This was an information item and no action was necessary.

eLearning Strategic Plan – Ms. Croll reported that Dr. Patrick Chadd, Associate Dean of eLearning, provided the Committee members an overview of the eLearning program strategic plan. The plan includes a number of expansion initiatives such as relocation of the division to the

Wolverton Library where the eLearning team will provide extensive in-person and virtual training to students and best practices professional development for faculty members. As a matter of information, the eLearning strategic plan will comprise part of the 2021-2023 Academic Master Plan.

This was an information item and no action was necessary.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with seven action items, the quarterly financial report and the bid/contract recommendations.

Resolution #157 – Mr. Wiltsey stated that this resolution authorizes a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division for the calendar year of 2021, effective January 1, 2021.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-157 (see attachment **5032E**). **Motion** carried unanimously.

Resolution #158 – Mr. Wiltsey said that this resolution authorizes an agreement with the Camden Education Fund to provide college credit courses for the Camden City School District for the 2020-2021 academic year. The Camden Education Fund will pay CCC a total of \$7,500 for the term of this agreement (\$100 per credit per student for 25 students).

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2021-158 (see attachment **5032F**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #159 – Mr. Wiltsey stated that this resolution awards a non-profit revenue based contract to Rider Training of New Jersey to provide the College with motorcycle training, anticipating the revenue to the College to be in the amount of \$19,055.96 during the period of March 3, 2021 through February 28, 2022.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-159 (see attachment **5032G**). **Motion** carried unanimously.

Resolution #160 – Mr. Wiltsey said that this resolution awards and authorizes a non-fair and open contract to LDPlatt Strategies to provide consulting services for the Student Support Services Grant in the anticipated amount of \$30,000.00 during the period of March 3, 2021 through February 28, 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-160 (see attachment **5032H**). **Motion** carried unanimously.

Resolution #161 – Mr. Wiltsey stated that this resolution authorizes execution of a Letter of Intent to enter into a solar power supply agreement for at least the next 15 years with the solar provider for an adjoining warehouse property owner located at 500 University Court, Blackwood. It also authorizes the award as a non-fair and open contract for the period commencing after construction is complete and the solar field is operational. The vendor, ECA SNJ BW LLC, does not own the warehouse, but they will bear all costs regarding connecting the College to their solar system which will require them to receive an easement through and across our wooded property. Mr. Wiltsey noted that this resolution further authorizes College staff to further negotiate terms and the President to execute an agreement with further details of appropriate contract terms.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-161 (see attachment **5032I**). **Motion** carried unanimously.

Resolution #162 – Mr. Wiltsey stated that this resolution awards a professional services contract for Architect and Engineering Services to Spiegle Architectural Group for the Architectural & Engineering Design Services for Alternations and Renovations to the Camden Technology Center and College Hall. Mr. Wiltsey noted that authorizations for these services are as needed in the anticipated amount of \$54,550.00 with additional services at hourly rates as identified in the proposal.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-162 (see attachment **5032J**). **Motion** carried unanimously.

Resolution #163 – Mr. Wiltsey stated that this resolution authorizes a five dollar per credit reduction in credit tuition for fall 2021 as an excellent opportunity for the College to offer a promising incentive to provide economic relief, to encourage registration and to help our students become successful.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-163 (see attachment **5032K**). **Motion** carried unanimously.

Quarterly Financial Report

Resolution #164 – Mr. Wiltsey said that this resolution authorizes the acceptance of the financial report for the second quarter of fiscal year 2021, ending December 31, 2020.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-164 (see attachment **5032L**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-165 through 168**.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution #'s FY2021-165 through 168 (see attachment **5032M**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2021-169**- Personnel Actions, dated March 2, 2021.

Motion made by Mr. Hanson and seconded Dr. Mirmanesh approving Resolution FY2021-169 (see attachment **5032N**). **Motion** carried unanimously.

Old Business

None.

New Business

President Borden extended his gratitude to members of the executive team for all their hard work associated with a number of items on tonight's agenda.

Ms. Stewart commended President Borden and the executive staff for their work related to providing tuition reductions for the students in the summer and fall semesters. Ms. Stewart noted that college affordability is a much talked about topic at the State level and she is proud of CCC's efforts in this regard. Mr. Hanson echoed Ms. Stewart's sentiments and added that this is especially important during these difficult times of the pandemic.

Ms. Croll drew the Board's attention to upcoming offerings hosted by The Center, noting that there are a lot of wonderful lectures/events coming up in the spring and summer and she encouraged everyone to participate as their schedules permit.

Mr. Hanson ended by saying he is hopeful that the Board will be able to meet in-person at some point during the summer months and that he is looking forward to possibly being able to return to in-person meetings in the fall.

Adjournment

Motion to adjourn the meeting made by Dr. Pugh-Bassett and seconded by Ms. Stewart. **Motion** carried unanimously. The meeting adjourned at 7:42 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-153

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS PURSUANT TO THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT, UNDER THE EDUCATION STABILIZATION FUND, HIGHER EDUCATION EMERGENCY RELIEF FUND FROM THE U.S. DEPARTMENT OF EDUCATION

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of supplemental grant funding from the U.S. Department of Education Office of Postsecondary Education, namely:

The “Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Economic Stabilization Fund, Higher Education Emergency Relief Fund (HEERF);” and

WHEREAS, the purpose of the CRRSAA funds is to provide financial relief to Institutions of Higher Education disrupted by the COVID-19 novel coronavirus, based on a formula stipulated in the legislation. The funds are to be allocated to the institutional portion; and

WHEREAS, Camden County College has been awarded supplemental grant funds in the amount \$9,934,879 to defray expenses associated with coronavirus; and

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director, Finance and Planning;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts funds from the U.S. Department of Education, Education Stabilization Fund, Higher Education Emergency Relief Fund, pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act, in the amount of \$9,934,879; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Higher Education Emergency Relief Fund (HEERF), pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), in the amount of \$9,934,879, to be allocated for the institutional portion, in response to the COVID-19 pandemic disruption of higher education.

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RESOLUTION NO. FY2021-154

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO APPLY FOR THE
“SFY20-21 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND”
(LEOTEF) SUB-AWARD GRANT**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and the sub-section (1) of the statute authorizes the Trustees to accept funds for the College; and

WHEREAS, the Camden County College has undertaken operation of the Camden County Police Academy; and

WHEREAS, Camden County College wants to apply for the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety, namely:

The “Law Enforcement Officers Training and Equipment Fund” sub-award grant; Subaward Number LEOTEF-03-21 for a total of \$41,092 for state fiscal year 7/1/20-6/30/21; and

WHEREAS, The Law Enforcement Officers Training and Equipment Fund (LEOTEF) supports the development and provision of basic and in-service training courses for law enforcement officers and assists with the purchase of equipment to be used for training of law enforcement officers; and

WHEREAS, Board approval to make the application is recommended by Maris Kukainis, Executive Director, Financial and Administrative Services;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby authorizes College staff to apply for the “Law Enforcement Officers Training and Equipment Fund” sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$41,092 for state fiscal year 2020-2021; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to apply for the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$41,092 for state fiscal year 2020-2021.

RESOLUTION NO. FY2021-155

RESOLUTION RECOMMENDING AN ASSOCIATE IN SCIENCE DEGREE IN NURSING – LPN TO RN (NUR.AS)

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, Fathia Richardson, Director of Nursing and John Steiner, Dean of Math, Science and Health Careers, have recommended that the College adopt an educational program leading to an Associate in Science in Nursing – LPN to RN; and

WHEREAS, the recommendation has been reviewed and endorsed by Dr. David Edwards, Executive Vice President for Academic Affairs and by the President of Camden County College; and

WHEREAS, the Board of Trustees of Camden County College has examined materials relevant to a proposed program leading to an Associate in Science degree in Nursing – LPN to RN; and

WHEREAS, the Board of Trustees is satisfied that the proposed degree does not exceed or change the mission of the College; has been the subject of favorable internal review; and requires no significant additional resources; and

WHEREAS, the Board of Trustees attests to the foregoing;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College approves an Associate in Science degree in Nursing – LPN to RN (NUR.AS).

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the establishment of an Associate of Science degree in Nursing – LPN to RN (NUR.AS).

**EXECUTIVE SUMMARY
ASSOCIATE IN SCIENCE IN NURSING (NUR.AS)**

Purpose of the Program:

This LPN to RN transition program will provide an avenue for working practical nurses to become a registered nurse. It also enables students who have recently earned their LPN to continue their education and become an RN. This creates a smooth pathway for our Pre-Nursing students to move from LPN to RN to a BSN through an articulation agreement with Rutgers-Camden School of Nursing. The program is designed to maximize the potential of our excellent facilities on the Blackwood campus and at the Joint Health Sciences Center in Camden. This program has excellent potential to increase enrollment in our existing Practical Nursing Certificate Program as well as in the new Associate in Science Program.

Program Goals:

1. To provide a concentration of course work appropriate for registered nurses.
2. To prepare the students to successfully pass the NCLEX-RN exam for licensure as a registered nurse.
3. To earn an Associate in Science degree from the college.
4. To prepare students to enter the workplace in multi-care arenas.
5. To provide students with General Education courses.

Program Student Learning Outcomes:

1. Apply Maslow's Basic Hierarchy of Needs, Orem's Universal Self-Care Requisites Theory, and the knowledge, skills, and Attitudes of QSEN as a framework for their contribution to patient-centered nursing care.
2. Demonstrate and integrate critical thinking and clinical judgment skills to the implementation of client/patient teaching and contribute to the development of multidisciplinary care plans across the life span.
3. Collaborate effectively within the healthcare team to support the provision of safe, competent, evidence-based practice.
4. Communicate effectively and therapeutically with clients/patients, families, peers and other members of the health care team through verbal and written means.
5. Direct and coordinate nursing care and evaluate the efficacy based on established outcome criteria.

Relationship to the Institutional and Strategic Plans:

This program offers a quality affordable path to a professional nursing degree. The program adds to organizational stability by offering a curriculum that includes courses that are more transferrable to a higher academic degree such as a BSN and beyond.

Program Needs:

The College is already very well equipped to begin hosting the new program. Equipment, materials, and supply costs will be minimal as the RN program will utilize existing resources. The program will require new personnel for each cohort that is added in order to meet accreditation standards. This program is designed to be scalable in that entire new cohorts can be added easily and economically at each location.

NEW CURRICULUM PROPOSAL

Curriculum Title: LPN to RN program

Is this an option proposal? ___yes x ___no

(If yes, attach the base curriculum to this proposal. Options can differ by as many as 18 credits from the base curriculum.)

Is this a track proposal? ___yes x ___no

(Tracks can differ by as many as 9 credits from the option.)

Degree: Associate of Science in Nursing Program

Curriculum Code: NUR.AS

Department/Program Affiliation: Nursing

Degree Sponsored By: Fathia Richardson

1. Indicate the purpose of this curriculum. A complete listing of the curriculum - semester by semester - must be attached to this proposal. The listing should appear as if it were ready to go into the Curricula Guide.

This is a new curriculum designed for LPNs to become a RN.

2. List new courses that will be in the curriculum.

NUR 219- Transition to Professional Nursing

NUR 220- Nursing I

NUR 221- Nursing II

NUR 222- Global Health and Diversity in Nursing

NUR 223- Nursing III

NUR 224- Nursing Leadership and Role Transition

3. List the program goals.

Program Goals:

1. To provide a concentration of course work appropriate for registered nurses.
2. To prepare the students to successfully pass the NCLEX-RN exam for licensure as a registered nurse.
3. To earn an Associate's degree from the college.
4. To prepare students to enter the workplace in multi-care arenas.
5. To provide students with General Education courses

4. List the Program Student Learning Outcomes.

Students of the Camden County College Associate Degree in Nursing Program will:

1. **Apply Maslow's basic Hierarchy of Needs, Orem's Universal Self-Care Requisites Theory, and the Knowledge Skills and Attitudes of QSEN as a framework for their contribution to patient-centered nursing care as assessed by skills demonstrations clinical and laboratory evaluation tools, course content examinations, and ATI proctored standardized content examinations.**

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- 2. Demonstrate and Integrate critical thinking and clinical judgment skills to the implementation of client/patient teaching and contribute to the development of multidisciplinary care plans across the life span as assessed by clinical eval tool and ATI standardized content exams, course content exams and simulation activities**
- 3. Collaborate effectively within the healthcare team to support the provision of safe, competent, evidence-based practice as assessed by clinical eval tool clinical assignments, course exams and ATI standardized content exams.**
- 4. Communicate effectively and therapeutically with clients/patients, families, peers and other members of the health care team through verbal and written means as assessed by clinical evaluation tool and assignments and simulation activities**
- 5. Direct and coordinate nursing care and evaluate the efficacy based on established outcome criteria as assessed by clinical evaluation tool and assignments, ATI content exam items, and course exams.**
5. Indicate the transferability of the program.
The completion of the LPN to RN program will make graduates eligible to transfer to a RN to BSN program
6. Describe its relationship to the Institutional and Strategic Plan.
This program offers a quality affordable path to a professional nursing degree. The program adds to organizational stability by offering a curriculum that includes course that are more likely transferrable to a higher academic degree such BSN and beyond.
7. Document how this curriculum meets Camden County College's general education goals. Where applicable, please list the courses that meet general education goals. (See attached General Education Addendum for course categories.)
This associate's degree program meets the general education goals through the following courses:

***General Education requirements for AS degree:**
 - Communication – ENG-101 and ENG-102 –totaling 6 credits
 - Math, Science Technology – BIO-111, 211, 212 –totaling 12 credits
 - Social/behavioral science SOC-101 and PSY-101-6 credits Diversity Humanities GE Elective -3 credits totaling 9 credits
 - Unassigned General Education PSY-109, BIO-221- totaling 7 credits
 - Totaling 34 General Education Credits

8. List the campus(es) at which program will offered.
The LPN to RN program will be held at either or both the Blackwood Campus or the Joint Health Sciences Center
9. Indicate the anticipated student enrollment. **Up to 40 students initially with up to 80 ongoing**
10. List similar programs in the state and indicate how this program would differ from those already being offered.
There are multiple community colleges that offer and LPN to RN options throughout New Jersey. Salem Community College and RCSJ offer similar options. RCSJ offers a traditional RN program option as well. The program is aligned with proposed new NUR.CT curriculum.
11. Show evidence of the need for this new curriculum and include any Consultant's Report.
Pre nursing is one of the largest majors at Camden County College. This is an additional option for students interested in a career in nursing. See consultant's report.
12. Describe the proposed curriculum's Certification Requirements.
The LPN to RN program will be required to be approved New Jersey Board of Nursing.
13. Certify its Accreditation.
No accreditation yet. Will apply for ACEN accreditation
14. List any needs that have to be considered in offering this curriculum. Comment as to any requirements for:
 - a. Faculty
Will need at least one to two full time faculty that are at least Masters Prepared with increase commensurate to enrollment.
 - b. Facilities, equipment, computer classrooms
no new changes to current facilities, may require additional classrooms commensurate with enrollment as well as to complete mandatory assignments in BIO 111, BIO 211, BIO 212 and BIO 221.
 - c. Open computer labs
Do you expect students will use the College's computer labs while enrolled in this curriculum? If so, describe for what purpose? (*For example, if the course has a writing or oral presentation component, indicate that students may use the College open labs to compose papers or prepare presentations; if the textbook comes with a CD, indicate that students may wish to use it in the open labs.*)
Yes, students will use the computer labs to take standardized content exams throughout the curriculum for evaluation of learning outcomes. Students may also need to use computer labs to access Supplemental learning materials such as video case studies and skills modules as well as to complete mandatory assignments in general education science courses BIO 111, BIO 211, BIO 212.


d. Library resources

What library/scholarly information resources are needed to support this curriculum? *(For example, if the course has a research component, indicate some of the library resources that the students will be expected to use, such as audio-visual, textual, etc.)*

Library Resources will need to increase in conjunction with the increase in students in the program to support learning in nursing and other courses including assistance of a reference librarian, CINAHL, ProQuest, Academic Search Premier, and Science Direct databases. May require access to additional electronic nursing journals as such as the journals related to nursing specialties (maternal child, medical surgical nursing journals).

e. Finances- **faculty commensurate to enrollment**

f. Other

Department/Program Approval	Fathia Richardson	DATE:	11/30/20
Division Chairs/Coordinators Approval	<i>John Steiner</i>	DATE:	12/8/20
Curriculum Committee Approval	<i>Michael Billingsley</i>	DATE:	01/26/2021
Chief Academic Officer Approval		DATE:	02//05/21

Proposed Curriculum Table
LPN - RN (ADN)

Term/Course #	Course Name	# of Credits
Summer	Summer session	
PSY 101	Basic Psychology	3
NUR 219	Transition to Professional Nursing	2
BIO 111	Biology I- Science	4
ENG 101	English Composition I	3
TOTAL		12
Fall	Fall Semester	
NUR 220	Nursing I	6
BIO 211	Anatomy and Physiology I	4
BIO 221	Microbiology I	4
ENG 102	English Composition II-	3
TOTAL		17
Winter	Winter	
--	Diversity Humanities General Education	3
TOTAL		3
Spring	Spring Semester	
NUR 221	Nursing II	7
NUR 222	Global Health and Diversity in Nursing	2
PSY 109	Developmental Psychology	3
BIO 212	Anatomy and Physiology II	4
TOTAL		16
Summer	Summer Session	
NUR 223	Nursing III	7
NUR 224	Leadership and Role Transition	2
SOC 101	Introduction to Sociology	3
TOTAL		12

60 Total Credits

RESOLUTION NO. FY2021-156

**RESOLUTION RECOMMENDING PROGRAM TERMINATION FOR THE
CERTIFICATE IN EMERGENCY AND DISASTER MANAGEMENT (EDM.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the College initiated a Certificate in Emergency and Disaster Management program (EDM.CA) in 2002 in response to the September 11, 2001 terrorist attacks; and

WHEREAS, there are no majors or graduates and declining interest in the Emergency and Disaster Management program; and

WHEREAS, the College has not offered this Certificate in Emergency and Disaster Management (EDM.CA) in more than 12 years; and

WHEREAS, the program has been designated as non-sustainable by Dr. Michael Nester, Dean of Liberal Arts and Professional Studies after having examined relevant information and materials regarding the proposed Program Termination;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby terminates the Emergency and Disaster Management (EDM.CA) certificate program.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to take such actions as may be necessary and appropriate in connection herewith.

SUMMARY STATEMENT

This resolution approves the termination of the Certificate in Emergency and Disaster Management (EDM.CA) certificate program.

RESOLUTION NO. FY2021-157

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR OVERSIGHT AND MANAGEMENT SERVICES FOR SPECIAL EVENTS DIVISION AND SPECIAL SERVICES

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden (“the County”) created the Camden County Transformation Initiative, an effort to identify economies and efficiencies in the operations of County government that will reduce the tax burden on Camden County taxpayers and improve the effectiveness of services for County residents; and

WHEREAS, Camden County College has the expertise and capability to provide oversight and management services for various annual County programs conducted by the Special Events Division; and

WHEREAS, utilizing Camden County College’s expertise and capability will create economic savings and increased efficiency in operations for the County; and

WHEREAS, the County and the College agree that their mutual public purposes and their best interest will be promoted via a Shared Services Agreement for the College’s delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division and Special Services provided through the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division for the calendar year of 2021, effective January 1, 2021 and effective upon lawful authorization by both public bodies and upon execution of the Shared Services Agreement by both parties; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Camden for oversight and management services for various annual County programs conducted by the Special Events Division.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and the County as part of the Camden County Transformation Initiative for calendar year 2021 effective upon approval by this Board and the Freeholder Board who is funding these Special Events and Special Services of the College.

March 2, 2021

RESOLUTION NO. FY2021-158

**RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BY AND BETWEEN THE
CAMDEN EDUCATION FUND AND CAMDEN COUNTY COLLEGE**

WHEREAS, N.J.S.A 18A:64A-12 (j), authorizes the College to enter into an agreement with any public body, entity, agency, firm, individual, or corporation which the Board deems necessary to carry out the provisions of its statutory mission and authorizes the same; and

WHEREAS, the Camden Education Fund and Camden County College (“CCC”) intend to provide college credit courses for students of the Camden City School District for the 2020-2021 academic year; and

WHEREAS, CCC plans to provide and deliver course through its instructors to teach online during the spring semesters and to maintain ongoing communication with the Camden Education Fund; and

WHEREAS, the Camden Education Fund has accordingly agreed to pay CCC a total of \$7,500 for the term of this agreement (\$100 per credit per student for 25 students); and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to enter into this agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into an agreement with the Camden Education Fund for the aforementioned services; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with the Camden Education Fund to provide college credit courses for the Camden City School District for the 2020-2021 academic year. The Camden Education Fund will pay CCC a total of \$7,500 for the term of this agreement (\$100 per credit per student for 25 students).

RESOLUTION NO. FY2021-159

RESOLUTION AWARDING A CONTRACT TO A NON-PROFIT ENTITY RIDER TRAINING OF NEW JERSEY

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1 *et seq.*, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and County College Contracts Act, N.J.S.A.18A:64A-25.3 thru 25.5 requires that this contract be awarded by resolution of the Board of Trustees at a public meeting; and

WHEREAS, the College entered into a partnership with Rider Training of New Jersey to provide motorcycle safety training in late December 2005 and this vendor is a registered non-profit corporation. Courses must be approved by the Motorcycle Safety Foundation and the State of New Jersey in order to be conducted. Rider Training meets both of these standards. Rider Training has purchased 24 motorcycles and two portable trailers to house the motorcycles to train the students in Basic Rider Courses and Experienced Rider Courses. To date, they have served 13,623 students in basic and experienced classes. This one year contract is a rental revenue fee for the College based on a flat fee parking lot rental in the amount of \$19,055.96; and

WHEREAS, it is the recommendation of Kaina Hanna, Director of Career and Technical Institute; Margo Venable, Executive Director of School, Community and Workforce Training Programs; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to recommend the award of a non-profit contract (**#FY21NP-29**) to Rider Training of New Jersey; and

WHEREAS, Helen Antonakakis, Executive Director for Finance & Planning has certified that revenue funds will be deposited in account #111347-46513; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) contingent on funding and/or contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-profit contract (**#FY21NP-29**) be and is hereby AWARDED to **Rider Training of New Jersey** to provide the College with revenues based on the parking lot rental for motorcycle training in the amount of **\$19,055.96** with terms commencing **March 3, 2021** through **February 28, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-profit revenue based contract to Rider Training of New Jersey to provide the College with motorcycle training, anticipating the revenue to the College to be in the amount of \$19,055.96 during the period of March 3, 2021 through February 28, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 2, 2021

RESOLUTION NO. FY2021-160

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO
LDPLATT STRATEGIES FOR EXTERNAL EVALUATOR CONSULTING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) is exempt from public bidding; and

WHEREAS, LDPlatt Strategies is to provide unbiased, external evaluation support to ensure that Camden County College is meeting its defined program benchmarks and outcomes, survey participants, request and provide unbiased interpretations of data and recommend improvement strategies for the Student Support Services Grant; and

WHEREAS, it is the recommendation of Karen Nicholson, Director of Grants, Dr. Jaqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives, and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to LDPlatt Strategies (**#FY21BEDC-32**) on an as-needed basis pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of \$15,00 annually for an anticipated contract amount of \$30,000.00 during the period of March 3, 2021 through February 28, 2023 ; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #535622-61102 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **LDPlatt Strategies, (#FY21BEDC-32)** to provide Consulting Services in the anticipated amount of **\$30,000.00** with terms commencing on **March 3, 2021 through February 28, 2023** ; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes a non-fair and open contract to **LDPlatt Strategies** to provide Consulting Services in the anticipated amount of \$30,000.00 during the period of **March 3, 2021 through February 28, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-161

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT FOR CLASS I RENEWABLE ENERGY AGREEMENT FOR A SOLAR POWER SUPPLY PURCHASE AGREEMENT REGULATED BY THE NJBPU AS THE SOLE ADJACENT SOURCE OF SOLAR ENERGY TO THE BLACKWOOD CAMPUS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005,C.271, s.2 *et seq.*; and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 (a) (3) and (a) (8) may be awarded without public advertising and bidding as the materials and/or services are the subject hereof are exempt from these requirements; and

WHEREAS, the NJ Board of Public Utilities regulates the sale of electric power including from private solar generators and establishes preferred rates for those who are on immediately adjoining land and thereby reducing the reliance on the grid; and this is the only adjoining landowner currently planning a Solar field and qualifying under the BPU's criteria to offer the adjoining landowner benefits; and therefore they are in fact for the foreseeable future a sole source for this product under these regulated terms; and

WHEREAS, an immediate adjoining landowner is engaging a ECA SNJ BW LLC or an affiliate thereof ("EPC Provider"), to provide Camden County College (Purchaser) with a PPA in order to purchase 100% of electricity generated by a Solar PV Electric Generation Facility located on the rooftop of 500 University Court, Blackwood, New Jersey (Facility); and

WHEREAS, currently the College is paying Atlantic City Electric at approximately \$.10 /Kwh and the Solar project will guarantee a hard cap of \$.045 for the life of a 15 year agreement and the College will utilize 100% of the power generated by the solar field; and

WHEREAS, it is the recommendation of the retained energy experts, Concord Engineering, and Harry Collins, project consultant from CCIA, and Maris Kukainis, Executive Director of Facilities and Financial Administrative Services that this is indeed a great opportunity and that the Board should award a Non-fair and Open agreement to this project for ECA SNJ BW LLC or an affiliate ("EPC Provider"), and

WHEREAS, Helen Antonakakis, the Executive Director for Finance and Planning has certified the availability of funds in Account # 164685 during Year 1 and is subject to the availability of funding in Year 2 and Melissa Manera, Manager of Purchasing acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the College that the Contracting Agent is authorized to execute a Letter of Intent to enter into such an agreement for at least 15 years by way of a Non-Open and Fair contract be and same is hereby authorized to be AWARDED to ECA SNJ BW LLC or an affiliate ("EPC Provider") as both a sole source and as a product regulated by the NJBPU for Class 1 renewable energy and regulated as an adjoining landowner, subject to negotiation of the remaining terms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate all other terms and conditions so long as the term is the minimum and the Kwh is the maximum

March 2, 2021

RESOLUTION NO. FY2021-161

and are authorized to execute documents necessary to effectuate this resolution and to issue appropriate payments when such withholdings and payments for services have been authorized by the applicable employees.

SUMMARY STATEMENT

This resolution authorizes execution of a Letter of Intent to enter into a solar power supply agreement for at least the next 15 years with the solar provider for an adjoining warehouse property owner located at 500 University Court, Blackwood, which is immediately behind the Board of Elections. It also authorizes the award as a non-fair and open contract for the period commencing after construction is complete and the Solar field is operational. The vendor, ECA SNJ BW LLC does not own the warehouse, but they will bear all costs regarding connecting the College to their solar system which will require them to receive an easement through and across our wooded property. It further authorizes the College staff to further negotiate terms and the President to execute an agreement with further details of appropriate contract terms. The vendor and our retained solar experts from Concord have valued the savings as in the area as starting at 5.3 cents/Kwh and escalating to 8.5 cents/Kwh over a 15 year period, assuming a 2% annual escalator. That translates to annual savings for CCC that grows from \$158K in the first year to \$233K in the last year. The set annual solar price to CCC is 4.5 cents. The power projected to be supplied will still leave a sizeable portion to be purchased from Atlantic City Electric. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-162

RESOLUTION AWARDING A CONTRACT FOR ARCHITECTURE/ENGINEERING DESIGN SERVICES FOR ALTERATIONS AND RENOVATIONS TO CAMDEN TECHNOLOGY CENTER AND COLLEGE HALL

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College participated in a joint request for qualifications and pricing, RFQ/RFP where the County of Camden as the Lead Agency with multiple named County agencies including Camden County College publicly advertised to qualify a pool of professional and licensed architects and engineers where the County acted as the Lead Agency for procurement pursuant to N.J.S.A. 18A:64A-25.5(a) (1) so the College may award contracts for professional services to duly qualified respondents under NJSA 18A:64A-25.10 and NJSA 40A:11-1 *et seq.*; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7 the Camden County after a publicly advertised Fair and Open process which included public advertising pre-established criteria processes and public opening used in connection with the County Cooperative Agreement which was awarded/established by the County under a process deemed by this Board as Fair and Open under the RFP awarded on May 5, 2020 as the County of Camden determined what constituted a Pool of Qualified Professionals for Architect and Engineering Services (the “Pool”); and

WHEREAS, using that Pool the College by its agent requested a fixed Scope of Work and Fee proposals from six (6) qualified Architectural/ Engineering firms in that Pool under the College’s Proposal #FY21CSSW-43 for Architectural & Engineering Design Services For Alterations and Renovations to Camden Technology Center and College Hall for Camden County College, and three (3) submissions were submitted and opened on February 4, 2021 and Spiezle Architectural Group’s proposal pricing equaling \$36,750.00 for Project One (Science Laboratory Renovations) and \$17,800.00 for Project Two (Clinical Labs) as well as hourly rates for Project Two was chosen as most advantageous to the College proposal which was responsive to the Request; and

WHEREAS, it is the recommendation of both the Camden County Improvement Authority and College Scope of Work committee members, namely; Patrick Shuttleworth, Camden County Improvement Authority (CCIA); John Bond, Camden County Improvement Authority, Harry Collins, Camden County Improvement Authority; Margo Venable, Executive Dean, School/Community & Workforce Training Programs; Anne Daly-Eimer, Executive Dean, Title IX Coordinator, Student Affairs; Teresa Smith, Dean, Academic Affairs; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the qualifying responsible proposal from Spiezle Architectural Group for the procurement of Architectural & Engineering Design Services For Alterations and Renovations to Camden Technology Center and College Hall for Camden County College in response to this request; and

March 2, 2021

RESOLUTION NO. FY2021-162

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in account numbers #9150683-300170 and #9130683-300170.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that this Board deems this to be a Fair and Open process that is AWARDED and the College's designated contracting agents are hereby authorized to contract for the aforementioned **Scope of Work and Fee Proposal #FY21CSSW-43 for Architectural & Engineering Design Services For Alterations and Renovations to Camden Technology Center and College Hall for Camden County College to Spieze Architectural Group** in the anticipated proposal amount of **\$54,550.00** with such services as determined are needed of them and with additional services at hourly rates as identified in the proposal for the length of the project; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

SUMMARY STATEMENT

This resolution awards the referenced professional services contract for Architect and Engineering Services to **Spieze Architectural Group** for the **Architectural & Engineering Design Services for Alternations and Renovations to Camden Technology Center and College Hall for Camden County College**. Authorizations for these services are as needed in the anticipated amount of **\$54,550.00 with additional services at hourly rates as identified in the proposal**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-162

**ALTERNATIONS AND RENOVATIONS TO CAMDEN TECHNOLOGY CENTER AND COLLEGE HALL FOR CAMDEN COUNTY COLLEGE
#FY21CSSW-43**

Firms	Scope of Work Proposal Cost
Becica Associates, LLC Cherry Hill, NJ	Project 1: \$47,900.00 Project 2: \$23,150.00 Various Hourly Rates Submitted
Clark Caton Hintz Trenton, NJ	Project 1: \$61,316.00 Project 2: Various Hourly Rates Submitted Various Hourly Rates Submitted
Spiezel Architectural Group Camden, NJ	Project 1: \$36,750.00 Project 2: \$17,800.00 Various Hourly Rates Submitted

**A/E Design Services for Renovations of CTC & College Hall on Camden Campus
@ CCC**

FY21CSSW-43	Vendor	BecicaAssociates, LLC	Clarke, Caton Hintz, PC	Spiezle Achitectural Group
Evaluator				
John Bond		75	85	95
Harry Collins		91	80	97
Anne Daly-Eimer (Student Services)		87	78	100
Maris Kukainis		80	73	98
Melissa Manera		90	70	99
Patrick Shuttleworth		77	80	93
Teresa Smith (Academic Affairs)		75	60	100
Margo Venable		88	80	97
	TOTAL:	663	606	779

RESOLUTION NO. FY2021-163

RESOLUTION APPROVING A ONE-TIME REDUCTION IN CREDIT TUITION FOR FALL 2021

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

WHEREAS, the College is requesting that students be given a five dollar (\$5) per credit reduction in credit tuition for the fall 2021 as a financial incentive to register that semester; and

WHEREAS, this incentive is designed to provide economic relief in this Covid impacted time and to encourage students to enroll in courses especially at this difficult time of financial uncertainty; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it is hereby authorizes that a five dollar (\$5) per credit reduction in credit tuition be approved for credit courses offered in fall 2021; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such tuition.

SUMMARY STATEMENT

This resolution hereby authorizes a five dollar (\$5) per credit reduction in credit tuition for fall 2021 as an excellent opportunity for the College to offer a promising incentive to provide economic relief, to encourage registration and to help our students become successful.

RESOLUTION NO. FY2021-164

RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING DECEMBER 31, 2020

WHEREAS, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

WHEREAS, the attached report is submitted for the Quarter ending December 31, 2020; and

WHEREAS, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q2 FY2021; revenues – FY2021 compared to FY2020; expenditures – budget to actual for Q2 FY2021; expenditures – FY2021 compared to FY2020; projections year-end FY2021 and a summary; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees hereby accepts the financial report for the period ending December 31, 2020 as submitted

SUMMARY STATEMENT

This resolution authorizes the acceptance of the financial report for the second quarter of fiscal year 2021, ending December 31, 2020.

Camden County College
Board of Trustees Quarterly Financial Report
Q2 – FY2021 – December 31, 2020

This report contains results for the quarter ending December 31, 2020. It was presented at the February 18 meeting of the Business Affairs and Campus Development Committee and the March 2 Board of Trustees meeting. It includes performance for the second quarter and year-to-date along with year-end projections.

Revenues – Budget vs. Actual Q-2 FY2021

Second quarter revenues were down by \$1,338,427. Miscellaneous revenue comprised the majority of this revenue variance. Revenue from the State was higher for this quarter.

Revenues – FY2021 vs. FY2020

Year over year-to-date revenue for the second quarter was down by \$2,989,833. As expected, tuition and fee revenues comprised the largest decrease as a result of lower enrollments. In addition, the State aid was lower by approximately \$1.7M. Revenue from Continuing Education was down by \$744,957 and miscellaneous revenue by \$684,713. The above revenue decreases were offset by an increase in County aid.

Expenditures – Budget vs. Actual Q-2 FY2021

Expenditures were \$1,490,692 under budget for the second quarter. Most of the categories were under budget for this quarter as a result of moving all qualified expenditures into the CARES grants.

Expenditures - FY2021 vs. FY2020

Overall expenses were down by \$6,622,498 for the period between FY2020 and FY2021. Even though all categories decreased in comparison to last year, the majority of the decrease was in salaries and benefits. This is attributed to the College's reduction in positions, the management of the overload and adjunct payments by the Academic areas and the movement of allowable expenses into the CARES grants.

Projections Year-End FY2021

The report contains year-end projections based on performance to date and other key variables which impact results. While estimates, these projections are being prepared in order to better inform the Board of Trustees of anticipated changes in activity, whether they are positive or

negative. This information will be helpful in identifying issues that arise during the fiscal year and respond accordingly by developing action plans to minimize future consequences.

At this juncture, the administration is projecting \$1,041,000 decrease in tuition and fees. In addition, a decrease of \$600,000 is projected in Continuing Education as well as in miscellaneous revenue. This is partially offset by an increase of \$911,000 in State aid, which occurred after the budget was completed.

A total savings of \$6,571,887 is anticipated, of which \$3,879,751 is in salaries and benefits, \$837,000 in contractual services, \$832,783 in supplies, and \$956,496 in utilities. This is a result of the administration reducing expenses as well as moving approximately \$4.5M of allowable expenses into the CARES grants.

Summary

The COVID-19 pandemic significantly impacted the FY2021 financials. The FY2021 operating budget was planned with a great deal of uncertainty. The budget was balanced by utilizing \$1.5M from reserves and \$1.5M from the plant fund.

Even though the year is projected to end with revenue shortfalls, the administration continues to reduce expenses where appropriate. In addition, approximately \$4.5M of allowable expenses was moved into CARES grants. As a result, the administration is projecting a balanced budget without the use of reserves or the plant fund. In addition we are projecting a savings of \$2,291,401.

Given the 15% decline in enrollments during the Fall 20 and Spring 21 semesters, and the projected 10% enrollment decline for next year, we are recommending using the savings of \$2,291,401 towards balancing the FY2022 budget.

CAMDEN COUNTY COLLEGE
Board of Trustees Quarterly Financial Report

Qtr 2 - FY2021

	Current Period					Year-to-Date					Year Over Year to Date				
	Original Budget	Revised Budget	Actual	Variance	% of	Original Budget	Revised Budget	Actual	Variance	% of	Year-End Projection	2020 Actual	2021 Variance	Var %	2021
					Revised Budget					Revised Budget					Projected vs. Revised Budget
Revenues															
State Aid	1,725,815	1,725,815	2,301,081	575,266	133.33%	6,903,259	6,903,259	3,216,550	(3,686,709)	46.59%	7,814,259	4,915,578	(1,699,028)	65.44%	(911,000)
County Aid	3,187,500	3,187,500	3,284,714	97,214	103.05%	12,750,000	12,750,000	7,383,284	(5,366,716)	57.91%	12,750,000	4,358,785	3,024,499	169.39%	0
Credit Tuition	4,612,500	4,612,500	4,382,133	(230,367)	95.01%	18,450,000	18,450,000	16,055,145	(2,394,855)	87.02%	17,700,000	17,709,504	(1,654,359)	90.66%	750,000
Credit Fees	2,222,753	2,222,753	2,060,107	(162,646)	92.68%	8,891,000	8,891,000	7,639,693	(1,251,307)	85.93%	8,600,000	8,870,968	(1,231,275)	86.12%	291,000
Continuing Ed	500,000	500,000	225,441	(274,559)	45.09%	2,000,000	2,000,000	891,960	(1,108,040)	44.60%	1,400,000	1,636,917	(744,957)	54.49%	600,000
Miscellaneous Revenue	2,437,621	2,437,621	1,094,286	(1,343,335)	44.89%	9,750,485	9,750,485	2,123,732	(7,626,753)	21.78%	6,200,000	2,808,445	(684,713)	75.62%	3,550,485
Total Revenues	14,686,189	14,686,189	13,347,762	(1,338,427)	90.89%	58,744,744	58,744,744	37,310,364	(21,434,380)	63.51%	54,464,259	40,300,197	(2,989,833)	92.58%	4,280,485
Expenditures															
Salaries	7,948,348	7,947,347	7,517,609	429,738	94.59%	31,793,151	31,789,151	13,963,500	17,825,651	43.93%	29,000,000	18,170,579	(4,207,079)	76.85%	2,789,151
Benefits	3,297,650	3,297,650	2,421,522	876,128	73.43%	13,190,600	13,190,600	4,702,563	8,488,037	35.65%	12,100,000	5,783,369	(1,080,806)	81.31%	1,090,600
Contractual Services	1,683,128	1,684,365	1,768,146	(83,781)	104.97%	6,732,455	6,737,400	2,588,911	4,148,489	38.43%	5,900,000	2,896,139	(307,228)	89.39%	837,400
Supplies	432,762	433,249	177,859	255,390	41.05%	1,730,839	1,732,783	399,780	1,333,003	23.07%	900,000	830,732	(430,952)	48.12%	832,783
Utilities	739,129	739,128	736,330	2,798	99.62%	2,956,496	2,956,496	916,992	2,039,504	31.02%	2,000,000	1,509,345	(592,353)	60.75%	956,496
Other Expenses	581,805	581,084	574,203	6,881	98.82%	2,327,054	2,324,165	1,242,582	1,081,583	53.46%	2,250,000	1,269,520	(26,938)	97.88%	74,165
Capital	3,538	3,538	0	3,538	0.00%	14,150	14,150	22,858	(8,708)	161.54%	22,858	-	22,858	#DIV/0!	(8,708)
Total Expenditures	14,686,360	14,686,361	13,195,669	1,490,692	89.85%	58,744,745	58,744,745	23,837,186	34,907,559	40.58%	52,172,858	30,459,684	(6,622,498)	78.26%	6,571,887
Net	(171)	(172)	152,093			(1)	(1)	13,473,178			2,291,401	9,840,513			(2,291,402)

RESOLUTION NO. FY2021-165

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
AUDIO VISUAL AND ELECTRONIC SUPPLIES AND EQUIPMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College publicly advertised for bids for **Audio Visual and Electronic Supplies and Equipment II**, Bid #FY21ITB-38, for which such bids were received and are attached below under “Bid Responses”; and no bids were received for Items # 18 thru #20, #23, #29, #31, #32, #48, #50, #55, #58 thru #60, #66, #68, #82, #103, #105, #108, #115, #117 thru #126, #128 thru #131, #133, #142 thru #158, #161, #162, #165, #170 thru \$179, #181 thru #183, #188 thru #191, #194 thru #208, #215 thru #217, #219 thru #231, #233, #235, #236, #239, #241 thru #243, #255, #257, #258, #268 thru #271, #273 thru #280, #286 and #288 and will not be rebid as the department no longer needs these items; and

WHEREAS, a no-bid submission was received from School Specialty, LLC; the bid submission from Cannon Solutions America, Inc. is rejected as an insufficient bid response as the bidder did not submit any of the required forms with their bid submission and the bid submission from AVS Installations LLC is rejected as an insufficient bid response as the bidder submitted the form of bid from a prior bid document.

WHEREAS, Total Video Products, Inc. bid submission for Item #9 is rejected as the substitution doesn't meet the specification for a NEC projector; and

WHEREAS, it is the recommendation of Brian Higgins, Director of Instructional Support Department, Jack Post, Chief Information Officer and Melissa Manera, Manager of Purchasing to award contracts for the individual items identified to each bidder on the attached Individual Itemized Award Listing as well as set forth below for these were respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in various College and grant funded accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-38** for **Audio Visual and Electronic Supplies and Equipment II** be and is hereby AWARDED to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Total Video Products, Inc.; and**
- 2) **Troxell Communications, Inc.; and**
- 3) **Visual Sound, Inc.**

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

March 2, 2021

RESOLUTION NO. FY2021-165

SUMMARY STATEMENT

This resolution awards the bid contract for audio visual and electronic supplies and equipment to: Total Video Products, Inc., Troxell Communications, Inc. and Visual Sound, Inc. on an as-needed basis during the period of April 1, 2021 through March 31, 2022. It is to be anticipated to not exceed \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Responses
for
Audio Visual Electron Supplies and Equipment II
(Bid #FY21ITB-38)

Bidders	Total Bid
Total Video Products, Inc. Mickleton, NJ	\$1,004.00
Troxell Communications, Inc. Phoenix, AZ	\$2,464.12
Visual Sound, Inc. Bromall, PA	\$6,678.00

Individual Itemized Award Listing
For
Audio Visual and Electronic Supplies and Equipment II

Awarded:

Total Video Products, Inc. for Items:

#21, #34, #65, #253, #254, #292 with a 0% discount off of miscellaneous items in the specified catalog; and

Troxell Communications, Inc. for Items:

#51, #93, #111, #114, #136 thru #141, #159, #160, #163, #164, #166 thru #169, #234, #237, #238, #245 thru #252, #256, #263 thru #267, #272, #281, #282; and

Visual Sound, Inc. for Items:

#9, #47, #127, #187 and #288.

RESOLUTION NO. FY2021-166

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
WOLVERTON LIBRARY THIRD FLOOR RENOVATIONS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Wolverton Library Third Floor Renovations, Bid #FY21ITB-40**, was received and said qualifying bids are attached below under “Bid Response”; and

WHEREAS, bid submission from Scarlett Contracting, LLC is rejected as an insufficient bid response for not including any of the required forms; and

WHEREAS, it is the recommendation of Frank Criniti, Project Architect/Principal, Anchor Point Architecture, Patrick Shuttleworth, Camden County Improvement Authority; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services, to award the contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9190313-500200;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-40** for **Wolverton Library Third Floor Renovations** be and is hereby **AWARDED** to **Kavi Construction, LLC** for the contract in the amount of **\$210,000.00** pursuant to the terms and conditions advertised and conditioned for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the construction/renovations bid contract for Wolverton Library Third Floor Renovations to **Kavi Construction, LLC** in the contract amount of **\$210,000.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 2, 2021

Bid Response
for
Wolverton Library Third Floor Renovations
(Bid #FY21ITB-40)

Bidder:	Total Bid:
Aliano Brothers General Contracting, Inc. Vineland, NJ	\$244,780.00
A&M Contracting Edison, NJ	\$345,000.00
Archetto Construction, Inc. Vineland, NJ	\$270,908.00
BWM Construction, LLC Glassboro, NJ	\$284,992.00
Coastal Land Contractors, Inc. Pittsgrove, NJ	\$223,355.00
Fred M. Schiavone Construction, Inc. Franklinville, NJ	\$325,000.00
Gassis Global Investments, LLC Atlantic City, NJ	\$226,575.00
J.H. Williams Enterprises, Inc. Moorestown, NJ	\$261,500.00
Joseph Parretta Builders, Inc. Hammonton, NJ	\$238,423.00
Kavi Construction, LLC Berlin, NJ	\$210,000.00
Levy Construction Company, Inc. Audubon, NJ	\$229,600.00
Marino General Construction Williamstown, NJ	\$265,135.00
MJJ Construction, LLC Atco, NJ	\$241,000.00
N.A. Russo Corporation Swedesboro, NJ	\$304,000.00
Weatherby Construction & Renovation, Corp. Atlantic City, NJ	\$442,000.00
W. J. Gross, Inc. Sewell, NJ	\$264,900.00

RESOLUTION NO. FY2021-167

RESOLUTION REJECTING BIDS & AWARDING CONTRACT AFTER PUBLIC BIDS FOR ARTEC 3D SCANNING SOLUTIONS-PERKINS FY2021 FROM THE NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for the purchase of **ArTec 3D Scanning** Equipment & Services to be purchased with funding from Perkins FY2021 were bid twice as Bid #**FY21ITB-26** and #**FY21ITB-34** and bids were received and rejected on both occasions; and

WHEREAS, the bid submission from Laser Design, Inc. is rejected as an insufficient bid response as the vendor does not have a New Jersey Business Certification and would not apply for one; and

WHEREAS, it is the recommendation of Kevin Schmidt, Teaching Administrator/Director of Engineering and Technology; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award a negotiated contract to the vendor below as being the departmental vendor of choice. The selection of the departmental vendor of choice was based upon terms for the negotiated contract (#FY21NG-30) that are not substantially different those which were the subject of the aforesaid bids which received no valid responses; and

WHEREAS Helen Antonakakis, Executive Director for Finance and Planning has certified 100% funding for the State of New Jersey Carl D. Perkins grant is contingent upon the approval of funding in account #510909-62624; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract #**FY21NG-30** for **ArTec 3D Scanning Solutions-Perkins FY2021** be and is hereby **AWARDED** to the departmental vendor of choice: **Metron3D, Inc.** in the anticipated amount of **\$34,740.00** for a one-time purchase under the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contract to the departmental vendor of choice: Metron3D, Inc. for ArTec 3D Scanning Solutions equipment and service package** to be purchased with Perkins FY2021 funding which received bids and was rejected twice pursuant to N.J.S.A. 18A: 64A-25.5(c) in the anticipated amount of \$34,740.00. (Notably, all three bids, the two we had to reject as unresponsive and this one were all within a thousand dollars). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

**

March 2, 2021

RESOLUTION NO. FY2021-167**ARTEC 3D Scanning Solution**

FY21ITB-26

Item #	Quantity	Part Number	Description	Unit Price
1	1		Artec Eva + Artec Space spider Education Bundle Includes Both Artec EVA + Artec Space Spinder 3D scanners Includes 20 software licenses for Artec Studio 15 Includes 2-year warranty Includes free Artec software upgrades to future versions for 2 years	
2	1	990-0455-26	Geomagic Control X - 1 virtual dongle license with 1 year of maintenance. 2nd year maintenace renewal - Geomagic Training is optional and can be arranged through Geomagic directly and can be done online for \$ per trainee for 2	
Total Bid				

RESOLUTION NO. FY2021-168

RESOLUTION AUTHORIZING CONTRACT FOR PROCUREMENT OF PUBLIC SAFETY VEHICLE AFTER PUBLIC BIDS FROM THE NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Public Safety Vehicle**, Bid # **FY21ITB- 39** and Bid #**FY21ITB-41** were received and no bids offers were submitted in response to either Bid; and

WHEREAS, it is the recommendation of Orlando Cuevas, Executive Director of Public Safety Education and Training/Police Academy/RETC, John Schuck, Chief of Public Safety, Blackwood, and Melissa Manera, Manager of Purchasing to award a negotiated contract as identified below to this designated departmental vendor of choice, the selection of which was based upon terms for the negotiated contract (#FY21NG-31) items that are not substantially different from those which were the subject of the aforesaid public bids which received no responses; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds for a one-time purchase in account #9160321-607020; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract #**FY21NG-31** for **Public Safety Vehicle** be and is hereby **AWARDED** to the departmental vendor of choice: **Miller Subaru Corp.** in the anticipated amount of **\$25,200.00 for a one-time purchase** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any other appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate the intent of this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the Manager of Purchasing to purchase a vehicle for public safety from the designated departmental vendor of choice, Miller Subaru Corp., in the anticipated amount of \$25,200.00 as such items received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and will be procured as a one-time purchase of a new vehicle. The vehicle is a model year 2021 Forrester SUV/Cross-Over with all-wheel drive. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

March 2, 2021

RESOLUTION NO. FY2021-169

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hires

Jeffrey Edwards Student Support Services Success Coach, part-time
Student Affairs
Effective March 8, 2021

Cheylali Molina Administrative Assistant, part-time
Student Affairs
Effective March 8, 2021

Catia Rembert Student Support Services Success Coach
Student Affairs
Effective March 8, 2021

Reassignments/Transfers

Lauren Hill From Director, Acting
To Director
Adult Basic Skills
Effective March 8, 2021

Brittany Johnson From Administrative Assistant, Acting
To Administrative Assistant
Adult Basic Skills
Effective March 8, 2021

Kevin Johnson From Program Coordinator, part-time, Acting
To Program Coordinator, part-time
Transition to College
Effective March 8, 2021

Samantha Johnson From Job Coach/Developer, Acting
To Job Coach/Developer
Adult Basic Skills
Effective March 8, 2021

Jeannette Lim From Temporary part-time Research Assistant
To Research Analyst
Institutional Research and Planning
Effective March 8, 2021

Diane Stepanski From Administrative Associate – Scaling Apprenticeship Grant, Acting
To Administrative Associate
School, Community & Workforce Training Program
Effective March 8, 2021

RESOLUTION NO. FY2021-169-1

Separation

Tiffany Ott
Community Service Officer, part-time
Public Safety
Effective January 1, 2021

Leave

Altha Levering
3rd Party Billing Administrator
Business Office
Effective January 4, 2021 – January 3, 2022

Fred Shelley
Network Technician
Office of Information Technology
Effective January 11, 2021 – April 5, 2021

Government Services Division

Reassignments/Transfers

Julia Downes
From Temporary part-time Campus Safety Officer – LEO
To Permanent part-time Campus Safety Officer – LEO
Public Safety
Effective March 8, 2021

Arthur Hall
From Temporary part-time Campus Safety Officer – LEO
To Permanent part-time Campus Safety Officer – LEO
Public Safety
Effective March 8, 2021

Sean O'Brien
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 8, 2021

Zoe Saunders
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 8, 2021

Dillon Tassi
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 8, 2021

Separation

Kevin Hoopes
Campus Safety Officer
Public Safety
Effective January 15, 2021

Leave

Lakaziah Reevey-Harmon
Campus Safety Officer
Public Safety
Effective January 22, 2021 – February 15, 2021

Credentials Summary

<p>Jeffrey Edwards</p>	<p>M.S., Barry University B.S., Barry University B.A., Barry University A.S., Camden County College</p> <p>Mr. Edwards worked as a Student Advocate/Conduct Administrator/Assistant to the Associate Vice President & Dean of Students for Barry University.</p>
<p>Cheylali Molina</p>	<p>B.S., Rutgers University</p> <p>Ms. Molina worked for the Center for Family Services as a Partial Care Counselor. She also worked for Marshalls as a Merchandise Associate.</p>
<p>Catia Rembert</p>	<p>M.S., West Chester University B.A., West Chester University</p> <p>Ms. Rembert worked for Insight Global as a Contact Tracer. She also worked for West Chester University as a Graduate Assistant and Graduate Intern.</p>