



# Summary of Actions

Camden County College Board of Trustees

Meeting of March 8, 2016

Board Room/Otto R. Mauke Community Center

Blackwood, New Jersey

## Grants, Contracts & Gifts

The Board authorized the College to apply for and accept funds for a County Apprenticeship Coordinator grant extension administered by the New Jersey Department of Labor and Workforce Development for FY 2015 to June 30, 2016 in the amount of \$12,250.

## New Certificate

The Board authorized the establishment of a Certificate of Achievement in Homeland Security.

## Termination of Programs

The Board approved the termination of the following programs: Computer Integrated Manufacturing Technology Certificate; Associate in Applied Science in Photonics: Laser/Electro-Optic Technology: Fiber Optic Option; and the Automotive Service Management Certificate.

## Nomenclature Changes

The Board approved the following nomenclature changes: Liberal Arts & Science: Communications Option: Public Relations/Advertising Track to Liberal Arts & Science: Public Relations/Advertising Option; and Computer Programming Certificate to Computer Information Systems Certificate.

## Non-Fair and Open Contract – South Jersey Industries

The Board authorized a contract with South Jersey Industries to construct and utilize training stations at a South Jersey Gas facility as approved by the United States Department of Labor for the College's Trade Adjustment Assistance Community College & Career Training (TAACCCT) grant.

## Transition to College Agreement

The Board authorized a Transition to College agreement with the Eastern Camden County Regional School District for the period September 2, 2015 to June 30, 2018.

## Bid/Contract Recommendations

### *Mohawk Resources Ltd.*

The Board authorized additional contract expenses for FY2016 to Mohawk Resources Ltd to procure Hunter Engineering Company brand equipment consisting of Hawk Eye Elite cameras, aligner with premium large cabinet and 27" widescreen LCD, cordless remote indicator kit, and miscellaneous automotive supplies and equipment.

### *HVAC and Mechanical Supplies and Tools*

The Board awarded a bid contract for HVAC and Mechanical Supplies and Tools to T & T Supply d/b/a Johnstone Supply on an as-needed basis for the term March 2, 2016 to February 28, 2018.

### *Dental Equipment FY2016 (Perkins) IV*

The Board awarded a bid contract for Dental Equipment FY2016 (Perkins) IV to Avco Enterprises d/b/a Dentserve.

*Building Automation Systems Support Services & Repairs*

The Board awarded bid contracts for Building Automation Systems Support Services and Repairs to CM3 Building Solutions, Inc. and Phillips McDade Controls, Inc. on an as-needed basis for the term March 9, 2016 to June 1, 2016.

*Dental Equipment and Removal & Installation III FY2016 (Perkins)*

The Board awarded a bid contract for Dental Equipment Removal & Installation III FY2016 (Perkins) to Patterson Dental Supply.

*Plumbing Supplies & Parts*

The Board awarded bid contracts for Plumbing Supplies and Parts to Bridgeton Plumbing & Heating Supply Co., Inc., Grant Supply-A Division of F.W. Webb Company, and Saber and Sons Supply Co, Inc. on an as-needed basis for the term March 9, 2016 to February 28, 2018 and rejected all other bids.

*Uniforms for Fire Academy and Police Academy*

The Board awarded bid contracts for Uniforms for Fire Academy and Police Academy to Specialty Graphics, LLC and This & That Uniforms, LLC on an as-needed basis for the term March 9, 2016 through February 28, 2018.

*Microscope Equipment, Service & Repairs*

The Board awarded a second-year renewal contract for microscope equipment, service and repairs to I. Miller Precision Optical Instruments on an as-needed basis for the term May 1, 2016 to April 30, 2017.

*Printing Publications FY2016*

The Board awarded a bid contract for Printing Publications FY2016 to Bartash Printing, Inc.

*Roll Gate and Garage Door Repairs, Maintenance and Service*

The Board awarded a bid contract for Roll Gate & Garage Door Repairs, Maintenance and Service to GMH Associates of America, Inc. on an as-needed basis for the term March 9, 2016 to February 28, 2018.

*Glass Purchase and Installation*

The Board amended the award of contract for Glass Purchase and Installation to Glasstec Enterprises, Inc. d/b/a Berlin Glass & Mirror on an as-needed basis with terms commencing immediately through January 31, 2017.

*Copy and Computer Paper and Envelopes*

The Board awarded and authorized the College to procure copy paper, computer paper and envelopes from Davis Packaging and Printing Services, Office Basics, Inc., Paper Mart and W.B. Mason through the Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under Bid #A-37/2015 commencing on March 1, 2016 through August 31, 2016.

*Office Supplies (month-to-month extension of contract)*

The Board awarded and authorized the College to procure office supplies through the Camden County Cooperative Pricing System – Identifier #57–CCCPS under Bid #A41-/2013 to Office Basics, Inc. on a month-to-month extension contract.

*Office Supplies*

The Board authorized the College to award a contract to Office Basics, Inc. to procure office supplies through the County Cooperative Pricing System pricing under its – Identifier #57 – CCCPS under Bid #A-1/2016 for two years commencing on or about March 1, 2016 through February 28, 2018.

**Personnel**

**Reassignment/Transfer**

Jenny Andres-Wilder                      From Librarian – Collections Development, Acting  
To Librarian – Collections Development  
Academic Affairs  
Effective April 11, 2016

Pamela Evans                                From Office Assistant  
To Business Office Technician  
Business Office  
Effective March 14, 2016

Rebecca Fidler-Sheppard                From Dean, Institutional Research & Planning, Acting  
To Dean, Institutional Research & Planning  
Academic Affairs  
Effective February 8, 2016

Sravasti Roy                                 From Library Associate Part-time, Acting  
To Library Associate Part-time  
Academic Affairs  
Effective April 11, 2016

**Promotion**

Leonard Cinaglia                         From Director of Facilities  
To Director of Facilities - Maintenance  
Facilities  
Effective February 15, 2016

Isabel Gray                                 From Librarian  
To Assistant Director of Library Services  
Academic Affairs  
Effective March 14, 2016

Stephen Hetherington                    From Assistant Director of Public Safety  
To Director of Public Safety  
Public Safety  
Effective February 15, 2016

John Schuck                                From Assistant Director of Public Safety  
To Associate Director of Public Safety  
Public Safety  
Effective February 15, 2016

**Salary Change**

Susan Nardelli                             Graphic Designer  
Communications and Enrollment Development  
Effective January 19, 2016

**Title Change**

Ann Kishbaugh  
From Librarian – Extended Services  
To Librarian – Information Literacy  
Academic Affairs  
Effective April 11, 2016

**Separation**

Jeffrey Bradley  
Network Administrator  
Office of Information Technology  
Effective June 30, 2016

Ricardo Camacho  
Executive Director, SCAP  
Academic Affairs  
Effective June 30, 2016

Edward Carney  
Executive Director of Safety & Facilities  
Public Safety  
Effective February 12, 2016

Michael McCallion  
Maintenance/Plumber  
Facilities  
Effective January 15, 2016

Anne McGinley  
Dean, Math, Science and Health Careers  
Academic Affairs  
Effective June 30, 2016

Kelly Pietrucha  
Learning Specialist  
Academic Affairs  
Effective June 30, 2016

Helen J. Russell  
Professor  
Academic Affairs  
Effective June 30, 2016

Toshia Williams  
Manager/Customer Service – Financial Aid  
Enrollment and Student Services  
Effective February 5, 2016

**Leave**

Lucille Graziano  
Dean’s Secretary  
Academic Affairs  
Effective December 11, 2015 – February 10, 2016

Cathya Ocasio  
Public Safety Officer  
Public Safety  
Effective February 29, 2016 – June 7, 2016

***Government Services Division***

**Reassignment/Transfer**

Bernardo Jimenez	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Breanna Mariner	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Patrick Martina	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Miosotis Morales	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Joshua O'Brien	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Joseph Sansalone	From Temporary part-time Mechanic's Assistant To Full-time Mechanic's Assistant Facilities Effective March 14, 2016
Trevor Tassi	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016
Jeffrey Trowbridge	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective March 14, 2016

**Separation**

Justin Finegan	Campus Safety Officer Public Safety Effective February 17, 2016
Tyler McCallion	Campus Safety Officer Public Safety Effective January 15, 2016

Jose Nunez  
Campus Safety Officer  
Public Safety  
Effective February 5, 2016

Giovanna Roman  
Campus Safety Officer  
Public Safety  
Effective February 11, 2016

Daniel Stinsman  
Campus Safety Officer  
Public Safety  
Effective February 24, 2016

**Leave**

Suneela Aslam  
Campus Safety Officer  
Public Safety  
Effective March 11, 2016 – July 14, 2016

Willie Davis  
Campus Safety Officer  
Public Safety  
Effective January 25, 2016 – April 18, 2016

Takeela Reddick  
Campus Safety Officer  
Public Safety  
Effective January 23, 2016 – March 9, 2016

**Old Business**

*Executive Committee Action*

The Board ratified the action of the Executive Committee authorizing a change order to Anchor Point Architecture for architectural services related to renovations to the first floor of the Library on the Blackwood Campus.

*Flexible Spending Accounts*

The Board awarded a one-year non-fair and open contract for flexible spending account claims administration to Infinisource, Inc. for a term of January 1, 2016 to December 31, 2016.

**New Business**

*Educational Information and Resource Center (EIRC)*

The Board authorized an affiliation agreement, shared services agreement, and a facilities use license with the Educational Information and Resource Center (EIRC) for a five year period wherein the EIRC will relocate its operations to the College's Blackwood Campus.

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