

John T. Hanson, Chair, called the **February 4, 2020** regular meeting of the Board of Trustees of Camden County College to order at **7:03 PM** in the Board Room in the Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Mavis Amegah-Dorr, Annette Castiglione, Susan R. Croll, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, and Brett Wiltsey.

**Board Members Absent:** Karen S. Halpern.

**Also Present:** Donald Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Fred Caltabiano, Bowman & Company; Orlando Cuevas, Executive Director, Public Safety Education and Training/Police Academy/RETC; David Edwards, Executive Vice President for Academic and Student Affairs; Diane Fauser, Executive Director of Accounting Services; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Assistant Dean, High School/College Partnership Programs; Maris Kukainis, Executive Director of Financial Administrative Services; Joseph Lacava, Technician, Instructional Support Department; Jack Post, Chief Information Officer; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Minutes of Meeting***

**Motion** made by Ms. Ward and seconded by Ms. Stewart to accept the minutes of the January 7, 2020 regular meeting as presented. **Motion** carried unanimously.

### ***Public Comment***

None.

### ***President's Report***

President Borden presented his monthly report as follows:

- CCC and Rutgers University–Camden formalized a new Premier Partnership on January 13 that provides a direct, cohesive route to Rutgers–Camden bachelor’s degree programs. The dual admission agreement features seamless transfer of all associate-level credits and joint student advisement by dedicated CCC and Rutgers staff. Students will receive Rutgers–Camden identification cards and Rutgers email accounts, along with being granted access to the university’s student organizations, library and fitness center. In addition, CCC graduates enrolling in Rutgers–Camden degree completion programs offered on the Blackwood campus will receive an exclusive third-year guaranteed scholarship that brings their tuition in line with ours. Currently, those programs include bachelor’s degrees in Business Administration, Criminal Justice, Liberal Studies, Political Science and Psychology.
- More than 25 students, faculty and staff attended the Office of Student Life and Activities Dr. Martin Luther King, Jr. Day of Service on January 20. These volunteers helped the TOUCH New Jersey Food Pantry in cleaning their shopping space, assisting in food prep as well as cleaning the New Beginning United Method Church space. Everyone had a wonderful day giving back to the Camden City community.
- The 75<sup>th</sup> Basic Police Recruit Class graduated on December 12. Eighty-three recruits graduated from the program held in the Papiano Gymnasium.
- Our Lady of Lourdes School of Nursing held their 78<sup>th</sup> graduation ceremony on December 13 at the Kroc Community Center in Camden. Our congratulations to the thirty-four new graduates.
- The Dental Hygiene Program was again selected to participate in the Johnson & Johnson Clinical Essentials Program which provides continuing education and patient samples of toothbrushes, dental floss and mouth rinse for our clinic patients. We are one of eighty schools from across the country chosen for this program. The products are worth almost \$10,000.
- Dental Hygiene students were invited to tour the Technology Center at Colgate-Palmolive in Piscataway. It was an interesting educational experience for our senior students.
- CCC had another successful Opening Day Convocation on January 21. Topics covered included updates on Institutional Advancement and Strategic Planning, Academic and

Student Affairs, Guided Pathways to Success, and Information Technology. Breakout sessions were held on Campus Safety and Open Educational Resources.

- Lori Lenox, Lorraine Smith and Isabel Gray presented a “lightning talk session” at the statewide VALE Users Conference on January 8. The conference theme was “Inclusive Libraries: Connecting Users in the Digital Age.” Our staff presented how to make campus events accessible to on-line students.
- Christopher Gennari (History) created a new course entitled, History of Modern East Asia. Much of the material was added from Dr. Gennari’s participation in a grant provided by the East-West Center of Hawaii and the National Endowment of the Humanities Community College professional development program. He also created a podcast and a YouTube video series as a companion piece to the new course.
- Christopher Gennari also wrote a journal article for the Mid Atlantic Popular and American Culture Association entitled, “The Myth of the Good Nazi in “The Handmaid’s Tale” Television Series.”
- The College-wide, Giving Tuesday effort was enthusiastically supported by many of our student organizations. The Honors Program, the Muslim Club, Addictions Counseling Club, Diversity Club and Dental Assisting Club collected donations for those in need on December 3. The successful event yielded donations of food, personal hygiene items and winter outerwear.
- The Center is again partnering with the University of Pennsylvania Middle East Center to present a 15-week course entitled, “Topics in History: History of the Middle East,” beginning January 22 and including a five-lecture series entitled, “Turmoil in the Middle East: Can America Do Anything About It?”
- The Muslim Club enjoyed storytelling, art, music and more at the Penn Museum for its CultureFest event on December 7. Students served dinner to the homeless at Hub of Hope and then enjoyed dinner and ice skating at Dilworth Park.
- The 21st Century Scholars Afterschool Program hosted a “Paying for College” workshop on December 7. This event is sponsored by the National Coalition of Black Women and is designed to give parents and students additional tools to advance in postsecondary college endeavors with little or no debt.

- Lockheed Martin and Impact Charities are partnering with the College to offer a Career & Technical Institute (CTI) scholarship for veterans entering into a trade program. There is currently \$5,000 available for the fall 2020 CTI programs.
- Impact Charities has partnered with CTI to implement their LIFT (Life Incentive Fulfillment Training) program. This program helps support educational costs for individuals currently working in entry-level positions in the medical field. Our CTI program will be the training provider for this initiative. Programs currently in consideration include: Certified Medical Assistant, Patient Care Technician, Pharmacy Technician and Dialysis Technician.
- Our Admissions Navigators continued their outreach to applicants for spring and fall 2020. The navigators made contact with almost 1000 prospective students offering assistance with the enrollment process and inviting prospective students to visit the campus.

### *Upcoming Events*

- *Give Kids a Smile Day – February 7*  
CCC dental hygiene and dental assisting students and staff will provide free cleanings, preventative care and oral health education to children 12 and under during this annual event.
- *Speaker Pelosi Visit – February 29*  
Speaker of the House Nancy Pelosi will attend an event sponsored by Congressman Donald Norcross in the Papiano Gym on the Blackwood Campus. Time to be determined.
- *Norcross Academy Cadets Award Presentations – March 5*  
Congressman Donald Norcross will hold an event honoring the Camden County High School Seniors that have been accepted into our nation's military academies.

### *Academic & Student Affairs Committee*

Ms. Croll presented a report from the Academic and Student Affairs Committee with three information items.

**Addictions Counseling & Human Services Academic Program Review** – Ms. Croll said that Leroy Stanford and Fatemah Sedighi provided a five-year overview of the Addictions Counseling and Human Services program with a focus on statistics related to enrollment and

retention, degree conferrals, and student success. Mr. Stanford and Ms. Sedighi presented strengths and weaknesses that were identified and how they will use these to inform the future decisions and goals of the program.

This was an information item and no action was necessary.

**Office of Recruitment** – Ms. Croll stated that Melanie Iannuzzi and Anne Daly-Eimer updated the Committee about recruitment strategies used to attract new students to the College and they further discussed how the Guided Pathways Initiative will help in this regard.

This was an information item and no action was necessary.

**Strategic Plan Update** – Ms. Croll said that Jacqueline Galbiati reported on the progress made on the new Strategic Plan, including common themes that evolved from discussions at various Town Hall sessions and an online survey that was sent to the College Community.

This was an information item and no action was necessary.

***Business Affairs, Audit & Campus Development Committee***

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with eleven action items and various bid/contract recommendations.

**Resolution #115** – Mr. Wiltsey advised that Bob Nehila, the partner from Bowman & Company in charge of the College's audit, attended the December meeting of the Business Affairs Committee where he made a comprehensive presentation on the audit, discussed the College's financial performance in FY2019, and answered questions of the committee. Mr. Wiltsey stated that this resolution accepts the FY2019 audit as presented by Bowman & Company and authorizes its filing.

**Motion** made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2020-115 (see attachment **4948A**). **Motion** carried unanimously.

**Resolution #116** – Mr. Wiltsey stated that this resolution authorizes the College to negotiate and enter into a new one year shared services agreement with the Camden County Improvement Authority for construction and facilities management services commencing March 1, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-116 (see attachment **4948B**). **Motion** carried unanimously.

**Resolution #117** – Mr. Wiltsey said that this resolution authorizes a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division for the calendar year of 2020, effective January 1, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2020-117 (see attachment **4948C**). **Motion** carried unanimously.

**Resolution #118** – Mr. Wiltsey stated that this resolution authorizes the College to exercise the option of an additional two-year renewal period of an affiliation agreement with Cooper University Health Care to permit the use and license to provide and operate the family medicine primary care practice on the Blackwood Campus in Polk Hall.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-118 (see attachment **4948D**). **Motion** carried unanimously.

**Resolution #119** – Mr. Wiltsey said that this resolution authorizes the acceptance of the restricted title to a GMC Terrain and the limited use, possession and responsibility for this vehicle pursuant to the GM Donation Program.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-119 (see attachment **4948E**). **Motion** carried unanimously.

**Resolution #120** – Mr. Wiltsey stated that this resolution authorizes the disposal of a 2000 Ford E-350 white van as it is non-functioning and no longer necessary for College purposes and it further authorizes the use of this vehicle for fire training purposes.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2020-120 (see attachment **4948F**). **Motion** carried unanimously.

**Resolution #121** – Mr. Wiltsey said that this resolution awards and authorizes the College to procure a contract for the annual financial and compliance audits through the Camden County Cooperative Pricing System to Bowman & Company, LLP for a term of January 1, 2020 to December 31, 2020 in the anticipated amount of \$74,400.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2020-121 (see attachment **4948G**). **Motion** carried unanimously.

**Resolution #122** – Mr. Wiltsey stated that this resolution authorizes a five-year non-fair and open contract to TouchNet Information Systems to offer payment plans and web-based electronic billing, deposits and refunds to our students for a term of February 5, 2020 to January 31, 2025 in the anticipated total amount of \$226,000.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2020-122 (see attachment **4948H**). **Motion** carried unanimously.

**Resolution #123** – Mr. Wiltsey said that this resolution awards a non-fair and open contract to Mock Medical, LLC to provide the College with medical equipment on an as-needed basis in the anticipated amount of \$20,000 for a term of February 5, 2020 to April 30, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-123 (see attachment **4948I**). **Motion** carried unanimously.

**Resolution #124** – Mr. Wiltsey stated that this resolution authorizes the College to enter into an agreement with Rutgers New Brunswick School of Health Professions to continue the lease of approximately 2,273 square feet of space in Jefferson Hall and two dedicated classrooms in Truman Hall for a three-year term of July 1, 2020 to June 30, 2023 for an annual gross amount of approximately \$290,000.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2020-124 (see attachment **4948J**). **Motion** carried unanimously.

**Resolution #125** – Mr. Wiltsey said that this resolution modifies the sale of 311 College Drive from the prior approval of the 10-year lease purchase to MNT Gloucester Partners, LLC who had contracted to purchase and develop this property for \$75,000 per year in rental payments toward the \$750,000 appraisal value. The College has obtained an updated appraisal which now finds the fair market value to be \$810,000 and the buyer has agreed to pay that higher price for a quitclaim transfer in lieu of the lease purchase.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-125 (see attachment **4948K**). **Motion** carried unanimously with the exception of Dr. Mirmanesh who abstained.

### ***Bid/Contract Recommendations***

Mr. Wiltsey presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2020-126 through 134**.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution #'s FY2020-126 through 134 (see attachment **4948L**). **Motion** carried unanimously.

***Personnel***

President Borden presented **Resolution FY2020-135**- Personnel Actions, dated February 4, 2020.

**Motion** made by Mr. Hanson and seconded by Mr. Wiltsey approving Resolution FY2020-135 (see attachment **4948M**). **Motion** carried unanimously.

***Old Business***

None.

***New Business***

Dr. Pugh-Bassett extended appreciation to all those who contributed donations of various supplies that will be sent to Puerto Rico to support communities that were recently impacted by earthquakes.

**Adjournment**

**Motion** to adjourn the meeting made by Ms. Castiglione and seconded by Ms. Stewart. **Motion** carried unanimously. The meeting adjourned at 7:27 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr



RESOLUTION NO. FY2020-115

**RESOLUTION ACCEPTING FY2019 AUDIT**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College requires an annual audit and engaged Bowman & Company, LLP to conduct such audit for FY2019; and

**WHEREAS**, the scope of audit services included the audit of the financial statements for the fiscal year ended June 30, 2019 for the purpose of expressing an opinion on them as to whether these financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America; and

**WHEREAS**, Bowman conducted the audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Department of Treasury, State of New Jersey, and those standards require that the firm plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement; and

**WHEREAS**, the auditors have given the College's financial statements an unqualified "clean" opinion and further indicated that there were no matters involving internal controls or the College's financial operation that were considered to be material weaknesses; and

**WHEREAS**, Robert P. Nehila, Jr., the partner in charge of the College's audit, appeared before the Business Affairs, Audit and Campus Development Committee on December 19, 2019, made a comprehensive presentation on the audit, discussed the College's financial performance in FY2019 and answered questions of the Committee; and

**WHEREAS**, the Committee was satisfied with the audit and recommends acceptance of the audit and filing to the Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts the FY2019 audit as prepared by Bowman & Company; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to file the audit and any associated documents with any and all required government agencies or other appropriate organizations, and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution accepts the FY2019 audit and authorizes filing.

February 4, 2020

**RESOLUTION AUTHORIZING NEGOTIATION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AND CAMDEN COUNTY COLLEGE FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES**

**WHEREAS**, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

**WHEREAS**, under the Shared Services Act, a local unit may enter into an agreement with any other local unit or units to provide or receive any service that the local unit is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

**WHEREAS**, Camden County Improvement Authority (CCIA) has experience and expertise and performs project and construction management services (“Services”) for projects involving the major construction projects including for the County of Camden and its affiliated agencies to maximize economies and efficiencies in the operations of local and County government; and

**WHEREAS**, the College requires such services for the management and execution of on-site construction projects, financing, budgeting, budgeting adjustments, cost control, schedule development and management, liaison with governmental, community and third-party entities, procurement and contractual matters, labor compliance management, and project reporting; and CCIA has agreed to provide to the College the services to facilitate the delivery of on-site construction projects at the highest level of quality, on schedule and within budget; and

**WHEREAS**, the CCIA has delivered a high quality of service to the College beginning March 1, 2017 and the Board of Trustees has approved successive one-year agreements annually since then; and

**WHEREAS**, the one year agreement with CCIA associated with the Board approved Resolution FY2019-107 is expiring at the end of February; and

**WHEREAS**, the College desires to enter into another one year term agreement with the CCIA for the aforementioned services effective March 1, 2020; and

**WHEREAS**, the College will be charged by the CCIA at the prior year’s fee schedule plus 2%: and

**WHEREAS**, it is the recommendation of the College’s Executive Director of Financial Administrative Services, Maris Kukainis, to renew this Shared Services Agreement; and

**WHEREAS**, the CCIA and the College are desirous of entering into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act for the purposes described herein; and

RESOLUTION NO. FY2020-116

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that the College is hereby authorized to negotiate and enter into a shared services agreement with the CCIA for a successor year to the current agreement; and

**BE IT FURTHER RESOLVED** that the proper officials be and are hereby authorized to negotiate any other terms of that one year agreement effective March 1, 2020, and conditioned on appropriate terms, and to execute all appropriate contracts and documents necessary to affect a Shared Services Agreement with CCIA to take such actions as may be necessary and appropriate in connection herewith and are authorized to execute all documents or instruments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This Resolution authorizes the College to negotiate and enter into a new one year shared services agreement with the CCIA commencing March 1, 2020 for construction and facilities management services. The College paid CCIA for services in the amount of \$319,612 (of which \$90,178 is properly charged as a capital expense) from January 1, 2019 through December 31, 2019.

RESOLUTION NO. FY2020-117

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR OVERSIGHT AND MANAGEMENT SERVICES FOR SPECIAL EVENTS DIVISION AND SPECIAL SERVICES**

**WHEREAS**, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

**WHEREAS**, the County of Camden (“the County”) created the Camden County Transformation Initiative, an effort to identify economies and efficiencies in the operations of County government that will reduce the tax burden on Camden County taxpayers and improve the effectiveness of services for County residents; and

**WHEREAS**, Camden County College has the expertise and capability to provide oversight and management services for various annual County programs conducted by the Special Events Division; and

**WHEREAS**, utilizing Camden County College’s expertise and capability will create economic savings and increased efficiency in operations for the County; and

**WHEREAS**, the County and the College agree that their mutual public purposes and their best interest will be promoted a Shared Services Agreement for the College’s delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division and Special Services provided through the county.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that the College shall enter into a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division for the calendar year of 2020, effective January 1, 2020 and effective upon lawful authorization by both public bodies and upon execution of the Shared Services Agreement by both parties; and

**BE IT FURTHER RESOLVED** that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Camden for oversight and management services for various annual County programs conducted by the Special Events Division.

**SUMMARY STATEMENT**

This resolution authorizes a shared services agreement between the College and the County as part of the Camden County Transformation Initiative for calendar year 2020 effective upon approval by this Board and the Freeholder Board who is funding these Special Events and Special Services of the College.

February 4, 2020

RESOLUTION NO. FY2020-118

**RESOLUTION EXERCISING AN OPTION TO EXTEND AN EXISTING AFFILIATION AGREEMENT WITH THE COOPER UNIVERSITY HEALTH CARE FOR CLINICAL AFFILIATION FOR ALLIED HEALTH STUDENTS AND TO PROVIDE A PRIMARY CARE CLINIC AT THE COLLEGE CAMPUS**

**WHEREAS**, N.J.S.A. 18A-64A-12 (j), (k), (o) and (p) permits the Board of Trustees to enter into agreements which further the goals of the college, are deemed by the Board as necessary or advisable for carrying out its mission, that are proper for the operation of a county college or which may be reasonably necessary or incidental to the needs or operation of the college and its constituents; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other entities deemed necessary or advisable by the Board of Trustees; and

**WHEREAS**, Camden County College (hereafter “CCC”) determined that it required an affiliation with a Qualified Health Care Provider as a health care affiliate to assist and participate in the regular clinical education rotation of its students; and

**WHEREAS**, CCC determined that it required an affiliation with a Qualified Health Care Provider as a health care affiliate to operate a primary care facility on the Blackwood Campus adjoining the Halpern Science Building that would not only serve as a clinical education site for its allied health programs but would also serve the health care needs of students, faculty, staff and the community; and

**WHEREAS**, the College conducted an Open and Fair publicly advertised process to seek a Health Care Affiliate; and

**WHEREAS**, despite direct solicitation by the College to all the then major hospital groups with a presence in the County, among others, only Cooper University Health Care (hereafter “Cooper”) responded to CCC’s Request for Qualifications solicitation and submitted to be qualified to be interested; and

**WHEREAS** Cooper demonstrated it met the requirements and standards established by CCC, which include, but are not limited to: clinical experience, educational experience, knowledge of the College and its educational goals and a significant presence in Camden County; and

**WHEREAS**, Cooper already has affiliation and clinical agreements for the clinical training of Camden County College Allied Health students; and operates a primary care practice at the Blackwood Campus in use of specifically dedicated space in Polk Hall, to provide health-care services to students, faculty and staff of the College as well as individuals from the community; and

1) serves as a clinical educational site for CCC’s allied health program(s) students; and

RESOLUTION NO. FY2020-118

2) Cooper proposed it will cooperatively develop educational protocols to insure that the students receive exposure to the necessary clinical practices required by their respective programs. Cooper staff will serve as clinical preceptors and provide the students with the instruction associated with their academic programs; and

3) Cooper proposed to provide CCC with insight and technical advice on emerging health care needs and the skills required so that CCC can expand its offerings and develop customized programs tailored to market demand; and

4) as a result of CCC's clinical educational need for its allied health program(s) as well as the health care needs of students, faculty, staff and the community, the Camden County College Board of Trustees approved an affiliation agreement and use license with Cooper University Health Care.

5) CCC and Cooper agreed to the base term with an option to renew for two (2) additional two (2) year renewal periods upon the agreement of both parties; and Maris Kukainis, Executive Director of Financial and Administrative Services recommends that the Board approve the additional two (2) year renewal period; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that CCC is authorized to enter into an Agreement with Cooper University Health Care for the aforementioned services in connection with the Medical primary care practice at the Blackwood Campus in Polk Hall.

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to negotiate the specific terms of, sign and execute such contracts, amendments, documents or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes CCC to exercise the option of an additional renewal period of an Affiliation Agreement with Cooper University Health Care to permit the use and license to provide and operate the Family Medicine primary care practice on the Blackwood Campus in Polk Hall for a period of an additional two (2) year renewal period.

RESOLUTION NO. FY2020-119

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF REFERENCED AUTOMOBILE AND PARTICIPATION IN THE GM DONATION PROGRAM**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

**WHEREAS**, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

**WHEREAS**, pursuant to the College's participation in that program the College is authorized to take special title to a GMC Terrain, VIN#2GKALSEK0C6135979 with a value of \$7,752.06 pursuant to the restrictions and terms as governed by the agreement with General Motors; and

**WHEREAS**, Michael Nester, Dean of Liberal Arts & Professional Studies and David Edwards, Executive Vice-President for Academic & Student Affairs recommend continuing this relationship by accepting the title to this General Motors vehicle and accepting the restricted use and possession of the GM vehicle; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the restricted Title to a GMC Terrain, VIN#2GKALSEK0C6135979 with a value of \$7,752.06 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

RESOLUTION NO. FY2020-120

**RESOLUTION AUTHORIZING THE DISPOSAL OF A NON-FUNCTIONING  
2000 FORD E-350 WHITE VAN**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

**WHEREAS**, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2000 Ford E-350 White Van (VIN #1FTSE3417YHB71129)	Disposal/Fire Academy Training

**WHEREAS**, the 2000 Ford E-350 White Van was donated to the College by Camden County in July 2011 and is past its useful life; and

**WHEREAS**, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), the 2000 Ford E-350 White Van is no longer usable for College purposes and requests such a finding by the Board and the authorization to use this vehicle for fire training purposes; and

**WHEREAS**, it is the recommendation of Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2000 Ford E-350 White Van; and

**NOW, THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES does make the finding that the 2000 Ford E-350 White Van is no longer necessary for College purposes and the aforementioned request to use for fire training purposes is hereby authorized.

**SUMMARY STATEMENT**

This resolution authorizes the disposal of the 2000 Ford E-350 White Van, used by College staff, which is non-functioning.



RESOLUTION NO. FY2020-121

**RESOLUTION AWARDING A CONTRACT FOR THE ANNUAL FINANCIAL AND COMPLIANCE AUDITS**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into joint purchasing pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

**WHEREAS**, CCCPS has awarded a contract in response to an RFP for which a Response was publicly opened on December 6, 2019 from Bowman and Company, LLP for professional auditing/accounting services; and

**WHEREAS**, Maris Kukainis, Executive Director of Financial Administrative Services, Diane Fauser, Executive Director of Accounting Operations and Melissa Manera, Manager of Purchasing, Acting, recommend awarding a contract for these services to Bowman and Company, LLP for the annual financial and compliance audits; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for the College's FY2020 annual financial and compliance audits in account #159011-61207.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to AWARD a contract for the annual financial and compliance audits to **Bowman and Company, LLP** through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned proposal in the amount of **\$74,400.00** with terms commencing on or about **January 1, 2020** through **December 31, 2020**; and

**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure a contract for the annual financial and compliance audits through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS for the Audit Services RFP to Bowman and Company, LLP with terms commencing on or about January 1, 2020 through December 31, 2020 in the anticipated amount of \$74,400.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-122

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO TOUCHNET INFORMATION SYSTEMS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (19) is exempt from public bidding; and

**WHEREAS**, TouchNet Information Systems' e-commerce solutions are built upon fully integrated systems platform with the College's Ellucian Payment Center that provides a comprehensive e-commerce solution for the students. TouchNet Information Systems provides the College with the ability to expand our subscription licensing of the Ellucian Payment Center to be inclusive of offering payment plans and web-based electronic billing, deposit and refunds to the students; and

**WHEREAS**, it is the recommendation of Mahima Chauhan, Applications Manager, Director of Project Management and Financial Systems, Jack Post, Chief Information Officer, Office of Information Technology, and Melissa Manera, Manager of Purchasing, Acting to award a non-fair and open contract to TouchNet Information Systems. (**#FY20BEDC-20**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of \$226,000.00 during the period of February 5, 2020 through January 31, 2025; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #155083-61426 and various accounts on an as-needed basis and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **TouchNet Information Systems (#FY20BEDC-20)** to offer payment plans and web-based electronic billing, deposit and refunds to the students in the anticipated total five-year contract amount of **\$226,000.00** with terms commencing on **February 5, 2020** through **January 31, 2025**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a five-year non-fair and open contract to **TouchNet Information Systems** to offer payment plans and web-based electronic billing, deposit and refunds to the students in the anticipated amount of \$226,000.00 for the period of February 5, 2020 through January 31, 2025. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-123

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT  
TO MOCK MEDICAL, LLC**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s. 2 *et seq.*; and under 18A:64A-25.5 (a) (3) and (6) is exempt from public bidding and because the proposed contract for services is for less than the bid threshold established under the County College Contracts Law; and

**WHEREAS**, the College has been utilizing Mock Medical for several months on an as-needed basis. Mock Medical has the expertise and experience in providing medical equipment to faculty, staff and students throughout the College. This company is one of the few in the area that has agreed to accept a College purchase order. Our Manager of Purchasing will be working on a fair and open process during the current fiscal year; and

**WHEREAS**, it is the recommendation of April Anderson, Teaching Administrator/Director of Surgical Technology, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, to award a non-fair and open contract to Mock Medical, LLC (#FY20BEDC-21) and Pay-To-Play regulations require Board of Trustees approval of this expenditure; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in various accounts on an as-needed basis and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Mock Medical, LLC (#FY20BEDC-21)** to provide the College with medical equipment in the anticipated amount of **\$20,000.00** on an as needed basis with terms commencing **February 5, 2020 to April 30, 2020**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to Mock Medical, LLC to provide the College with medical equipment on an as needed basis in the anticipated amount of \$20,000.00 during the period of February 5, 2020 to April 30, 2020. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-124

**RESOLUTION AUTHORIZING AGREEMENT WITH RUTGERS, NEW BRUNSWICK SCHOOL OF HEALTH PROFESSIONS FOR AN AFFILIATION AGREEMENT AND A FACILITIES USE LICENSE FOR SPACE AT THE BLACKWOOD CAMPUS**

**WHEREAS**, N.J.S.A. 18A:64A-12 (j), (k), (o) and (p) permit the Board of Trustees to enter into agreements which further the goals of the College, are deemed by the Board as necessary and advisable for carrying out its mission, that are proper for the operation of a county college or which may be reasonably necessary or incidental to the needs or operation of the College and its constituents; and the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other entities deemed necessary or advisable by the Board of Trustees; and

**WHEREAS**, the Rutgers New Brunswick School of Health Professions (hereafter “RUTGERS SHP”) desires to enter into an agreement to lease approximately 7,273 square feet of space on the Blackwood Campus, to be in Jefferson Hall as well as two dedicated classrooms in Truman Hall, 122 and 125; and

**WHEREAS**, RUTGERS SHP is an educational institution and the official university of the State of New Jersey specializing in higher education specializing in health related fields that complement the mission of Camden County College (hereafter “CCC”); and

**WHEREAS**, RUTGERS SHP is in itself a public entity an educational corporate body of the State of New Jersey under N.J.S.A. 18A:65-1 et seq. permitting the College to enter into an agreement without the bidding process thus permitting the Board to permit an exemption to B.O.T. Policy 220 9(Sale or Lease of College Real Estate); and

**WHEREAS** the College see the financial benefit in continuing the lease of space for the approximate annual amount of \$290,000.00, with a three year term beginning July 1, 2020 and ending June 30 2023, be agreed upon by both parties via contract and anticipated to be contingent upon the number of students and the corresponding fees to be negotiated; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that the President is authorized to explore the viability of entering into a long term agreement with RUTGERS SHP for an affiliation agreement and a facilities use license of space on the Blackwood Campus.

**BE IT FURTHER RESOLVED** that the proper officers of the College are hereby authorized to negotiate the specific terms of, sign and execute such contracts or other instruments as may be necessary an appropriate in connection therewith subject to further Board approval.

**SUMMARY STATEMENT**

This resolution authorizes CCC to enter into an Agreement with RUTGERS SHP to continue the lease of approximately 7,273 square feet of space in Jefferson Hall and two dedicated classrooms, Truman Hall 122 and 125 for a three year term beginning July 1, 2020 and ending June 30, 2023, to be agreed upon by both parties via contract for an annual gross remuneration of approximately \$290,000.00.

February 4, 2020

RESOLUTION NO. FY2020-125

**RESOLUTION AUTHORIZING AND APPROVING THE MODIFICATION OF TERMS OF SALE OF 311 LOVE ROAD, BLOCK 13103, LOT 25 OF GLOUCESTER TOWNSHIP A/K/A THE VACANT LAND NORTH OF LOVE ROAD AND ALREADY APPROVED FOR SALE BY THE BOARD IN RESOLUTION FY2019-20**

**WHEREAS**, the Camden County College Board of Trustees who, pursuant to N.J.S.A. 18A:64A-11 and pursuant to N.J.S.A. 18A:64A-12 (k), (l), (m) & (p) had on September 8, 2018 determined by Resolution FY2019-20 to alienate the property north of the Love Road Circle, and isolated from the rest of the College property by that circle created by the NJDOT, and pursuant to the Board's authority to utilize property for College purposes and to provide interests to other governmental entities in such manner and upon such terms and conditions as established by the Board; and the Board then having determined to sell the real property which they had deemed no longer necessary for college purposes at such a price and upon such terms and conditions as established by the Board at that time and by appraisal of fair market value; and the Board having made that determination in the aforementioned Resolution; and

**WHEREAS**, the trends in demographics, enrollment and higher education having reduced the need and value of space for expansion of brick and mortar to the foreseeable needs for expansion of the College; and those same trends have had a great impact on the enrollment and finances of the College such that alternate sources of revenue have now become critical; and

**WHEREAS**, pursuant to College Policy #220 the appraisal done of the property establishing a value for this vacant ±5.06 acre parcel known as 311 College Drive identified on the municipal tax maps as Block 13102, Lot 25 and establishing a best use value of \$750,000.00 for the entire parcel; and the College having already removed between \$25,000 and \$40,000 estimated value in pristine dirt used for completion of the demolition of the Wilson Complex and Old Roosevelt buildings; and

**WHEREAS**, the County of Camden had received significant state funds for the condemnation and development of the interchanges, road system, and circles involved which have been a great benefit to the infrastructure and development of the College; and the College at the request of the County and in order to complete their plan in 2014 granted a 55'x150' ingress/egress easement along the western boundary of this parcel to allow access to the surrounding property to achieve the necessary land transfers; and

**WHEREAS**, this parcel had become limited in its utility to the College by the system of roads that have isolated it from the rest of the College property and its highest use is in conjunction with the surrounding properties in the development zone; and the equitable owner of the surrounding properties, MNT GLOUCESTER PARTNERS, LLC, now seeks the immediate purchase in lieu of their lease-purchase rights and the right of ingress/egress easement, and in conjunction with its long term plans to develop the surrounding area and is prepared to pay an increased present value higher value than the \$750,000.00 to which the Board had agreed in FY 2019-20 ; and

RESOLUTION NO. FY2020-125

**NOW, THEREFORE BE IT RESOLVED**, by the College Board of Trustees that the President is authorized and directed as the Board's contracting Agent to negotiate and execute an appropriate quitclaim deed as to all rights and interest in this property at 311 Love Drive in favor of MNT GLOUCESTER PARTNERS, LLC in exchange for the more recent appraised value of \$810,000.00 within 60 days from the day of the Resolutions; and

**BE IT ALSO RESOLVED** that in so far as necessary any contrary provisions of college policy or interpretation of Policy #220 are hereby explicitly waived or excepted as may be necessary; and

**FURTHER ALSO BE IT RESOLVED** that appropriate staff are authorized and directed to execute any documents necessary to effectuate this Resolution upon terms as the President deems acceptable and appropriate on behalf of the College in order to effectuate the intent of this Resolution.

**SUMMARY STATEMENT**

This Resolution again approves the sale of the referenced property deemed no longer necessary for College purposes and modifies the sale of the property from the prior approval of the 10 year Lease-purchase to MNT GLOUCESTER PARTNERS, LLC who had contracted to purchase and develop the balance of the surrounding parcels that was part of Nicholson farm had offered to begin making \$75,000.00 per year rental payments toward the \$750,000.00 appraisal value which the College obtained. The College has obtained an updated appraisal within the last 60 days which now finds the fair market value to be \$810,000.00 or approximately \$162,000.00 per acre. The buyer has agreed to pay that higher price for a quitclaim transfer in lieu of the lease purchase.

To the extent that anything about this process might be deemed to not comply with the College policy #220, it is waived.

The Resolution also authorizes and directs the President to negotiate any other terms and conditions and to execute the necessary documents to effectuate the Resolution.



RESOLUTION NO. FY2020-126

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR HVAC AND MECHANICAL SUPPLIES AND TOOLS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **HVAC and Mechanical Supplies, Bid #FY20ITB-32**, which were received and the responses are attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Facility Operations and Maintenance, Camden County Improvement Authority, and Melissa Manera, Manager of Purchasing, Acting to award the contract as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available on an as-needed basis in account #164687-62415 for Year 1; and Funds for Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-32 for HVAC and Mechanical Supplies and Tools** be and is hereby AWARDED to **T&T Supply d/b/a Johnstone Supply** in the anticipated amount of **\$100,000.00 on an as-needed basis** with terms commencing on **March 1, 2020 through February 28, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to T & T Supply d/b/a Johnstone Supply. These items are required for HVAC mechanical supplies and tools on an as-needed basis during the period of March 1, 2020 through February 28, 2022 in the anticipated amount of \$100,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

**Bid Responses**  
**For**  
**HVAC Mechanical Supplies and Tools**  
**(Bid #FY20ITB-32)**

CATEGORY	DESCRIPTION	Ferguson Enterprises, LLC Lakewood, NJ	T&T Supply d/b/a Johnstone Supply Cherry Hill, NJ
<b>A</b>	<b>HVAC Equipment:</b> Commercial, Manufactured Housing, Residential Unitary, Specialty	5%	<b>48%</b>
<b>B</b>	<b>HVACR Parts:</b> Air Conditioning and Refrigeration Components, Controls, OEM Parts	5%	<b>48%</b>
<b>C</b>	<b>Hydronics and Plumbing:</b> Equipment, Pumps and Parts, System Components, Valves and Controls	5%	<b>48%</b>
<b>D</b>	<b>Motors:</b> Blowers, Draft Inducers and Motor Accessories	5%	<b>48%</b>
<b>E</b>	<b>Refrigeration:</b> Compressors, Oils, Refrigerant, Refrigeration Equipment	5%	<b>48%</b>
<b>F</b>	<b>Supplies:</b> Air Distribution (grilles, sheet metal, etc.), Electrical Installation and Maintenance Supplies and General Installation and Maintenance Supplies	5%	<b>48%</b>
<b>G</b>	<b>Testing:</b> Test Instruments, Tools and Training	5%	<b>48%</b>
<b>H</b>	<b>Thermostats and Accessories</b>	5%	<b>48%</b>
<b>I</b>	<b>Ventilation and Indoor Air Quality</b>	5%	<b>48%</b>



RESOLUTION NO. FY2020-127

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
ROLL GATE AND GARAGE DOOR REPAIRS, MAINTENANCE AND SERVICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Roll Gate and Garage Doors Repairs, Maintenance and Service**, Bid #FY20ITB-33, were received and are attached below under “Bid Responses”; and

**WHEREAS**, the bid submission from Merchantville Overhead Door, Camden, NJ, is rejected as an insufficient bid response due to the Disclosure of Investment Activities in Iran form (Exhibit S) being incomplete; and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Facility Operations and Maintenance, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, to award the contract as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in accounts #164687-61425, #164259-61425, #164697-61425 and #164707-61425.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-33** for **Roll Gate and Garage Door Repairs, Maintenance and Service** be and is hereby **AWARDED** to **GMH Associates of America, Inc.** in the anticipated contract amount of **\$20,000.00 on an as-needed basis** with the terms commencing on **March 1, 2020** through **February 28, 2022** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **GMH Associates of America, Inc.** The roll gate and garage door repairs, maintenance and service are required on an as-needed basis in the anticipated amount of \$20,000.00 during the period of March 1, 2020 through February 28, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

**Bid Responses**  
**for**  
**Roll Gate and Garage Door Repairs, Maintenance and Service**  
**(Bid #FY20ITB-33)**

<b>GMH Associates of America, Inc. Trenton, NJ</b>		
	<b>Year 1 Cost</b>	<b>Year 2 Cost</b>
<b>Blackwood Preventative Maintenance</b>		
Otto R. Mauke Community Center	<b>\$450.00</b>	<b>\$450.00</b>
Truman Hall	<b>\$190.00</b>	<b>\$205.00</b>
Lincoln Hall	<b>\$88.00</b>	<b>\$90.00</b>
Physical Plant	<b>\$105.00</b>	<b>\$110.00</b>
Gabriel E. Danch CIM Center	<b>\$190.00</b>	<b>\$200.00</b>
Kevin G. Halpern Hall for Science & Health Education	<b>\$135.00</b>	<b>\$135.00</b>
<b>Total</b>	<b>\$1,158.00</b>	<b>\$1,190.00</b>
<b>Camden Preventative Maintenance</b>		
College Hall	<b>\$105.00</b>	<b>\$110.00</b>
Parking Garage	<b>\$225.00</b>	<b>\$225.00</b>
Camden Technology Center	<b>\$105.00</b>	<b>\$105.00</b>
Sixth Street Trash Compactor	<b>\$105.00</b>	<b>\$105.00</b>
<b>Total</b>	<b>\$540.00</b>	<b>\$545.00</b>
<b>Cherry Hill Preventative Maintenance</b>		
William G Rohrer Center	<b>\$190.00</b>	<b>\$205.00</b>
<b>Total</b>	<b>\$190.00</b>	<b>\$205.00</b>
<b>RETC Preventative Maintenance</b>		
CCC RETC	<b>\$190.00</b>	<b>\$205.00</b>
Fire Academy	<b>\$120.00</b>	<b>\$120.00</b>

RESOLUTION NO. FY2020-127

<b>GMH Associates of America, Inc. Trenton, NJ</b>		
	<b>Year 1 Cost</b>	<b>Year 2 Cost</b>
Training Buildings	<b>\$480.00</b>	<b>\$480.00</b>
<b>Total</b>	<b>\$790.00</b>	<b>\$805.00</b>
<b>Grand Total</b>	<b>\$2,678.00</b>	<b>\$2,745.00</b>

<b>Labor Rates</b>		
Regular Day Shift Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
3rd Shift Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Overtime Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Premium/Holiday	<b>\$339.00</b>	<b>\$355.95</b>
Emergency Call-in Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
<b>Mark-up on material</b>	<b>25%</b>	<b>25%</b>

<b>Welder/Ironworker</b>		
Regular Day Shift Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
3rd Shift Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Overtime Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Premium/Holiday Time Rate	<b>\$339.00</b>	<b>\$355.95</b>
Emergency Call-in Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
<b>Mark-up on material</b>	<b>25%</b>	<b>25%</b>

<b>Electrician</b>		
Regular Day Shift Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
3rd Shift Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Overtime Hourly Rate	<b>\$254.00</b>	<b>\$266.70</b>
Premium/Holiday Time Rate	<b>\$339.00</b>	<b>\$355.95</b>
Emergency Call-in Hourly Rate	<b>\$169.65</b>	<b>\$178.13</b>
<b>Mark-up on material</b>	<b>25%</b>	<b>25%</b>

Labor	<b>\$678.60</b>
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RESOLUTION NO. FY2020-127

<b>GMH Associates of America, Inc. Trenton, NJ</b>		
	<b>Year 1 Cost</b>	<b>Year 2 Cost</b>
Material	<b>\$154.65</b>	
<b>Total</b>	<b>\$833.25</b>	

RESOLUTION NO. FY2020-128

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR AUDIO VISUAL AND ELECTRONIC SUPPLIES AND EQUIPMENT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Audio Visual and Electronic Supplies and Equipment Bid #FY20ITB-29**, were received as attached below under “Bid Responses”; and

**WHEREAS**, KT’s Office Services did not responds and the bid from Visual Sound, Inc., Broomall, PA, is rejected as insufficient bid due to the failure to Acknowledge Receipt of Addenda form (Exhibit Q) not being completed; and

**WHEREAS**, the departmental staff recommends that the no bid Items #13, #23, #29, #30, #32 thru #35, #37, #54 thru #56, #62, thru #64, #70, #72, #73, #79, #80, #85, #86, #89, #96 thru #99, #105, #106, #109, #112, #115 thru #117, #123 thru #129, #132 thru #187, #189 thru #192, #195 thru #199, #204 thru #216, #224, #225, #227 thru #240, #242, #244 thru #260, #263 thru #291, #294 thru #296, #306, #308 and #309 be re-advertised; and

**WHEREAS**, it is the recommendation of Brian Higgins, Director of Instructional Support Department and Melissa Manera, Manager of Purchasing, Acting to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible bidders; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128095-62212 and other various College accounts on an as-needed basis and 100% funded by the Carl D. Perkins grant for FY2020 and FY2021 are subject to the State of New Jersey funding approval for FY2021.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-29** for **Audio Visual and Electronic Supplies and Equipment** be and is hereby AWARDED to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **B&H Foto & Electronics Corp.**; and
- 2) **Howard Technology Solutions**; and
- 3) **Total Video Products, Inc.**

for these contracts **on an as-needed basis** in the **anticipated amount of \$70,000.00** with terms commencing on **April 1, 2020** through **March 31, 2021** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts to B & H Foto & Electronics, Howard Technology Solutions and Total Video Products, Inc. in the anticipated amount of \$70,000.00 on an as-needed basis during the period of April 1, 2020 through March 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

**Bid Responses**  
**for**  
**Audio Visual and Electronic Supplies and Equipment**  
**(Bid #FY20ITB-29)**

Bidders	Total Bid
B&H Foto & Electronics Corp. New York, NY	\$65,266.70
Howard Technology Solutions Laurel, MS	\$58,437.00
Total Video Products, Inc. Mickleton, NJ	\$65,660.00

**Individual Itemized Award Listing**  
**for**  
**Audio Visual and Electronic Supplies and Equipment**  
**(Bid #FY20ITB-29)**

**Awarded:**

**B&H Foto & Electronics Corp for Items:**

**#15, #16, #18 thru #20, #22, #25, #27, #28, #31, #36, #38 thru #46, #53, #57, #60, #66, #68, #69, #71, #74 thru #78, #82 thru #84, #87, #88, #90 thru #95, #100 thru #104, #107, #108, #110, #111, #113, #114, #118 thru #122, #130, #131, #202, #203, #311; and**

**Howard Technology for Items:**

**#4, #5, #17, #21, #24, #26, #49, #50, #59, #61, #81, #226, #243; and**

**Total Video Products, Inc. for Items:**

**#1 thru #3, #6 thru #12, #14, #47, #48, #51, #52, #58, #65, #67, #188, #193, #194, #200, #201, #217 thru #223, #241, #261, #262, #292, #293, #297 thru #305, #307 and #310.**

RESOLUTION NO. FY2020-129

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ACADEMIC AND MEDICAL CATALOGS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

**WHEREAS**, Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

**WHEREAS**, CCC acting for NJCC JPC publicly advertised bids for **Academic and Medical Catalogs**, Bid #**FY20JPC-31**, which were received and are attached below under “Bid Responses” and no bids were received for Items #1 thru #14, #16 thru #20, #22 thru #28; and

**WHEREAS**, it is the recommendation of Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders. It is further recommended that CCC re-advertise the no bid Items as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2020 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2021; 100% funded by the Carl D. Perkins grant for FY2020 and subject to State of New Jersey funding approval for FY2021 and is also subject to Federal grant approval funding for FY2021.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20JPC-31** for **Academic and Medical Catalogs** be and is hereby AWARDED to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as our College:

- 1) **Medline Industries, Inc.** for **Item #15** with a **20% discount** off their website online catalogs list prices (no delivery charge for any order over \$100.00); and
- 2) **VWR International, LLC** for **Item #21** with a **33% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items), **Item #29** with a **18% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items) and **Item #30** with a **0-68.5% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items); and

the award for all of these contracts are **on an as-needed basis** in the anticipated amount of **\$100,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$50,000.00** with terms commencing on **May 1, 2020** through **April 30, 2021** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the Manager of Purchasing, Acting, be authorized to re-advertise the no bid **Items #1 thru #14, #16 thru #20, #22 thru #28**, as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

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**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts to **Medline Industries, Inc.** and **VWR International, LLC** for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) **as well as for Camden County College for an anticipated as-needed amount of \$50,000.00.** These **Academic and Medical Catalogs** are required on an as-needed basis with terms commencing on **May 1, 2020 through April 30, 2021.** In addition, this resolution further authorizes the Manager of Purchasing, Acting, to re-advertise the no bid Items #1 thru #14, #16 thru #20, #22 thru #28, as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.



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**Bid Responses**  
**for**  
**Academic and Medical Catalogs**  
**(Bid #FY20JPC-31)**

<b><u>Bidder</u></b>	<b><u>Catalog/Online Website</u></b>	<b><u>Discount</u></b>	<b><u>Delivery Costs</u></b>
Medline Industries, Inc. Northfield, IL	<b>Medline Industries, Inc.</b> Online website catalog <a href="http://www.medline.com">www.medline.com</a>	<b>20%</b>	No delivery charge for any order over \$100.00
VWR International, LLC Radnor, PA	<b>Sargent-Welch</b> <a href="http://www.sargentwelch.com">www.sargentwelch.com</a>  <b>Ward's Natural Science</b> <a href="http://www.wardsci.com">www.wardsci.com</a>  <b>VWR International, LLC</b> online website <a href="http://www.vwr.com">www.vwr.com</a>	<b>33%</b>  <b>18%</b>  <b>0%-68.5%</b>	Free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items.

RESOLUTION NO. FY2020-130

**RESOLUTION AWARDING PURCHASE OF SNOW REMOVAL AND DE-ICING SERVICES FROM COUNTY SHARED SERVICES CONTRACT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, CCCPS received and publicly opened, publically advertised Bid #A-66/2019 on December 10, 2019 for the procurement of snow removal and de-icing services as described in that bid; and the College seeks to utilize that procurement to award a contract to TLC Landscaping Co. for Group 4 (William G. Rohrer Center); and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Facility Operations and Maintenance, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director for Financial Administrative Services, to procure snow removal and de-icing services from TLC Landscape Co. Group 4 (William G. Rohrer Center); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds for snow removal and de-icing services in accounts #164686-61454 and #164259-61454.

**NOW, THEREFORE, BE IT RESOLVED** by the College to procure snow removal and de-icing services Group 4 (William G. Rohrer Center) from TLC Landscape Co. on an as-needed basis through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$15,000.00** with terms commencing on **December 19, 2019** through **December 18, 2020** with an option of a one year renewal contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure snow removal and de-icing services for Group 4 (Cherry Hill) through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-66/2019 to TLC Landscape Co. on an as-needed basis with the term commencing on December 19, 2019 through December 18, 2020 in the anticipated amount of \$15,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-131

**RESOLUTION AWARDING PURCHASE OF SNOW REMOVAL AND DE-ICING SERVICES FROM COUNTY SHARED SERVICES CONTRACT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, CCCPS received and publicly opened, publically advertised Bid #A-61/2019 on October 30, 2019 for the procurement of snow removal and de-icing services as described in that bid; and the College seeks to utilize that procurement to award a contract to TLC Landscaping Co. for Group 5 (Blackwood Campus); and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Facility Operations and Maintenance, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director for Financial Administrative Services, to procure snow removal and de-icing services from TLC Landscape Co. Group 5 (Blackwood Campus); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds for snow removal and de-icing services in accounts #164686-61454 and #164259-61454.

**NOW, THEREFORE, BE IT RESOLVED** by the College to procure snow removal and de-icing services Group 5 (Blackwood Campus) from TLC Landscape Co. on an as-needed basis through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$20,000.00** with terms commencing on **November 14, 2019** through **November 13, 2020** with the College option of two (2) one-year renewal contracts thereafter; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure snow removal and de-icing services for Group 5 (Blackwood Campus) through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-61/2019 to TLC Landscape Co. on an as-needed basis with the term commencing on November 14, 2019 through November 13, 2020 with two (2) optional one-year renewal contracts in the anticipated amount of \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-132

**RESOLUTION AWARDING CONTRACT FOR MAINTENANCE SERVICE CONTRACT FOR ELEVATORS, ESCALATORS AND DUMBWAITERS FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, the Camden County Cooperative Pricing System, received and opened this publicly advertised Bid #A-54/2018 on December 5, 2018 for the procurement of maintenance service contract for elevators, escalators and dumbwaiters as well as additional/repair work for one year with an optional one year renewal;

**WHEREAS**, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, recommend awarding the second year renewal contract for the maintenance service contract of elevators, escalators and dumbwaiters as well as additional/repair work on an as-needed basis to: Ace Elevator, LLC; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified in accounts #164687-61424, #164687-61425, #164688-61424, #164688-61425, #164697-61424, #164697-61425, #164698-61424, #164698-61425, #164707-61424 and #164707-61425.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to AWARD the procurement of maintenance service contract of elevators, escalators and dumbwaiters as well as additional/repair work through the CCCPS – Identifier #57-CCCPS second year renewal contract to **Ace Elevator, LLC** as identified above and on an as-needed basis in the anticipated amount of **\$100,000.00** with contract terms commencing on **January 1, 2020** through **December 31, 2020**; and

**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure maintenance service contract for elevators, escalators and dumbwaiters as well as additional/repair work through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-54/2018 to Ace Elevators, LLC in the anticipated amount of \$100,000.00 during the period of January 1, 2020 through December 31, 2020 for the second year optional renewal. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-133

**RESOLUTION AWARDING PURCHASE OF EXTERMINATING SERVICES FROM COUNTY SHARED SERVICES CONTRACTS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, CCCPS received and publicly opened, publically advertised Bid #A-63/2019 on December 4, 2019 for the procurement of exterminating services as described in that bid; and

**WHEREAS**, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, recommend a contract award for the low bidder there for exterminating services to E & G Exterminator, Inc. for a one year contract with an optional one year renewal contract; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding for exterminating services in accounts #164680-61428, #164708-61428, #164714-61428, #164719-61428 and #164698-61428.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to AWARD exterminating services through the CCCPS – Identifier #57-CCCPS contract identified above to **E & G Exterminator, Inc.** in the anticipated amount of **\$6,336.00 per year** with terms commencing on **January 1, 2020** through **December 31, 2020** and with an option for a one year renewal; and

**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the contract to E & G Exterminator, Inc. and authorizes the College to procure exterminating services through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-63/2019 as identified in the anticipated amount of \$6,336.00 for the period of January 1, 2020 through December 31, 2020 with an optional one year renewal. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-134

**RESOLUTION AWARDING RENTAL OF LEASED TENTS AND EQUIPMENT FROM COUNTY SHARED SERVICES CONTRACT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, CCCPS received and publicly opened, publically advertised Bid #A-64/2019 on December 10, 2019 for the procurement of leased tents and equipment as described in that bid; and the College seeks to utilize that procurement to award a contract with an optional second year renewal contract to Northeast Party Rentals, Inc. d/b/a Preferred Party Place; and

**WHEREAS**, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, recommend a contract award for these services of leased tents and equipment on an as-needed basis to Northeast Party Rentals, Inc. d/b/a Preferred Party Place; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for leased tents and equipment in account numbers #164680-64206, #164689-64206, #164686-62419, #137141-63103 and various departmental accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to AWARD a contract to **Northeast Party Rentals d/b/a Preferred Party Place** for leased tents and equipment through the CCCPS – Identifier #57-CCCPS with an optional second year renewal contract identified above on an as-needed basis in the anticipated amount of **\$4,845.00** with contract terms commencing on **January 1, 2020** through **December 31, 2020**; and

**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the contract to **Northeast Party Rentals d/b/a Preferred Party Place** with an optional second year renewal and authorizes the College to procure leased tents and equipment through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-64/2019 for the period of January 1, 2020 through December 31, 2020 in the anticipated amount of \$4845.00 with an optional second year renewal. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 4, 2020

RESOLUTION NO. FY2020-135

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.



**PERSONNEL RECOMMENDATIONS**

**Reassignments/Transfers**

Courtney Hulsart From Full-time Student Success Coach, Grant funded  
To Full-time Student Success Coach  
Enrollment and Student Services Department  
Effective February 10, 2020

Melissa Manera From Manager, Acting  
To Manager  
Purchasing Department  
Effective February 10, 2020

Darryl Stephens From Temporary part-time Enrollment Services Associate  
To Full-time Enrollment Services Associate  
Enrollment and Student Services Department  
Effective February 10, 2020

Jordan Tisdale From Temporary part-time Community Service Officer  
To Full-time Community Service Officer  
Public Safety  
Effective February 10, 2020

Glenn Wyatt From Temporary part-time Network Engineer  
To Network Administrator, Acting  
Office of Information Technology  
Effective January 13, 2020

**Promotions**

Cheryl Mott From Financial Analyst  
To Budget Manager  
Finance & Planning  
Effective February 10, 2020

Lindsay Riiff From Benefits Administrator  
To Benefits Manager  
Human Resources  
Effective February 10, 2020

**Death in Service**

Wayne Little Printer  
Publications & Creative Services  
Effective January 6, 2020

**Separations**

Anna Marie Agresti Clinic Scheduling Manager  
Dental Programs  
Effective May 31, 2020



RESOLUTION NO. FY2020-135-1

Earl Doughty  
Supervisor  
Public Safety  
Effective July 31, 2020

Venessa Medina  
Navigator  
Educational Opportunity Fund  
Effective January 2, 2020

**Leaves**

Diana Davis  
Student Advisor  
Enrollment & Student Services  
Effective December 23, 2019 – March 16, 2020

Melanie Iannuzzi  
Director  
Student Recruitment  
Effective May 4, 2020 – February 9, 2021

Joseph Lacava  
Technician  
Office of Information Technology  
Effective February 28, 2020 – March 16, 2020

Tina Lacava  
Administrative Assistant  
Academic Affairs  
Effective February 28, 2020 – April 13, 2020

Lee Waldron  
ESA/Building & Public Safety Manager  
Rohrer Center  
Effective February 3, 2020 – February 14, 2020

***Government Services Division***

**Reassignments/Transfers**

Jacob Austin  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 10, 2020

Kyle Haldeman  
From Temporary part-time Campus Safety Officer - EMT  
To Permanent part-time Campus Safety Officer - EMT  
Public Safety  
Effective February 10, 2020

Lesay Mendez  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 10, 2020

RESOLUTION NO. FY2020-135-1

**Salary Increases**

Cody Barron  
Mechanic's Assistant  
Facilities  
Effective February 10, 2020

Daniel Cristino  
Mechanic's Assistant  
Facilities  
Effective February 10, 2020

Jonathan Leyboldt  
Mechanic's Assistant  
Facilities  
Effective February 10, 2020

John Sesko  
Mechanic's Assistant  
Facilities  
Effective February 10, 2020

**Title and Salary Change**

Collin Tidd  
From Permanent part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer – LEO  
Public Safety  
Effective February 10, 2020

**Separations**

Danny Ballas  
Campus Safety Officer  
Public Safety  
Effective January 17, 2020

Cesar DeJesus  
Campus Safety Officer  
Public Safety  
Effective January 22, 2020