



## Summary of Actions

Camden County College Board of Trustees  
Meeting of September 6, 2016  
Board Room/Otto R. Mauke Community Center  
Blackwood, New Jersey

### Grants, Contracts, and Gifts

The Board authorized the College to apply for the following grants:

- \$20,000 from the New Jersey Council of County Colleges for the College Credit Now grant;
- \$20,000 from the AARP Foundation for the Work for Yourself @50: Older Adult Self-Employment grant;
- \$75,000 from the Camden County Workforce Development Board for the Community Work Experience + English as a Second Language Program grant;
- \$47,943 from the New Jersey Council of County Colleges in partnership with the Office of the Secretary for Higher Education for the College Readiness Now III grant;
- \$25,000 from the Camden County Workforce Development Board for the Community Work Experience + English as a Second Language Program for General Assistance Clients grant;
- \$150,000 from the Camden County Workforce Development Board for the Community Work Experience Program with Job Skills Training Directly Related to Employment grant;
- \$37,500 from the Camden County Workforce Development Board for the Community Work Experience Program for General Assistance Clients grant;
- Up to \$6 million from the U.S. Department of Labor Employment and Training Administration for the America's Promise Job Driven grant.

The Board authorized the College to accept the following grants:

- \$6,000 from the New Jersey Council for the Humanities for "The Gilded Age: America's Downton Abbey Era";
- \$156,449.60 (with the possibility of additional funding in the amount of \$163,008) from the New Jersey Department of Labor and Workforce Development for the CamdenCorpsPlus Demonstration Grant in partnership with Rutgers University;
- \$12,950 from the New Jersey Historical Commission for the County History Partnership Program;
- \$20,000 from the New Jersey Department of Labor and Workforce Development for the County Apprenticeship Coordinator grant;
- \$821,860 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education grant;
- \$59,280 from the New Jersey Department of Education for the 21<sup>st</sup> Century Community Learning Centers Program in partnership with the Camden County Technical Schools;
- \$59,732 from the New Jersey State Council on the Arts for the Local Arts Funding for the Camden County Cultural and Heritage Commission @ CCC.

### Revision of Board Policy

The Board amended and superseded the current Board of Trustees Policy #510: Policy on Establishing Standards for granting degrees and certificates.

### **Faculty Emeritus Status**

The Board authorized the title of “Faculty Emeritus” be conferred upon Habiba Soudan.

### **Authorized Signatories**

The Board authorized the removal of Raymond Yannuzzi as an authorized signatory of the College and appointed Donald Borden, President, and Brett Wiltsey, Board Treasurer, as authorized signatories of the College.

### **Information Technology and Management Consultant**

The Board awarded a non-fair and open contract to Susan G. Bowen to provide information technology and management consultant services while the College seeks a permanent Chief Information Officer.

### **Trainer Provider Agreement**

The Board authorized a Trainer Provider Agreement with the County of Camden for credit and non-credit job training for a term of July 1, 2016 to June 30, 2017.

### **Gateway to College Partnership Programs**

The Board authorized agreements for implementation of the Gateway to College partnership with the Pennsauken Township Board of Education for the term October 2016 to June 30, 2017 and with the Camden City School District for the term September 2016 to June 30, 2017.

### **Agreement with the Camden County Technical School for Operating Technical Institute Program**

The Board authorized a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute within the College for the term July 1, 2016 through June 30, 2017.

### **Agreement with the Camden County Technical School for Renewal of Programs**

The Board authorized a shared services agreement with the Camden County Technical School for services associated with the following programs for the 2016-2017 academic year: Law & Public Safety Academy; Dual Credit; Senior Option; 21<sup>st</sup> Century Community Learning Centers Programs.

### **Agreement with the Camden County Surrogate’s Office**

The Board authorized a shared services agreement with the County of Camden for the Surrogate’s Office Internship Program for the period September 1, 2016 to August 31, 2017.

### **Agreement with the South Jersey Transportation Authority**

The Board authorized the College to enter into a shared services agreement with the South Jersey Transportation Authority for the provision of shuttle services from its Camden Campus to various points around the downtown area for a term of September 1, 2016 to August 31, 2017 with a two-year option to renew.

### **Termination of Easement Agreement**

The Board authorized the termination of an easement granted to Vineland Construction Company, who originally had plans to develop property adjacent to the College’s Rohrer Center.

## **Shared Services Agreement with Rutgers, the State University of New Jersey for Labor Services**

The Board authorized the utilization of the shared services agreement with Rutgers for labor services to complete Truman Hall HVAC repairs/reconstruction/renovations.

### **Bid/Contract Recommendations**

#### *Plumbing Supplies & Parts*

The Board amended the award of contract for plumbing supplies and parts to Ace Plumbing & Electrical Supplies, Inc. (who has assumed the business operation and assets and use of the Saber & Sons Supply Co., Inc. name) effective immediately through February 28, 2018.

#### *Copy/Computer Paper & Envelopes*

The Board awarded a contract to Paper Mart and W.B. Mason for the procurement for copy/computer paper and envelopes with terms commencing on September 1, 2016 to February 28, 2017 with an optional six-month renewal.

#### *Printing Publications*

The Board awarded a bid contract to Bartash Printing, Inc. for printing of the Fall 2016 Academic Program Guide and the Spring 2017 credit tabloid.

#### *Card Reader Services*

The Board rejected the bid submission for card reader services and authorized the manager of purchasing to re-advertise this item with a slight modification to the title of the bid.

#### *Microsoft Campus Agreement*

The Board authorized the College to award a contract for the Microsoft Agreement through the award by the NJEDGE.Net, Inc. joint purchasing program to Dell Computer Corporation for a term of July 1, 2013 to June 30, 2018.

#### *EMSI (Career Coach)*

The Board authorized the New Jersey Council of County Colleges Joint Purchasing Consortium contract for the procurement of economic modeling program services (Career Coach) to Economic Modeling LLC d/b/a EMSI on an as-needed basis with terms commencing on or about September 7, 2016 to June 30, 2017 with an optional one-year renewal contract.

#### *The College Board-Accuplacer*

The Board authorized the New Jersey Council of County Colleges Joint Purchasing Consortium contract for the procurement of Accuplacer tests to The College Board on an as-needed basis with terms commencing immediately through July 31, 2017.

#### *Credit Card Processing Services*

The Board authorized the award of contract to TD Bank N.A. Merchant Services pursuant to the terms of the New Jersey Council of County Colleges Joint Purchasing Consortium contract for the procurement of credit card processing services with terms commencing on or about September 30, 2016 to June 30, 2017.

### *Plagiarism Prevention Software*

The Board authorized the New Jersey Council of County Colleges Joint Purchasing Consortium contract for the procurement of plagiarism prevention services software to Turnitin, LLC on an as-needed basis with the terms commencing on July 1, 2016 to June 30, 2017.

### *Locksmith Supplies and Locking Hardware*

The Board amended the award of contract for Locking Hardware and Locksmith Supplies to reflect a two-year term of award to Accredited Lock Supply Co. and Independent Hardware commencing November 1, 2015 through October 31, 2017.

### *Janitorial Supplies-Paper Products*

The Board awarded and authorized the College to procure janitorial supplies/paper products through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-27/2016 to JPC Enterprises, Inc. d/b/a Jersey Paper Plus and Interline Brands, Inc. d/b/a Supply Work with the contract term of August 1, 2016 to July 31, 2018.

### *Fire Suppression Services*

The Board awarded and authorized the College to procure fire suppression system inspection, testing, and maintenance services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-28/2016 to Advance Management Corp. on an as-needed basis for the contract term commencing on or about September 1, 2016 to August 31, 2017.

### *Refuse Removal Services*

The Board awarded a contract for refuse removal services through the Camden County Cooperative Pricing System – Identifier #57 –CCCPS to Waste Management for a term commencing on or about September 1, 2016 to August 31, 2017 with an optional third year renewal.

### *Compressed Gases II*

The Board rejected the bid submission for compressed gases – refrigerant II and further authorized the manager of purchasing to purchase the refrigerant supplies from the departmental vendor of choice as such items received no bids twice.

### *Grounds Supplies, Land/Turf Care Materials, Grounds Lawn Equipment, Parts, and Repairs II*

The Board awarded bid contracts for Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs II to the following departmental vendors of choice: A.M. Leonard, Inc. for Base Bid A with a 5% discount off power equipment and 12% discount off everything else on their website (plus freight charges); and Peach Country Tractor, Inc. for Base Bid B (Category A) #A4 and (Category D) #D12 with a 0% discount on an as-needed basis with the terms commencing on September 7, 2016 to July 31, 2017.

## **Personnel**

### ***Faculty Promotions***

Nancy Gartland

Assistant Professor I to Associate Professor

William Mink Associate Professor to Professor

David Nugiel Assistant Professor II to Assistant Professor I

Nancy Raftery Assistant Professor I to Associate Professor

**Reassignment/Transfer**

Shani Akilah Johnson From Temporary Part-Time Basic Skills Instructor  
To Adult Basic Skills Program Language Arts Instructor, Acting  
Academic Affairs  
Effective September 12, 2016

Patrick O’Hara From Public Safety Officer Temporary Part-Time  
To Public Safety Officer Permanent Part-Time  
Public Safety  
Effective September 12, 2016

John Petteway From Public Safety Officer Part-Time  
To Public Safety Officer Full-Time  
Public Safety  
Effective September 12, 2016

Freddi-Beth Rockenbach From Temporary part-time Financial Aid Administrator  
To Financial Aid Manager, Acting  
Enrollment and Student Services  
Effective August 22, 2016

Elizabeth Rodriguez From Temporary part-time Site Coordinator – 21<sup>st</sup> Century  
To Program Director, Acting - School, Community and  
Workforce Training Programs  
Academic Affairs  
Effective September 12, 2016

Eugene Tenuto From Public Safety Officer Temporary Part-Time  
To Public Safety Officer Permanent Part-Time  
Public Safety  
Effective September 12, 2016

**Separation**

Leonard Cinaglia Director of Facilities  
Facilities  
Effective August 5, 2016

Cheryl Copeland Lockerby Associate Professor  
Academic Affairs  
Effective June 30, 2017

Patrick Goughary	Assistant Professor I Academic Affairs Effective June 30, 2017
Cathya Ocasio	Public Safety Officer Public Safety Effective June 7, 2016
Elaine Reeder	Assistant Professor I Academic Affairs Effective July 8, 2016
Demetrius Robinson	Enrollment Services Associate Enrollment and Student Services Effective August 20, 2016
Eric Solomon	Auxiliary Services Assistant Administrative Services Effective August 31, 2016
Ryan Terrell	Financial Aid Manager Enrollment and Student Services Effective July 28, 2016
<b><u>Leave</u></b>	
Jean Corbi	Dental Radiology Specialist Academic Affairs Effective May 16, 2016 – August 4, 2016
Patricia Dinella	Payroll Specialist Payroll Effective September 16, 2016 – December 9, 2016
Amy Githens	Operator Public Safety Effective August 17, 2016 – September 5, 2016
Tanya Kougl	Public Safety Officer Public Safety Effective August 19, 2016 – October 2, 2016
Patrick Marion	Maintenance/Electrician Facilities Effective May 31, 2016 – May 30, 2017 – Intermittent

Rachel O'Hara	Administrative Assistant Accounting Operations Office Effective May 14, 2016 – September 2, 2016
Charles Stewart	Coordinator, Camden City Postsecondary Readiness Academic Affairs Effective July 5, 2016 – August 29, 2016
Ryan Taggart	Public Safety Officer Public Safety Effective August 22, 2016 – October 10, 2016

***Government Services Division***

**Reassignment/Transfer**

Daniel Cristino	From Temporary part-time Mechanic's Assistant To Full-time Mechanic's Assistant Facilities Effective August 29, 2016
Jonathan Leyboldt	From Temporary part-time Mechanic's Assistant To Full-time Mechanic's Assistant Facilities Effective August 29, 2016

**Separation**

Marcellina Cunningham	Campus Safety Officer Public Safety Effective June 16, 2016
Willie Davis	Campus Safety Officer Public Safety Effective May 30, 2016
Steven Ferguson	Campus Safety Officer Public Safety Effective July 11, 2016
Jared Hart	Campus Safety Officer Public Safety Effective July 21, 2016
Christopher Jackson	Campus Safety Officer Public Safety Effective July 9, 2016

Eileen Ludwick  
Campus Safety Officer  
Public Safety  
Effective July 6, 2016

Rubi Rivera  
Campus Safety Officer  
Public Safety  
Effective May 27, 2016

**Leave**

Arlette Downey  
Campus Safety Officer  
Public Safety  
Effective June 14, 2016 – June 27, 2016

Gary Olson  
Campus Safety Officer  
Public Safety  
Effective June 13, 2016 – July 5, 2016

**Old Business**

***Ratification of Executive Committee Actions***

The Board ratified the actions of the Executive Committee as taken in June, July, and August, 2016 as follows:

- Authorizing the award of an emergency services contract to All Risk through the Middle States Regional Educational Services Commission-MRESC (now the Educational Services Commission of New Jersey-ESCNJ), Bid #12/13-26 for immediate general contractor disaster services for Wilson Hall on the Blackwood Campus.
- Awarding a non-fair and open contract to Ellucian Company LP, d/b/a Ellucian Suppot, Inc. to provide an upgrade to the Colleague® student information system, including the student planning module, maintenance, and implementation services for a term commencing on or about July 29, 2016 through June 30, 2017.
- Awarding the New Jersey County College Joint Purchasing Consortium contract for the procurement of background screening services to Summit Security Services, Inc. on an as-needed basis for a term of July 1, 2016 to June 30, 2017 with an optional one-year renewal contract.
- Awarding a bid contract for Medical and Over-classified Medical Waste Removal Services to Stericycle, Inc. for a term of August 1, 2016 to July 31, 2019.
- Awarding a contract for purchase of a 2013 Chevrolet Volt to Bergey's Chevrolet, Inc. to replace a College vehicle that was destroyed in the storm of June 8, 2016.



- Rescinding the award of Item #4 from J & H Berge, Inc. and awarding Item #4 to Carolina Biological Supply Company effective immediately through April 30, 2017 for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for Camden County College.
- Making a finding by the Board of Trustees of an emergency, and thereby setting the stage for authorizing variations from the normal advertisement and bidding criteria notwithstanding that such cost will exceed the thresholds of NJSA 18A:64A-25.3 or of NJSA 19:44A-20.12; and further justifying immediate action regarding the loss of the Wilson Hall West roof and the building and where necessary installation of a new electric transformer and connection infrastructure system for Wilson West Hall and possibly for the Wilson Complex.
- Authorizing an award to AllRisk to make the Wilson Hall West building weatherproof by installing a temporary roof guaranteed for two years as well as additional drains.

**Personnel Actions**

*New Hire*

Alexa Trischitta                      Financial Aid Counselor  
 Enrollment and Student Services  
 Effective August 8, 2016

*Reassignment/Transfer*

Tanya Mansuy                      From Business Analyst  
 To Finance Assistant, Acting  
 Finance Office  
 Effective August 1, 2016

Hireem Nelson                      From Coordinator, Registration and Business Services, Acting  
 To Coordinator, Registration and Business Services  
 Enrollment and Student Services  
 Effective July 1, 2016

Nicholas Siniari                      From Temporary part-time Adult Basic Skills Instructor  
 To Adult Basic Skills Program Language Arts Instructor, Acting  
 Academic Affairs  
 Effective August 8, 2016

Valerie Washington                      From part-time Student Advisor-ESL  
 To Financial Aid Counselor  
 Enrollment and Student Services  
 Effective August 8, 2016

Katrina White From Temporary part-time Office Assistant/Instructor  
To Permanent full-time Resource Specialist  
Gateway to College, Acting  
Academic Affairs  
Effective July 18, 2016

Dawn Winsley From Temporary part-time Adult Basic Skills Instructor  
To Adult Basic Skills Program Language Arts Instructor, Acting  
Academic Affairs  
Effective August 8, 2016

***Promotion***

Phyllis James From Administrative Assistant, Student Systems  
To Coordinator of Registration Services, Acting  
Registration Services  
Effective July 1, 2016

Lani Nguyen From Student Advisor  
To Coordinator of International Student Services, Acting  
Enrollment and Student Services  
Effective July 1, 2016

***Salary Adjustment***

Jennifer Garrett Financial Aid Manager  
Enrollment and Student Services  
Effective August 8, 2016

Janelle Gibson Financial Aid Counselor  
Enrollment and Student Services  
Effective August 8, 2016

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