



Summary of Actions

Camden County College Board of Trustees
Meeting of June 2, 2017
Roosevelt Hall, Room 102
Blackwood, New Jersey

Grants, Contracts, and Gifts

The Board authorized the College to apply for the following grants:

- \$25,000 from the Wells Fargo Foundation to support expanding the New Student Orientation and Introduction to College programs.
- \$200,000 from the New Jersey Department of Labor and Workforce Development for the New Jersey Builders Utilization Initiative for Labor Diversity (NJBUILD) Grant Program.
- \$20,000 from the New Jersey Department of Labor and Workforce Development for the County Apprenticeship Coordinator Grant Program.
- \$10,000 from Santander Bank to provide Financial Literacy instruction to students in the Gateway to College Program.
- \$210,000 from the Camden County Workforce Development Board and the County of Camden for the Workforce Innovation and Opportunity Act Out-of-School Youth Services grant.

The Board authorized the College to accept the following:

- \$1,736,893 from the New Jersey Department of Children and Families for the Child Assault Prevention (CAP) Grant Program (the Board further authorized the award of contracts for CAP subcontracting agencies in the anticipated amount of \$1,110,172).

The Board authorized the College to apply for and accept the following:

- \$750,312 for the Carl D. Perkins Career and Technical Education Improvement Grant Award.

Termination of Programs

The Board authorized the termination of the following programs:

- Associate in Applied Science in Medical Laboratory Technology (MLT.AAS)
- Associate in Applied Science in Video Imaging (VIT.AAS)
- Certificate in Computer Graphics (CGR.CT)

Faculty Sabbatical Leave

The Board authorized a sabbatical leave request for Professor Elisabeth Bass during the fall 2017 semester.

Executive Committee Action

The Board authorized the Executive Committee of the Board to act during the summer months of 2017, for the period of June 3, 2017 through September 5, 2017.

Outside Counsel

The Board (under a County shared services award) awarded a contract for special, conflicts, and labor counsel to Brown & Connery for a term of June 2017 to June 30, 2018.

Shared Services Agreement: Pine Hill School District

The Board authorized a shared services agreement with the Pine Hill School District for emergency management plans for a term of two years commencing July 1, 2017 and ending June 30, 2019.

Shared Services Agreement: County of Camden

The Board authorized a shared services agreement with the County of Camden for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2017 to June 30, 2018.

Shared Services Agreement: Burlington County

The Board authorized a shared services agreement with Burlington County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2017 through June 30, 2018.

Shared Services Agreement: Atlantic Cape May Workforce Development Board

The Board authorized a shared services agreement with the Atlantic Cape May Workforce Development Board as an Occupational/Educational Training vendor for the period July 1, 2017 to June 30, 2018.

Shared Services Agreement: Gloucester County Workforce Investment Board

The Board authorized a shared services agreement with the Gloucester County Workforce Investment Board as an Occupational/Educational Training Vendor for the period July 1, 2017 through June 30, 2018.

Shared Services Agreement: Counties of Morris, Sussex & Warren

The Board authorized a shared services agreement with the Counties of Morris, Sussex, and Warren Workforce Investment Board as an Occupational/Educational Training Vendor for the period July 1, 2017 through June 30, 2018.

Alternate Route Teacher Certification Program

The Board authorized the renewal of an agreement with New Jersey City University for the Alternate Route Teacher Certification Program, New Pathways to Teaching in New Jersey, for the period July 1, 2017 to June 30, 2018.

Pennsauken Board of Education: Gateway to College

The Board authorized an agreement with the Pennsauken Board of Education for implementation of the Gateway to College Program for the term September 2017 to June 30, 2018.

Camden City School District: Gateway to College

The Board authorized an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2017 to June 30, 2018.

Shared Services Agreement: Camden County Technical School (Technical Institute)

The Board authorized a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute within the College under the same terms for the period July 1, 2017 to June 30, 2018.

Shared Services Agreement: Camden County Technical School (Renewal of Programs)

The Board authorized a shared services agreement with the Camden County Technical School for services associated with the Law & Public Safety, Dual Credit, Senior Option, and 21st Century Community Learning Centers Program for the 2017 – 2018 academic year.

Brookfield Academy

The Board authorized a facilities use and lease agreement renewal with Brookfield Academy for the period July 1, 2017 to June 30, 2018.

Young Adolescents Learning Experience (YALE) School

The Board authorized a new agreement with the Young Adolescents Learning Experience (YALE) School for the S9P Program for the period September 1, 2017 to June 30, 2018..

Cooper University Health Care

The Board authorized the College to renew the existing Affiliation Agreement with Cooper University Health Care to operate the Family Medicine primary care practice at the Blackwood Campus and to incorporate the amended terms since the original agreement regarding Polk Hall for a period of the initial two year renewal.

Safety Matters, Inc.

The Board awarded a publicly advertised RFP fair and open contract to Safety Matters, Inc. for web-based online awareness training in the anticipated amount of \$41,300 for the period July 1, 2017 to June 30, 2019.

Cengage Learning, Inc.

The Board awarded a non-fair and open contract to Cengage Learning, Inc. to provide the College with online training courses through the Continuing Education Department in the anticipated amount of \$30,000 for the period June 5, 2017 to May 31, 2019.

MTS Software Solutions, Inc.

The Board supplemented the award made as a result of the bid process and award in 2011, and as necessary, awarded and authorized a non-fair and open contract to MTS Software Solutions, Inc. to provide additional document imaging system software support with supplement/maintenance, Application Enabler software, on-site service and additional PDI licensing to that already purchased, on an as-needed basis in the anticipated amount of \$100,000.00 during the period July 1, 2017 through June 30, 2019.

Emergency Operations Plan

The Board adopted an Emergency Operations Plan in compliance with N.J.S.A. 18A:3B-19 and authorized appropriate submissions and updating of the Emergency Operations Plan.

Quarterly Financial Report

The Board authorized the acceptance of the financial report for the third quarter of fiscal year 2017, ending March 31, 2017.

Bid/Contract Recommendations

Motor Coach Transportation

The Board awarded the bid contract for motor coach transportation to Sheppard Bus Service in the anticipated aggregate amount of \$46,700 during the period of July 1, 2017 to June 30, 2018.

Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts & Repairs

The Board awarded the bid contracts for grounds supplies, landscaping/turf care materials, grounds lawn equipment, parts and repairs to Garden State Bobcat, Inc., SiteOne Landscape Supply, LLC, Turf Equipment and Supply Co., Inc. in the anticipated amount of \$35,000 on an as-needed basis with terms commencing on August 1, 2017 to July 31, 2018, and rejected all other bids.

Building Materials, Equipment, Supplies & Tools

The Board awarded the bid contract for building materials, equipment, supplies, and tools to Lowe's Home Centers, LLC in the anticipated amount of \$100,000 on an as-needed basis with terms commencing on September 1, 2017 through August 31, 2019.

Internet and Inter-Campus Connectivity Services

The Board awarded a bid contract to Comcast Business Communications, LLC for internet and inter-campus connectivity services in the amount of \$272,829.60 with terms commencing on July 1, 2017 to June 30, 2020 with an optional two-year renewal contract.

Educational Services Commission of Morris County

The Board authorized participation in an Educational Cooperative Pricing System agreement, member participation, time and material/maintenance bid enrollment with the Educational Services Commission of Morris County with terms commencing on June 2, 2017 through March 31, 2018.

Engineering Assessment Services of the HVAC Systems in Halpern and Taft Halls

The Board authorized the College to contract for a proposal for Engineering Assessment Services of the HVAC Systems in Kevin G. Halpern Hall and Taft Hall with Concord Engineering (pursuant to the publicly awarded County of Camden Pool of Qualified Professionals for Architects and Engineering Services) in the anticipated amount of up to \$83,500 with deducts and additional commissioning services per hourly rates as identified in the proposal.

Academic Laboratory Supplies II FY2018

The Board authorized bid contracts for Academic Laboratory Supplies II FY2018 to the following vendors/vendors of choice: Benco Dental Supply Co., Columbia Dentoform Corporation, DE&P Technical Services, IDEXX Laboratories, J&H Berge, Inc., Johnson Scientific, Penn Veterinary Supply, Inc., Rescue Critters, LLC, and W.F. Fisher and Son in the anticipated grand total amount of \$27,833.32, and rejected all other bids.

Dental Supplies, Equipment, Service & Gloves II FY2018

The Board authorized bid contracts for Dental Supplies, Equipment, Service and Gloves II FY2018 to the following vendors/vendors of choice: Benco Dental Supply, Columbia Dentoform, Inc., Crest-Oral-B, Dental Health Products, Inc., Isodry, Inc., Patterson Dental Supply, Inc., TP Orthodontics, Inc. in the anticipated total amount of \$20,000 as an aggregate with terms commencing July 1, 2017 to June 30, 2018, and rejected all other bids.

Welding Supplies II

The Board awarded the bid and negotiated vendor of choice contracts for Welding Supplies II to AirGas USA, LLC, Discount Uniforms, and Praxair Distribution, Inc. in the total anticipated contract amount of \$20,000 on an as-needed basis with terms commencing on August 1, 2017 through July 31, 2018.

Promotion

David Bruno
From Assistant Professor II
To Interim Dean for Arts, Humanities & Social Sciences, Acting
Academic Affairs
Effective July 10, 2017

Leave

Mary Barbato
Administrative Assistant
Finance & Planning
Effective June 19, 2017 – September 11, 2017

Duane Clark
Public Safety Officer
Public Safety
Effective May 11, 2017 – August 3, 2017

Joseph Reid
Maintenance/Carpenter
Facilities
Effective May 22, 2017 – June 16, 2017

Debra Ross
B Secretary
Enrollment & Student Services
Effective May 15, 2017 – August 7, 2017

Government Services Division

Reassignments/Transfers

Rubi Rivera
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective June 5, 2017

Alexis Rodier
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective June 5, 2017

Salary Change

Natasha Baker
Campus Safety Officer
Public Safety
Effective June 10, 2017

Joshua Burgos
Campus Safety Officer
Public Safety
Effective June 10, 2017

Paul Cherkis
Mechanic
Facilities
Effective May 28, 2017

Stanley Mosley

Campus Safety Officer
Public Safety
Effective May 13, 2017

John Stevenson

Campus Safety Officer
Public Safety
Effective May 13, 2017

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